



Newbald Parish Council

Miss Suzanne Smith

Clerk to the Council

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14 July 2014

Dear Councillor

FINANCE & COMPLIANCE COMMITTEE MEETING – 21 July 2014

You are hereby summoned to attend a meeting of the Finance & Compliance Committee Meeting on Monday 21 July 2014 at **6.45pm** at the Church Rooms.

Yours sincerely

Suzanne Smith

Clerk to the Council

AGENDA

1. PUBLIC FORUM

2. APOLOGIES

To receive and accept apologies for absence.

3. DECLARATIONS OF INTEREST

1) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

2) To note dispensations given to any Member of the Council in respect of the agenda items listed below.

4. POLICY ON THE RETENTION OF DOCUMENTS AND RECORDS

To review Newbald's policy in relation to this and determine any changes.

5. CHARITY OF CHARLES STATHER

To consider a letter received from the Common Investment Fund regarding the charitable status of the Charity of Charles Stather.

6. EMAIL MANAGEMENT SOFTWARE

In view of the Council's relatively large email list, to consider whether to pay for email management software.

7. BINDING OF MINUTES

To consider whether to recommend binding the last five years' minutes.