

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD SCHOOL ON 6 JULY 2015 AT 7.30PM

**Present:** Cllr. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, J. Howard, E. Huntington, M. Joshi, E. Openshaw, B. Smith, P. Weatherstone,

**In attendance:** Suzanne Smith (Clerk to the Council), 1 member of the public

<b>1</b>	<b>PUBLIC FORUM</b>  Edward Lindsay attended as he is considering applying to be a Councillor in the future.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>  Cllr. Bainbridge– prior commitment	
<b>3</b>	<b>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</b>	
<b>3.1</b>	<b>Declarations of Interest</b>	
<b>3.2</b>	<b>Dispensations – None</b>	
<b>4</b>	<b>COOPTION OF COUNCILLORS</b>  <i>Resolved:</i> i. That Newbald Parish Council co-opts Mamta Joshi on to the Council. ii. That Newbald Parish Council co-opts Geoff Lewis on to the Council.  Cllr. Lewis was not available to attend this meeting but had confirmed that he was available for 3 August 2015.	
<b>5</b>	<b>APPROVAL OF MINUTES</b>  <i>Resolved:</i> that the minutes of the meeting held on 8 June 2015 and are signed as a correct record.	
<b>6</b>	<b>FINANCE</b>	
<b>6.1</b>	<b>Financial Report</b>  The Clerk tabled a financial report for Members, including a bank reconciliation, payments, receipts and spend against budget. See Appendix 1.	
<b>6.2</b>	<b>Payment Approval</b>  The following payments were approved – Clerk to arrange payment.  101983 Cumbria Clock Co. Clock Service £168.00	

<p><b>6.3</b></p>	<table border="0"> <tr> <td>101984</td> <td>Clerk Salary</td> <td>£1093.79</td> </tr> <tr> <td>101985</td> <td>HMRC Tax and National Insurance</td> <td>£212.59</td> </tr> <tr> <td>101986</td> <td>Clerk Expenses</td> <td>£71.00</td> </tr> <tr> <td>101987</td> <td>HAPS – grass cutting</td> <td>£71.00</td> </tr> <tr> <td>101988</td> <td>Humber Landscapes – grass cutting</td> <td>£333.33</td> </tr> </table> <p><i>At this point, ERYC County Cllr. Pollard arrived at the meeting and the Chairman moved to item 21 on the agenda.</i></p> <p>Members mentioned a couple of issues around the village that were causing concern:</p> <ul style="list-style-type: none"> <li>• Long grass that was obstructing visibility on High Hunsley Road and the bottom of Townend Road</li> <li>• Inappropriate street lights tops that had replaced historic ones on Manor House Farm</li> </ul> <p><i>Cllr. Pollard left the meeting</i></p>	101984	Clerk Salary	£1093.79	101985	HMRC Tax and National Insurance	£212.59	101986	Clerk Expenses	£71.00	101987	HAPS – grass cutting	£71.00	101988	Humber Landscapes – grass cutting	£333.33	<p>Clerk</p>
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<p><b>7</b></p> <p><b>7.1</b></p> <p><b>7.1.2</b></p> <p><b>7.1.3</b></p> <p><b>7.1.4</b></p> <p><b>7.2</b></p> <p><b>7.2.1</b></p> <p><b>7.2.2</b></p>	<p><b>PLANNING</b></p> <p><b>Notices of Decision</b></p> <p><b>14/03783/PLF</b> – Erection of two story extension to side and conservatory with raised access area to rear following demolition of existing garage and conservatory – 25 Townside Road– <b>Planning permission granted</b></p> <p><b>15/02716/PLF</b> – Erection of a wind turbine and associated infrastructure (Re-submission of 14/02716/PLF) – Land north of Becks Farm - <b>Planning permission refused.</b></p> <p><b>15/01397/PLF</b> – Erection of single storey extension to rear – Deepdale House, 2 Vicarage Lane – <b>Planning permission granted.</b></p> <p><b>Planning Applications</b></p> <p><b>15/01812/PLF</b> – Construction of detached garage following demolition of existing – 22 Townend Road</p> <p><b>Resolved:</b> that Newbald Parish Council has no observations to make on this application.</p> <p><b>15/01165/PLF</b> – Alterations to increase roof height and installation of velux windows to create additional accommodation (re-submission of 14/01562/PLF amended plans) – The Garth, Galegate</p> <p><b>Resolved:</b> that Newbald Parish Council has no observations to make on this amended application.</p> <p>The Clerk explained to the meeting that the two subsequent planning applications did not find arrive in time to go on the agenda. As they are both amended plans, the deadlines for submission of comments are very tight. The Clerk informed members that if they wished to amend their comments compared to the first time</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Clerk to inform planning officers</p>															

<p><b>7.2.3</b></p> <p><b>7.2.4</b></p>	<p>they looked at the applications, an urgent decision procedure would need to be used outside the meeting.</p> <p><b>15/01395/PLF</b> – Erection of single and two storey extensions to side and rear following demolition of existing, construction of Juliet balcony to side, construction of 2 dormer windows to front and rear and installation of rooflights to rear – amended plans – Ebbw Vale, Townside Road</p> <p>Members agreed that NPC did not wish to change the comments (no observations) that it had made on this application so no action was necessary.</p> <p><b>14/02860/PLF</b> – Erection of 1 no. 3.5kw wind turbine (height to hub 14.37m and 16.4 to tip) – amended siting at Land North East of Stackyard Cottage, Monckton Walk Farm, Littlewood Road .</p> <p>Members agreed that NPC did not wish to change the comments (objection) it had made on this application so no action was necessary.</p> <p><i>Cllr Huntington wished it to be noted that she did not object to this application.</i></p>	
<p><b>8</b></p> <p><b>8.1</b></p> <p><b>8.2</b></p>	<p><b>VILLAGE HALL FUNDING REQUEST AND APPLICATION OT THE SOBER HILL WIND FARM FUND</b></p> <p><b>Exclusion of Press and Public</b></p> <p>Members considered this not to be necessary.</p> <p><b>Meeting with the Village Hall Management Committee</b></p> <p>The Chairman informed Members that at the Village Hall meeting he had attended, together with Cllr. O’Sullivan and Cllr. Openshaw, the Village Hall Management Committee (VHMC) welcomed the suggestion that they pursue the idea of having a more strategic and long term approach to the money they applied for from the Sober Hill Wind Farm. This would involve putting the money towards improving the fabric of the building rather than the contents within it.</p> <p>The VHMC had agreed that their architect would come up with an initial stage of creating a meeting room and new toilets to enhance the building, with a view to then moving on to other stages of building improvement.</p> <p>It was anticipated that the VHMC may have something back from the architect in time for the next Village Hall meeting on 15 June 2015, which Cllr. Openshaw will be attending.</p> <p>The VHMC and the Bowling Club were aware their applications to the Sober Hill Wind Farm Fund would not be further discussed at this stage pending changes they were likely to want to make to them.</p> <p>Cllr. Openshaw counselled against assuming that no more applications would be forthcoming relating to the interior and the contents of the building as the VHMC still had to deal with the day-to-day bookings and the demands from users for more immediate improvements to the Village Hall environment.</p> <p>He said that he intended to address the issue with the VHMC and ask them to</p>	

	<p>segregate their funding applications into long term ones for improving the fabric of the building and short term ones to improve the current surroundings.</p> <p>Many Members agreed that improvements in the Main Hall were urgent as the state of it was currently putting off potential users. The possibility that the fabric of the main hall should be addressed before the building of a new meeting room was put forward but obviously this was not a decision for the Parish Council.</p> <p>Cllr. Openshaw said that he thought that the VHMC would reinstate the Wren application they had previously suspended and may come back to NPC to see if it would be the third party funder for that. The Chairman thought there was another option in terms of third party funding.</p> <p>The Clerk mentioned that whilst attending a meeting at Sancton Village Hall, she had spoken to committee members there and they had said they would be very happy to meet with members of Newbald Village Hall to discuss how they raised the money to transform their decrepit hall into the bright modern and pleasant space it is today.</p>	
<p><b>9</b></p> <p><b>9.1</b></p> <p><b>9.2</b></p>	<p><b>SOBER HILL WIND FARM COMMUNITY BENEFIT FUND</b></p> <p><b>Application to Sober Hill Wind Farms</b></p> <p>Members discussed the application to the Sober Hill Wind Farm Fund by the Church for the creation of a disabled access.</p> <p>Cllr. Howard explained that the nature of the legal process that the Church has to go through to commission such work is such that it must have a clear commitment to funding sources before it can make a faculty application. Only once that faculty has been granted and the approval of York Diocese is in place, is the Church in a position to request quotations for the work. Consequently it had been unable to provide the 3 quotations requested by the Sober Hill Wind Farm fund.</p> <p><i>At this point, Cllr Howard declared a non-pecuniary interest in this item.</i></p> <p>The estimate was that the entrance would cost a total of £23,500 so other funding sources would need to be found.</p> <p>Rather than giving the money to the Church now, with no knowledge of when it would actually be used to create the entrance, it was</p> <p><b>Resolved:</b> that the full amount of £4,000 is earmarked for the Church to be given to them at the point that they are in a position to proceed. This decision will be reviewed in a year's time if the entrance has still not been built by then.</p> <p><i>Cllr. Weatherstone abstained</i></p> <p><b>Guidelines for future Funding Applications</b></p> <p>It was agreed that the Chairman and the Clerk would come up with a list of suggestions for any guidelines that might be created. Meanwhile the Clerk was asked to send out the documents that we already had for comments.</p>	

9.3	<p><b>Community Funds Linked to Energy Developments Networking Seminar</b></p> <p>The Chairman gave a brief overview of the networking seminar which he had attended with the Clerk and steps that were being explored for Wind Farm Fund Panels to work together on larger county-wide projects by pooling wind farm money.</p> <p>He noted the following as being of particular interest to Newbald:</p> <ul style="list-style-type: none"> <li>• The fact that ERVAS will help organisations with their funding applications for free</li> <li>• The ERYC website that gives users access to details of many funding providers and the type of projects that they support.</li> </ul>	
10	<p><b>VILLAGE MAINTENANCE ISSUES</b></p> <p><b>10.1 State of the Beck</b></p> <p>The Clerk said that the section of the beck which originally prompted this item to be put on the agenda had been dealt with. However Cllr. Smith had had a complaint about the section that abuts the Prattwood.</p> <p>It was agreed that the Chairman would have a word with John Hatfield about this.</p> <p><b>10.2 Grass Cutting in the Cemetery &amp; Churchyard</b></p> <p>Given the problems being experienced with the current contractors, it was</p> <p><b>Resolved:</b> that the Clerk should see if the current contractors wish to terminate their contract and, if they do, that Mark Reed, formerly of Church Mount, be offered the chance to take over as he had committed to removing the cut grass within the price that he had quoted.</p> <p><b>10.3 Flattening of rabbit holes in the cemetery</b></p> <p>It was agreed that this should be addressed once the situation with the grass cutting contractor had been resolved.</p> <p><b>10.4 Design of Garden of Remembrance</b></p> <p>The Clerk said that she had had a quote from Will Dowson for the Garden of Remembrance. This differed from the original request in that he had suggested using and had quoted for green gravel as opposed to turf.</p> <p><b>Resolved:</b> that Members would like the Clerk to proceed with obtaining quotes for green gravel rather than turf, but that otherwise the design should be as originally discussed.</p> <p><b>10.5 Tall Grass and Weeds at Hall Farm</b></p> <p>It was agreed that the Clerk would supply Cllr. O’Sullivan with the contact details of one of Trustees of Hall Farm who the residents could then contact about this issue.</p>	



<b>16</b>	<b>COMMUNITY ASSET TRANSFERS AND/OR LEASING OF LAND</b>  The Clerk said that the possibility of leasing or organising community asset transfers for the land at Co-op corner/Eastgate was now being formally discussed as an option following approval by the legal department. However the land outside The Tiger is not registered. Given it does not belong to ERYC, they can't lease it or transfer it to us.	
<b>17</b>	<b>FAMILY DOG DAY AND DOG FOULING</b>  <i>Resolved:</i> that the organising Members can spend up to £40 on the items required for the day.	
<b>18</b>	<b>RISK ASSESSMENT AND MANAGEMENT REVIEW</b>  The Clerk provided each Member with the proposed document and it was agreed that this would be discussed at the next meeting.	
<b>19</b>	<b>CHURCHYARD AND CEMETERY SAFETY TRAINING</b>  Members decided that it was not necessary for NPC to take up this offer of training.	
<b>20</b>	<b>PRIORITISING NPC INITIATIVES</b>  The Clerk provided each Member with a list of initiatives and it was agreed that this would be discussed at the next meeting.	
<b>21</b>	<b>ERYC COUNCILLORS - See minute 6.3</b>	
<b>22</b>	<b>INFORMATION EXCHANGE</b>  Cllr. Huntington said that she had had complaints about speeding along South Newbald Road.  Cllr. Huntington also reported that the Wicstun X4 service bus timetable had changed slightly.	
<b>23</b>	<b>CORRESPONDENCE</b>	
<b>23.1</b>	<b>Invitation to submit resolutions to the 2015 Annual General Meeting of ERNLLCA</b> – email dated 22 June 2015 from the Executive Officer, ERNLLCA	Noted
<b>23.2</b>	<b>Invitation to take part in Commonwealth Flag Day on 14 March 2016</b> which brings together the communities and countries of the Commonwealth in a common celebration of this great family of nations, its diverse cultures and communities – email received 22 June 2015 from the NALC Chairman	Noted
<b>23.3</b>	<b>ERNLLCA 2015 Conference – Friday 23 October at the Village Hotel in Hull</b> – to consider whether the Clerk and/or any Councillors should attend this event – email received 17 June 2015 from the Executive Officer, ERNLLCA. <i>Resolved:</i> that the Clerk should attend this event.	

Meeting finished at 9.30pm