

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT THE CHURCH ROOMS ON 30 NOVEMBER 2015 AT 7.30PM

**Present:** G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, J. Howard,  
E. Huntington, M. Joshi, E. Openshaw, B. Smith, P. Weatherstone

**In attendance:** Suzanne Smith (Clerk to the Council), Cllr. Phyllis Pollard, Tony Strugnell

<b>1</b>	<p><b>PUBLIC FORUM</b></p> <p>Tony Strugnell came to speak about a problem he is experiencing with a neighbour’s dog, which barks on and off all day because it is left alone. He was concerned both about the dog’s welfare and the nuisance it was causing.</p> <p>Members suggested that the appropriate way forward was for him to contact ERYC and avail of their dedicated services that are set up to deal with this sort of problem.</p> <p>The Clerk said she would put barking dogs on the agenda for the next Parish Council meeting on 4<sup>th</sup> January so Members could discuss if there was any action they wished to take to combat the problem generally.</p>																
<b>2</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Cllr. Lewis – On holiday</p>																
<b>3</b>	<p><b>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</b></p> <p><b>3.1</b>     <b>Declarations of Interest</b> – None</p> <p><b>3.2</b>     <b>Dispensations</b> – None</p>																
<b>5</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><i>Resolved:</i> that the minutes of the meeting held on 2 November 2015 are signed as a correct record.</p>																
<b>5</b>	<p><b>FINANCE</b></p> <p><b>Approval of Payments.</b></p> <p><i>Resolved:</i> that the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right;">102025</td> <td>Transfer of money to Unity Acct</td> <td style="text-align: right;">£500.00</td> </tr> <tr> <td style="text-align: right;">102026</td> <td>ERNLLCA – Financial Training</td> <td style="text-align: right;">£66.00</td> </tr> <tr> <td style="text-align: right;">102027</td> <td>Dispatch Pest Control – Cemetery</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td style="text-align: right;">102028</td> <td>Marble Building Prods – Plaque</td> <td style="text-align: right;">£200.58</td> </tr> <tr> <td style="text-align: right;">102029</td> <td>Yorkshire Water</td> <td style="text-align: right;">£26.24</td> </tr> </table>	102025	Transfer of money to Unity Acct	£500.00	102026	ERNLLCA – Financial Training	£66.00	102027	Dispatch Pest Control – Cemetery	£100.00	102028	Marble Building Prods – Plaque	£200.58	102029	Yorkshire Water	£26.24	
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	<p>102030 N D Reed – Maintenance work £316.00  102031 Envisage Ltd £76.25  102032 HAPS – Playing field grass cutting £42.00  102033 Clerk Salary £1093.79  102034 HMRC Tax &amp; NI £212.59  102035 Clerk Expenses £87.01  102036 Parish Council Insurance* £372.00  102037 Humber Landscapes – Cemetery+Church Grass cutting £333.33</p> <p>*Members approved the renewal of the insurance. It was the final year of a 3 year agreement with Came &amp; Company and the Clerk had checked to ensure that the cover continued to meet the Council’s needs.</p>	Clerk
<b>6</b>	<b>PLANNING</b>	
<b>6.1</b>	<b>Notices of Decision</b>	
	None	
<b>6.2</b>	<b>Planning Applications</b>	Noted
<b>6.2.1</b>	<b>15/03443/PLF</b> – Erection of first floor extension to front and rear including alterations to existing roof and construction of balcony to rear – Timbertop Farm, Holms Lane	
	<b>Resolved:</b> that NPC has no observations to make on this application	Clerk
<b>6.2.2</b>	<b>15/03491/TPO</b> – Works to protected trees – sycamore: crown thin and clan (15% max). Crown lift over house and garden between 7-9 metres – The Vicarage, 7 Dot Hill Close	
	<b>Resolved:</b> that NPC has no observations to make on this application	Clerk
<b>6.2.3</b>	<i>County Cllr. Phyllis Pollard arrived at the meeting. The Chair moved to item 20 on the agenda – ERYC Councillors</i>	
	The Clerk asked for Cllr. Pollard’s help in chasing up communication from ERYC as to who had responsibility for maintaining the beck in Newbald and for repairing the bridge over the beck from Eastgate to the Byres.	
	Members asked Cllr. Pollard to register with ERYC how unhappy they were that the Planning Inspectorate had allowed the Cornerhouse on South Newbald Road to be demolished and replaced with a property that was far too big for the plot. Apart from being unsightly, they felt that this would certainly lead to traffic problems on an already dangerous corner.	
	When asked when the 30mph zone past the Crawberry Hill Drilling site was going to be removed, Cllr Pollard said that it would not be until all the work to restore the site to agricultural land had been completed. So it would be some time yet.	
	<i>The Chair moved back to Item 7 on the agenda.</i>	

7	<p><b>STREET NAMING</b></p> <p>Members discussed various proposed changes to locality and postcode of properties in South Newbald.</p> <p><b>Resolved:</b> that NPC has no objections to the proposed changes to Royal Mail's database. (<i>Cllr. Huntington abstained</i>)</p>	Clerk
8	<p><b>VILLAGE HALL</b></p> <p><b>8.1 Progress Being Made at Hall</b></p> <p>Cllr. Openshaw updated Members on progress being made at the Village Hall. The Hall had been painted, new curtains made and plans were afoot to improve the kitchen electrics, purchase a new cooker and remove the coin operated function of the heating system. The total cost of these works was about £3,000.</p> <p><b>8.2 Application for Funding</b></p> <p>Although no application for funding had yet been received, Cllr Openshaw asked on behalf of the VHMC what they could reasonably apply for and expect a favourable response.</p> <p>After deliberation, Members suggested that the VHMC:</p> <ol style="list-style-type: none"> <li>1) applies to the Sober Hill Wind Farm Fund for funding for the cooker, electric work and fire doors.</li> <li>2) applies to the Parish Council to retrospectively grant them £1000 towards the costs they have already incurred in improving the Hall</li> </ol> <p><b>8.3 Proposals for Alterations to the Building</b></p> <p>No building plans were yet forthcoming from the Village Hall Management Committee.</p> <p>The Chairman, Cllr. Openshaw and the Clerk had met with a different architect at the Hall who had offered to come up with some plans for free.</p> <p>The Clerk provided the Chairman with a quote received from the company that does the drawing work that architect. The Chairman said he would investigate further and report back to the next meeting.</p> <p><b>8.4 Clearance Work</b></p> <p>The Clerk said that she was struggling to get any other quotes for the clearance work around the Village Hall beyond the one already received from Nick Reed. Every contractor that came and had a look had said that the job was too big for them. She needed three quotes to ensure value for money for the Council and to fulfil Standing Orders and audit requirements.</p> <p>Members were very confident that the quote provided by Nick Reed was exceptional value for money due to his local interest in seeing the job done. As this was the perfect time of year to do the work and trying to get quotes for the specialist work was a waste of the Clerk's time, it was</p>	

	<p><b>Resolved:</b> that Nick Reed is contracted to do the work</p>	
9	<p><b>ALLOTMENTS</b></p> <p>Cllr. Howard provided Members with a report on the working party's feasibility study into the potential provision of garden allotments. (The working party comprises Cllrs Howard, Barrett and Openshaw.)</p> <p>From speaking to everyone on the allotment list, the working party had established that 10 people definitely wanted a garden allotment and the consensus was that the site behind the Village Hall was the preferred option.</p> <p>A survey of the site by Yorkshire Water to establish how much it would cost to lay on water would cost about £150. Other costs were impossible to judge at this point. Money would now need to be spent to enable the feasibility study to be progressed.</p> <p>The working party suggested that the Sober Hill Wind Farm Fund might be used to Fund any allotments. Given it would only benefit a few residents, the Clerk said she would check with the Sober Hill Wind Farm Developers that it was allowed, though the agreement did seem to suggest that it would.</p> <p>Some Members expressed concern about the access to the allotments and how it could be made safe for users to walk up to. It was clear from the terms issued by ERYC that NPC would bear full responsibility for health &amp; safety at the site and the access to it.</p> <p><b>Resolved:</b> that ERYC or another suitable contractor is asked to recommend measures and quote for work to make the access to the potential site safe for users and to level off the field to make it suitable for allotments.</p>	Clerk
10	<p><b>SOBER HILL WIND FARM COMMUNITY BENEFIT FUND</b></p> <p><b>10.1 Letter re Benefit Area</b></p> <p>The Clerk said that she had received an email from Anita Liley, Chair of Sancton Village Hall, asking if NPC would consider extending the benefit area of the Sober Hill Wind Farm Fund beyond the Parish boundary.</p> <p>Members discussed whether this would be appropriate and</p> <p><b>Resolved:</b> that the benefit area should remain as it is.</p> <p><b>10.2 Next Round of Applications</b></p> <p>The Clerk said that she had set a deadline of 25<sup>th</sup> January for the next round of Sober Hill Wind Farm applications. So NPC would need to hold an extra meeting in early February to discuss the applications.</p>	

<p><b>11</b></p> <p><b>11.1</b></p> <p><b>11.2</b></p>	<p><b>THE BECK</b></p> <p><b>Maintenance Responsibilities</b></p> <p>The Clerk said she had not yet had anything back from ERYC about this.</p> <p><b>Weed Clearance</b></p> <p>Members considered whether the weed should be cleared from the part of the beck next to the Green, which was currently less than half the width it normally was.</p> <p><i>Resolved:</i> that Nick Reed is asked to quote for and carry out this work.</p>	
<p><b>12</b></p>	<p><b>SOUTH NEWBALD ROAD</b></p> <p>Members considered the corner of South Newbald Road near the former Cornerhouse and whether measures could be taken to improve safety there.</p> <p>The Clerk said she would get someone out from ERYC to take a look and see if they could recommend any measures.</p>	
<p><b>13</b></p>	<p><b>CHURCHYARD TREES AND GENERAL MAINTENANCE</b></p> <p><i>Items 13 1)-4) were discussed as one.</i></p> <p>Cllr. Huntington reported back on her meeting with ERYC Tree Officer Alan Hemingway. She said that he had advised that before the need for any tree work could be assessed, the ivy should be removed. He had also said that it was fine for dead wood and elderberry to be taken out.</p> <p>Members considered feedback from a meeting between Cllr. Huntington, The Clerk and Mr Messer, who had written to the Council asking for the trees to be taken better care of and for some in particular to be reduced in size as they were blocking his view and light.</p> <p>Members also discussed the possibility of a team of volunteers being allowed to carry out tidy up work in the churchyard. The Clerk warned that the Council would be responsible for the health &amp; safety of any volunteers that took part. Most members did not feel this was a risk worth taking.</p> <p><i>Resolved:</i></p> <ul style="list-style-type: none"> <li>i. that Nick Reed is asked to quote for tidying up the Churchyard (Cllr. Huntington to show him the work that needs doing)</li> <li>ii. that once that work is complete, the Council will re-evaluate whether other tree work is necessary.</li> </ul>	<p>Clerk</p>
<p><b>14</b></p>	<p><b>DEFIBRILLATOR AND EMERGENCY PLAN</b></p> <p>The Clerk informed Council that she was still waiting for the electrician to have the availability to come and fit the defibrillator.</p> <p>As time was short, Members deferred discussions about the Emergency Plan.</p>	

<b>15</b>	<b>THE GREEN</b>	
<b>15.1</b>	<b>Speed Bumps</b>  Time being short, this item was deferred	
<b>15.2</b>	<b>Consultation on Removing One or Both of the Roads Across The Green</b>  Time being short, this item as deferred.	
<b>15.3</b>	<b>Removal of “The Green” Signs</b>  Time being short, this item as deferred.	
<b>15.4</b>	<b>Re-varnishing of Noticeboard</b>  <i>Resolved:</i> that Nick Reed is employed to re-varnish the noticeboard for £90.	
<b>16</b>	<b>FORMER CHARITY FUNDS</b>  The Clerk said she had finally heard back from Blackrock after she made a formal complaint about the length of time it was taking for them to respond to a request for information.  She said she now had to submit various items of documentation, which they would then assess and determine if the Council could be the beneficiary of the funds. She said she would get on and do that and report back to the next meeting.	Clerk
<b>17</b>	<b>CREATION OF VILLAGE SHOP</b>  Time being short, this item was deferred.	Clerk
<b>18</b>	<b>PARISH TRANSPORT</b>  The Chairman reported back on a meeting he and the Clerk had attended on Parish Transport. He said that the key thing that had come out of it was the need for the Village to make the most of the X4 bus service and other public transport links so that it could be sure to preserve them.	Clerk
<b>19</b>	<b>PLAYING FIELD</b>	
<b>19.1</b>	<b>Quotes</b>  None received.	
<b>19.2</b>	<b>Future of Playing Field</b>  Time being short, this item was deferred.	
<b>20</b>	<b>ERYC COUNCILLORS</b>  See item 6.2.3	

21	<p><b>INFORMATION EXCHANGE</b></p> <p>Cllr. Huntington said she still had many daffodils from ERYC that needed planting and would welcome help with that.</p> <p>The Clerk notified Council of the following:</p> <ol style="list-style-type: none"> <li>1) She had been asked to promote ERYC’s new Connect to Support website which helped people who needed support to live independently. She said she would put it on the website.</li> <li>2) She had approached BT about those areas not included in either BT or KC’s plans for superfast broadband. Consequently the BT Broadband Project were now in discussions with KC to try and get them to include Townside Road, Townside Close and Spring Bank in the initial roll out of superfast broadband.</li> <li>3) NPC’s new projector was now ready for collection from Beverley County Hall.</li> <li>4) Will Dowson had apologised for not yet having time to look at building the Garden of Remembrance in the cemetery.</li> </ol>	
22	<p><b>CORRESPONDENCE</b></p> <p><b>22.1 Informal Consultation – Transfer of Dog Control Orders to Public Space Protection Orders</b> –Parish of Newbald – email received 20 November 2015 from the Assistant Safe Communities Officer, ERYC.</p> <p><b>22.2 Invitation to put forward topic for ERYC’s Overview and Scrutiny Committees to discuss</b> – email received 10 November 2015 from the Senior Committee Manager, ERYC</p>	<p>Noted</p> <p>Noted</p>

Meeting finished at 9.30pm