



Newbald Parish Council

Miss Suzanne Smith
Clerk to the Council
Sandalgrove
Townside Road
North Newbald
YO43 4SL

Tel 01430 828919

Email clerk@newbald.co.uk

3 May 2016

Dear Councillor,

ANNUAL MEETING OF THE COUNCIL – 9 May 2016

You are summoned to the Annual Meeting of the Council to be held in Newbald Primary School on Monday 9 May 2016 at 7.30pm.

Yours sincerely

Suzanne Smith
Clerk to the Council

AGENDA

1 ELECTION OF OFFICERS

- 1) Chairman
- 2) Vice-Chairman
- 3) The Prattwood Charity
- 4) Newbald Playing Fields Association
- 5) Newbald Village Hall Management Committee
- 6) Becksies Management Committee

2 APOLOGIES

To receive apologies

3 DECLARATIONS OF INTERESTS

- 1) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- 2) To note dispensations given to any Member of the Council in respect of the agenda items listed below

4 PUBLIC FORUM

5 ANNUAL PARISH MEETING

To consider any issues arising from the preceding Annual Parish Meeting

6 APPROVAL AND ADOPTION OF MINUTES

To approve the Minutes of the meeting held on 4 April 2016

7 REVIEW OF INVENTORY OF LAND AND ASSETS

To review and approve the inventory of Land and Assets to be included with the Annual Return.

8 REVIEW OF THE STRUCTURE, ORGANISATION AND PROCEDURES OF THE COUNCIL

To consider and review the current organisation of the Council and determine whether any changes are required. The review should include considering the following elements:

- 1) Whether the decision last year to discontinue the working parties and committees serves the Council well
- 2) Delegation arrangements to the Clerk
- 3) Standing Orders of the Council
- 4) Financial Regulations

9 REVIEW OF WORK WITH EXTERNAL BODIES

- 1) Prattwood Charity
- 2) Newbald Village Hall Management Committee Report
- 3) Becksies Management Committee Report
- 4) Playing Fields Association Committee Report
- 5) Sancton Hill Community Benefit Fund Committee Report

10 FINANCE

- 1) To receive a report from the internal auditor (if received) and approve the 2015-2016 Annual Return for external audit
- 2) To appoint the Internal Auditor for the year 2016-2017
- 3) To note and approve an annual increment to the Clerk's pay, in line with her employment contract
- 4) To consider an application by Newbald Young People's Project for a grant towards 7 radiator covers
- 5) To consider an application by Newbald Young People's Project for a grant towards an entertainer for their fun day on 12 June 2016
- 6) To consider an application by Newbald Village Hall Management Committee for help paying their insurance premium
- 7) To note and approve payments
- 8) To consider whether to move to a different bank, following the decision by Unity to introduce a monthly charge.

11 PLANNING

1) Notices of Decisions

2) Planning Applications

To consider the following planning applications and determine what comments NPC should make:

- a) **16/01276/OUT** – Erection of 2 livestock buildings, 1 straw storage building with associated feed bins, hardstandings and access and siting of a temporary agricultural workers mobile home (Layout to be considered).

12 GENERAL POWER OF COMPETENCE

To confirm NPC's eligibility to use the General Power of Competence

13 APPLICATION FOR ELECTRICAL WORK TO BE CARRIED OUT ON THE MIRES

To consider a request from a resident on The Green for electrical cable to be laid underground at The Mires to enable him to progress the building development he has planning permission for.

14 APPLICATION TO HOLD A PICNIC ON THE GREEN

To consider an application by FONS to hold a picnic on The Green on 12 June 2016 to celebrate the Queen's 90th birthday.

15 BECKSIES AND BECK MANAGEMENT

- 1) To consider employing someone to remove the Himalayan Balsam on the Mires
- 2) To consider whether NPC wishes to employ YWT to do some clearance work at The Mires this year
- 3) To determine whether NPC is happy for YWT to drill some trial holes in the water pipe that crosses the Becksies. This would be with a view to preventing the build-up of water pressure at the village end of the pipe and spreading the water out across the site to make the Site of Special Scientific Interest habitat bigger.

16 GARDEN OF REMEMBRANCE

- 1) To consider information about alternative Garden of Remembrance options obtained by the Clerk while on training/networking day
- 2) To consider the revised quote from Will Dowson (if received)

17 CHURCHYARD TREES

To consider quotes received for work to the trees and bushes in the churchyard and determine which contractor to use or give delegated authority for the Clerk to make that decision in consultation with the Chairman.

18 HEALTH AND SAFETY REPORTS FOR THE MIRES, THE GREEN, CEMETERY AND CHURCHYARD

To consider the reports prepared by Cllr. Openshaw and consider any actions arising out of them.

19 NEWBALD VILLAGE HALL

To consider feedback about the meeting held between NPC and Newbald Village Hall Management Committee and determine any appropriate action in relation to the Hall and/or the suggested Portacabin.

20 ADVERTISING OF AGRICULTURAL ALLOTMENT VACANCY

To consider how and where to advertise plot 4 following NPC's decision not to proceed with the creation of garden allotments on the site.

21 FORMER CHARITY OF CHARLES STATHER FUNDS

To consider how to spend the funds that belonged to the former Charity of Charles Stather

22 EASTGATE BECK AND BRIDGES MAINTENANCE

To consider responses to NPC's letter to residents advising them that ERYC asserts that they are responsible for maintaining the beck and the bridges over it.

23 ACCESS TO NEWBALD PLAYING FIELD

To consider feedback from the Chairman and Clerk about their meeting with Mr Hall on 4 May 2016 and take any action considered appropriate.

24 FOOTPATH/CYCLE WAY BETWEEN NEWBALD, SANCTON AND SOUTH CAVE

- 1) To consider the response from the Principal Transport Policy Officer in relation to NPC's request
- 2) To consider a request from South Cave Parish Council that we meet to discuss a potential path between Newbald and South Cave.

25 LITTER BINS

To consider whether NPC should pay for a litter bin to be installed at the corner of Galegate and Eastgate (co-op corner).

26 TRAFFIC MANAGEMENT IN VILLAGE

To consider reports of lorries driving through village and inappropriately parked cars and determine if any action should be taken.

- 27 NEWSLETTER AND ANNUAL REPORT**
1) To give delegated authority for the Clerk to finalise the June 2016 newsletter and 2015 -2016 Annual Report in consultation with the Chairman
2) To determine how the Annual Report should be distributed.
- 28 INAPPROPRIATE SIGNAGE**
To consider whether any action should be taken in relation to signage erected by a local farmer in his fields, which some may consider inappropriate.
- 29 MEASURES TO IMPROVE BUS STOPS**
To consider a request that the bus stops in the village are marked and that measures are taken to help people access the bus on The Green, such as paving stones next to where the bus stops.
- 30 YORKSHIRE WOLDS WAY NATIONAL TRAIL**
1) To consider an enquiry from Sustrans Area Manager as to whether in principle they could access the Sober Hill Wind Farm Fund to fund improvements to the surface of the Wolds Way.
2) To consider providing our opinion on what improvements should be made to the Sober Hill track for the benefit of residents and visitors.
- 31 FAMILY DOG DAY**
To consider whether NPC wishes to hold this event this year and to organise it if so.
- 32 SANCTON HILL WIND FARM TREE PLANTING FUND**
To consider this £7,500 fund for the planting of new trees, woodland and hedgerow and to consider whether NPC wishes to apply and how it might be promoted to other landowners in the parish.
- 33 REVIEW OF ALLOTMENT AND CEMETERY CHARGES**
To consider whether the current level of allotment and cemetery charges are appropriate and change accordingly.
- 34 PENSION REGULATION**
To consider and approve documentation required by East Riding Pension Fund.
- 35 ERYC COUNTY COUNCILLORS**
To receive information from the ERYC Beverley Rural Ward Members and enlist their help with outstanding matters where appropriate.
- 36 INFORMATION EXCHANGE**
No decisions can be made under this agenda item.
- 37 CORRESPONDENCE**
To consider and where appropriate take action on the following:
- 1) **East Riding Local Plan** – Notice of adoption of the Affordable Housing Supplementary Planning Document (April 2016) – email received from the Interim Planning Policy Manager, ERYC
 - 2) **Service to Celebrate the Festival of St. John of Beverley** – invitation from the Chairman of ERYC Councillor Peter Turner for a representative and guest of Newbald Parish Council to attend on Sunday 8 May 2016 at 5.30pm
 - 3) **Town/Parish Council Planning Liaison Meetings 2016** – to consider whether anyone would like to attend the meeting in Beverley on 7 June 2016 at 6pm-8pm
 - 4) **SLCC Notice of Extraordinary General Meeting on 10 June 2016**
 - 5) **Community Partnership Meeting at Beverley Police Station** at 10am on 10 June – email received from the Inspector, Beverley, Haltemprice and Holderness Teams