



Newbald Parish Council

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8 May 2014

Dear Councillor,

ANNUAL MEETING OF THE COUNCIL – 12 May 2014

You are summoned to the Annual Meeting of the Council to be held in Newbald Village School on Monday 12 May 2014 at 7.15pm.

Yours sincerely

Suzanne Smith
Clerk to the Council

AGENDA

1 ELECTION OF OFFICERS

- 1) Chairman
- 2) Vice-Chairman
- 3) Parish Charities
 - i. Prattwood
 - ii. William Gills/Charles Stather
- 4) Newbald Playing Fields Association
- 5) Footpath Wardens
- 6) Newbald Village Hall Management Committee
- 7) Becksies Management Committee

2 APOLOGIES

To receive apologies

3 DECLARATIONS OF INTEREST

- 1) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- 2) To note dispensations given to any Member of the Council in respect of the agenda items listed below

4 CO-OPTION OF NEW MEMBERS

To co-opt new Members onto the Council.

5 PUBLIC FORUM

6 ANNUAL PARISH MEETING

To consider any issues arising from the preceding Annual Parish Meeting

7 APPROVAL AND ADOPTION OF MINUTES

- 1) To approve the Minutes of the meeting held on 7 April 2014
- 2) To approve and adopt the minutes of the Finance & Compliance Committee meeting held on 14 April 2014
- 3) To approve and adopt the minutes of the Planning & Highways Committee meeting held on 14 April 2014

8 REVIEW OF INVENTORY OF LAND AND ASSETS

To review and approve the inventory of Land and Assets to be included within the Annual Return.

9 REVIEW OF THE STRUCTURE OF THE COUNCIL

To consider a proposal by the Finance & Compliance Committee that the current structure of the Council be retained in its current form and reviewed again at the Annual Meeting of the Council in May 2015. The structure includes the following elements:

- i. Committee and working party structure
- ii. Delegation arrangements to the committees and the Clerk
- iii. Terms of reference for the committees and working parties

10 MEMBERSHIP OF COMMITTEES AND WORKING PARTIES

Dependent on any decision made at item 8, to review and where appropriate make changes to the membership of the following:

- 1) Finance and Compliance Standing Executive Committee
- 2) Planning & Highways Standing Executive Committee
- 3) Community Development Working Party
- 4) Community Support Working Party

11 REVIEW OF WORK WITH EXTERNAL BODIES

- 1) Charity Reports
 - i. Prattwood
 - ii. William Gills & Charles Stather
- 2) Newbald Village Hall Management Committee Report
- 3) Becksies Management Committee Report
- 4) Playing Fields Association Committee Report
- 5) Sober Hill Community Benefit Fund Committee Report
- 6) Sancton Hill Community Benefit Fund Committee Report

12 FINANCE

- 1) To receive a report from the internal auditor and approve the 2013-2014 Annual Return for external audit
- 2) To appoint the Internal Auditor for the year 2014-2015
- 3) To note and approve an annual increment to the Clerk's pay, in line with her employment contract
- 4) To approve payments

13 NEWSLETTER AND ANNUAL REPORT

- 1) To give delegated authority for the Clerk to finalise the June 2014 newsletter and 2013 - 2014 Annual Report in consultation with the Chairman
- 2) To determine whether the Annual Report should be printed and delivered to all houses

14 PLAYING FIELD

To consider any further developments in relation to ensuring the village has a viable playing field.

15 PROPOSED SHOP AT THE TIGER INN

To consider details of a meeting held at the Tiger Inn on Friday 25th April 2014 regarding a potential shop and consider the recommended actions that NPC could take to support the initiative.

16 CENTENARY BENCH

To consider the latest information regarding the proposed centenary bench on the Green including details such as:

- All information relating to construction of the bench, materials and costs involved
- Who will open the bench, how and when
- What sort of celebrations will be held and where

17 PROPOSED CEMETERY EXTENSION AND ALLOTMENT PROVISION

To hear progress from the Community Development Working Party as to the feasibility of developing the field at the back of the Village Hall and the viability of any other potential allotment sites. Also to approve any appropriate action.

18 MEETING FACILITIES FOR NPC

To consider options for Council meeting facilities, following receipt of a proposal from the Village Hall (not received at time of going to print).

19 ASSETS OF COMMUNITY VALUE

To consider an update from the Clerk on the applications to nominate assets of community value in the village.

20 PROGRESS REPORTS

To hear progress reports from the working parties on their work towards the objectives as laid out in the Community Led Plan and approve any action necessary.

- 1) Community Support Working Party – e.g. First Aid Training, Crime & Antisocial Behaviour, ‘Dog Day’ on June 8th 2014.
- 2) Community Development Working Party – e.g. relationship with the school, website, internet connection speeds, employment etc.

21 ERYC COUNTY COUNCILLORS

To receive information from the ERYC Beverley Rural Ward Members and enlist their help with outstanding matters where appropriate.

22 INFORMATION EXCHANGE

23 CORRESPONDENCE

To consider and where appropriate take action on the following:

- 1) **Invite to join a Rural Sounding Board** to help inform wider debates about rural issues and influence decision makes - email received 2 April 2014 from the Network Director, The Rural Services Network
- 2) **Let’s Get Ready for the Unexpected booklet** – letter dated 17 April 2014 received from the Emergency Planning Officer, Humber Emergency Planning Services
- 3) **Parish Council Liaison Meeting on 28 May 2014 at 5.45pm, County Hall Beverley** – email received 30 April 2014 from the Management Assistant to Paul Bell, Head of Economic Development & Pete Ashcroft Head of Planning & Development Management

- 4) **Opportunity to support a Proposal** “that the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth” – emailed received 29 April 2014 from Sevenoaks Town Council
- 5) **SLCC North of England Regional Conference – June 19th, Harrogate** – invite for Councillors and Clerks to attend - email received 23 April 2014 from the SLCC
- 6) **CTA Roadshow 2014 on 22 May 2014, Hull** – Invitation to attend this event which looks at Community Transport in Hull and the East Riding – email received 2 May 2014 from the Community Partnership Coordinator, ERYC
- 7) **Beverley and Rural Area Community Partnership** – Invitation to attend the ongoing meetings – email received 16 April 2014 from the Community Partnership Coordinator, ERYC