

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF THE FINANCE & COMPLIANCE COMMITTEE HELD AT THE CHURCH ROOMS ON 16 JUNE 2014 AT 6.45PM

Present: Councillors C. Waite (Chairman), G. Steward, B. O’Sullivan, P. Weatherstone
Suzanne Smith (Clerk to the Council)
Cllrs. Bainbridge, Huntington

1	PUBLIC FORUM None	
2	APOLOGIES FOR ABSENCE None	
3	DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT	
3.1	Declarations of Interest - None	
3.2	Dispensations - None	
4	CENTENARY BENCH FOR THE GREEN Cllr. Steward said that John Danby was really pleased to have the job of creating the centenary bench. He was going to put together a bill of materials, which the Clerk should be able to cost out before the next Full Council meeting on 7 th July. Further discussions about arrangements could take place at that meeting. The Clerk reported that the School had said it would very much like to be involved in the opening ceremony for the bench. It was agreed therefore that the opening ceremony would not be able to take place until September as there was not enough time to complete the work prior to the school breaking up for the summer holidays.	Cllr. Steward and The Clerk
5	RESTORATION OF WAR MEMORIAL Members agreed that further discussions about the potential restoration of the war memorial could take place at a later point.	
6	LAPSED CEMETERY RESERVATIONS The Clerk tabled a list of reservations of grave spaces at the cemetery and the	

	<p>dates that the reservations lapsed, some which dated back to the 1970s.</p> <p>Members discussed whether or not the Council should chase up payment for continued reservation of the spaces.</p> <p>Recommended: that NPC writes to all people with lapsed cemetery reservations and gives them a 3 month window of opportunity to pay for them to be renewed, before they lose their reservations.</p>	Clerk
7	<p>POLICY ON THE RETENTION OF DOCUMENTS AND RECORDS</p> <p>The Clerk tabled the current Policy on the Retention of Documents and Records and asked that</p> <p>Resolved</p> <p>i. that Cllr. O’Sullivan obtains a copy of Hull City Council’s policy to check that the retention periods are the same as NPC’s</p> <p>Recommended:</p> <p>i. that the retention period for planning applications is reduced from 5 years to 3 months</p> <p>ii. that the policy is agreed finally at the meeting on 7th July.</p>	<p>Cllr. O’Sullivan</p> <p>NPC</p>
8	<p>Charity of Charles Stather</p> <p>The Clerk said that she had received a letter stating that as the Charity of Charles Stather is no longer operational, it is no longer able to participate in the fund in which it is invested.</p> <p>It was agreed that this would go on the agenda for main Council to discuss what to do with the returning funds. Meanwhile the Clerk would check that the Prattwood does continue to hold charitable status.</p>	Clerk

Meeting finished at 7.30pm