

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD SCHOOL ON 3 FEBRUARY 2014 AT 7.30PM

Present: Councillors C. Waite (Chairman), G. Steward (Vice Chairman), J. Barrett, H. Fuller, J. Howard, E. Huntington, M. Joshi, B. Smith, B. O'Sullivan, P. Weatherstone

In attendance: Suzanne Smith (Clerk to the Council), Mr D. Hart.

1	PUBLIC FORUM None	
2	APOLOGIES FOR ABSENCE None	
3	DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT	
3.1	Declarations of Interest Cllr. O'Sullivan – Item 6 – non pecuniary	
3.2	Dispensations – None	
4	CO-OPTION OF NEW MEMBERS Mr Derek Hart was in attendance and confirmed that he would still like to join the Council. There now being no other candidate, it was: <i>Resolved:</i> that Mr Derek Hart is co-opted on to the Council. (Chairman moved it and Cllr. O'Sullivan seconded it)	
5	APPROVAL AND ADOPTION OF MINUTES <i>Resolved:</i> that the minutes of the Full Council Meeting held on 13 January 2014 are signed as a correct record. <i>Resolved:</i> that the minutes of the Extraordinary Full Council Meeting held on 20 January 2014 are signed as a correct record. <i>Resolved:</i> that the minutes of the Finance & Compliance Meeting held on 27 January 2014 be signed as a correct record and adopted. <i>Resolved:</i> that the minutes of the Planning & Highways Committee held on 27 January 2014 be signed as a correct record and adopted.	

6	<p>FINANCE</p> <p>Approval of Payments</p> <p>The following payments were approved:</p> <table border="0" data-bbox="443 383 1161 685"> <tr> <td>101840</td> <td>Newbald Primary School Grant</td> <td>£300.00</td> </tr> <tr> <td>101841</td> <td>ICO Registration</td> <td>£35.00</td> </tr> <tr> <td>101842</td> <td>Horticulture & Property Services</td> <td>£65.00</td> </tr> <tr> <td>101843</td> <td>Cartridgesave</td> <td>£101.30</td> </tr> <tr> <td>101844</td> <td>Clerk Salary</td> <td>£996.56</td> </tr> <tr> <td>101845</td> <td>HMRC – Tax & NI</td> <td>£189.60</td> </tr> <tr> <td>101846</td> <td>Clerk Expenses</td> <td>£39.13</td> </tr> <tr> <td>101847</td> <td>Chairman Petrol expenses</td> <td>£51.30</td> </tr> <tr> <td>101848</td> <td>Printing of Community Led Plan</td> <td>£485.00</td> </tr> </table> <p>Clerk to arrange payment.</p>	101840	Newbald Primary School Grant	£300.00	101841	ICO Registration	£35.00	101842	Horticulture & Property Services	£65.00	101843	Cartridgesave	£101.30	101844	Clerk Salary	£996.56	101845	HMRC – Tax & NI	£189.60	101846	Clerk Expenses	£39.13	101847	Chairman Petrol expenses	£51.30	101848	Printing of Community Led Plan	£485.00	Clerk
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7	<p>PLAYING FIELD VEHICULAR ACCESS ROUTE</p> <p>Resolved: In view of the confidential nature of the business to be transacted under item 6, that the press and public be excluded (Public Bodies (Admission to Meetings) Act 1960).</p> <p>The Chairman informed the meeting how the meeting with the owners of Hallgarth House had gone.</p> <p>Members discussed the proposal put forward by the owners at the meeting.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that Newbald Parish Council is in principle in favour of a two way road leading from South Newbald Road to the Playing Field ii. that NPC will take advice as to the feasibility and legal standing of such a route from ERYC <p><i>The meeting went back to open session.</i></p>	Clerk, Chairman, Cllr. Steward																											
8	<p>SANCTON WIND FARM EXTENSION</p> <p>Members discussed the proposed extension of the wind farm at Sancton.</p> <p>The Clerk said that she had had contact from the Clerk to Sancton Parish Council inviting representatives from NPC to attend Sancton's Parish Council meeting, at which the proposed extension would be discussed.</p> <p>Resolved: that Cllrs Steward and Hart will attend the meeting with a view to discussing whether there are options for NPC to work collaboratively with Sancton Parish Council to oppose the wind farm.</p>	Cllrs. Stewart & Hart																											
9	<p>ALLOTMENTS</p> <p>Members of the Community Development Working Party (CDWP) reported that they had considered potential allotment sites and the only one that they felt was</p>																												

	<p>worth pursuing was the one adjacent to the cemetery.</p> <p>It was agreed that the CDWP should produce a written feasibility study, detailing why the other sites were not appropriate and proposing how to go about setting up allotments on the preferred site. This could then be considered and voted on by Members.</p>	
10	<p>POST OFFICE SERVICE</p> <p>The Clerk said that she had had several complaints from members of the public that the Post Office service at the Village Hall had not been available of late.</p> <p>She said it was because the computer required to provide the service was broken.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the Clerk contact the Post Office and put pressure on them to quickly supply a new computer or repair the current one so that the service can be resumed as soon as possible ii. that the Clerk advises the person who runs the service of her intention to do this. 	Clerk
11	<p>CEMETERY</p> <p>Members discussed the potential for extending the cemetery</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that NPC is in favour of extending the cemetery by 15 metres ii. that the legalities of doing so will be researched further and in conjunction with the proposed allotments for the adjacent plot. <p>The other two items under Cemetery were deferred until the Council had more information to work with.</p>	CDWP
12	<p>MEETING FACILITIES FOR NPC</p> <p>Cllr. Weatherstone said that the Village Hall Management Committee was reluctant to allow the Parish Council to use its facilities unless it contributes something towards heating and lighting.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that NPC offers the Village Hall a grant of £100 a year in exchange for unlimited use of the Village Hall for its meetings ii. that, should this offer be accepted, the vast majority of Parish Council meetings should take place in the Village Hall. 	Cllr. Weatherstone
13	<p>WORKING PARTIES</p> <p>The Clerk provided Members with a list of the commitments made by Council in the soon to be published Community Led Plan. This detailed which group had responsibility for which action.</p> <p>The Chairman expressed concern that the working parties had not been functioning very well of late. It was acknowledged that this was due to the fact that the</p>	

	<p>Members had been very busy with the Community Led Plan.</p> <p>It was agreed that each group would go away and work out its priorities and plan of action and then report back to Council.</p>	
14	<p>VILLAGE SHOP</p> <p>It was agreed that the appropriate Working Party would recommend what approach it felt NPC should take in assessing the feasibility of a shop.</p>	
15	<p>NEWSLETTER</p> <p><i>Resolved:</i></p> <ul style="list-style-type: none"> i. that delegated authority is given to the Clerk, in conjunction with the Chairman, to produce the March 2014 newsletter ii. that the March 2014 newsletter is extended to include contact details for public services which may be of benefit to residents. 	Clerk
16	<p>FIRST AID TRAINING</p> <p>Given the commitment in the Community Led Plan to providing First Aid Training on an ongoing basis, it was</p> <p><i>Resolved:</i> that Cllr. O’Sullivan contacts the organisers of the training to see if they are willing to hold another session in the village.</p>	Cllr. O’Sullivan
17	<p>NEWBALD SCHOOL</p> <p>Resolved: that the Chairman arranges a meeting with the Headteacher of Newbald School, with a view to seeing how NPC could increase its communication with, and support levels for, the school.</p>	Chair
18	<p>CRIME AND ANTISOCIAL BEHAVIOUR</p> <p>Members felt that this could be looked at by the relevant working party.</p>	
19	<p>BUSINESS, ENTERPRISE AND EMPLOYMENT</p> <p>Members felt that this could be looked at by the relevant working party.</p>	
20	<p>INFORMATION EXCHANGE</p> <p>It was observed that the trees overhanging Hall Farm wall, at the side of the Eastgate, had been cut back.</p>	
20	<p>CORRESPONDENCE</p> <p>Newbald Footpath No. 11 DMMO 2011 – letter received from the Planning Inspectorate detailing the Statement of Cases received.</p>	Noted

Meeting finished at 9.20pm