

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT THE CHURCH ROOMS ON 4 APRIL 2016 AT 7.30PM

Present: G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, B. Clarke, J. Howard, E. Huntington, G. Lewis, E. Openshaw, B. Smith, P. Weatherstone

In attendance: Suzanne Smith (Clerk to the Council), Mr W. Dowson

1	<p>PUBLIC FORUM</p> <p>Mr Will Dowson came to talk to item 17 – Garden of Remembrance</p> <p>Mr Dowson talked about the Garden of Remembrance project, which had already been agreed by Council. He suggested to Members that it would be better to create a tarmac path, rather than limestone gravel, and to use concrete edging stones, rather than the previously agreed Marshalls paving stone.</p> <p>He showed Members samples of the Marshall stone and the green gravel which was proposed for the burial part of the Garden of Remembrance.</p> <p>Mr Dowson said that he would submit a revised quote based on his suggestions for further consideration by Council.</p> <p><i>County Cllr. Brad Birmingham arrived at the meeting.</i></p>	
2	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr. Joshi – prior commitment.</p>	
3	<p>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</p> <p>3.1 Declarations of Interest</p> <p>Cllr. Openshaw – item 7 – non pecuniary</p> <p>3.2 Dispensations – None</p> <p>3.3 <i>The Chairman moved to item 19 – ERYC Councillors.</i></p> <p>Members discussed various issues with Cllr. Birmingham, which included:</p> <ul style="list-style-type: none"> • A flooding problem outside the entrance to Marshall’s garage • NPC’s request that ERYC builds a footpath or cycle way between Newbald and Sancton • The removal of steps outside Top Holme Farm by ERYC and the damage caused by it • ERYC’s assertion that it is not responsible for maintaining the beck or any bridges over it. 	

	<p>Cllr. Birmingham said that he would help in whatever way he could with these.</p> <p><i>Cllr. Birmingham left the meeting.</i></p> <p><i>The Chairman moved back to item 4 on the agenda.</i></p>																
4	<p>APPROVAL OF MINUTES</p> <p>Resolved: that the minutes of the meetings held on 7 March 2016 and 21 March 2016 are signed as a correct record.</p>																
5	<p>FINANCE</p> <p>5.1 Financial Statement</p> <p>The Clerk said she would provide a full financial statement once she had finalised the end of year accounts. She said there was about £32,600 left in the general Council fund, £25,158 in the wind farm fund and £4,686 in the charity fund at the end of March 2016. (Once she received bank statements, she would need to adjust these figures to take account of bank interest).</p> <p>5.2 Networking and Training Day</p> <p>Resolved: that the Clerk should attend the network and training day in Swanland on 26 April 2016 at a cost of £15</p> <p>5.3 Approval of Payments</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table> <tr> <td>Int. payment</td> <td>Membership fees</td> <td>£475.76</td> </tr> <tr> <td>Int. payment</td> <td>Clerk Salary</td> <td>£1093.79</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£212.59</td> </tr> <tr> <td>Int. payment</td> <td>Clerk Expenses</td> <td>£63.10</td> </tr> <tr> <td>Chq.102039</td> <td>Training & Networking Day – Swanland</td> <td>£15.00</td> </tr> </table>	Int. payment	Membership fees	£475.76	Int. payment	Clerk Salary	£1093.79	Int. Payment	HMRC Tax & NI	£212.59	Int. payment	Clerk Expenses	£63.10	Chq.102039	Training & Networking Day – Swanland	£15.00	
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6	<p>PLANNING</p> <p>6.1 Notices of Decision – none received</p> <p>6.2 Planning Applications</p> <p>6.1.2 16/00923/PLF – Erection of single storey extension to side – North Newbald County Primary School, Beverley Road, North Newbald</p> <p>Resolved: that NPC has no observations to make on the application.</p> <p>6.1.3 16/00793/CLP – Certificate of lawfulness for the proposed use of property as a house in multiple occupation (HMO) (use class C4) for not more than 6 persons as the occupants or main place of residence – 6 Red House Farm Holiday Cottages, Beverley Road, North Newbald</p> <p>Resolved: that NPC has no observations to make on the application.</p>	<p>Clerk</p> <p>Clerk</p>															

7	<p>VILLAGE HALL</p> <p>Items 7.1, 7.2 and 7.3 were discussed as one</p> <p>The Chairman said that the proposed meeting between him, Cllr. Openshaw and members of the Village Hall Management Committee (VHMC) had not yet taken place, although he had unofficially spoken to the temporary Chairman of the VHMC when he met him by chance in the village.</p> <p>He felt that the VHMC Chairman himself was happy with the idea of a more modest extension which would create a meeting room.</p> <p>It was acknowledged that such a meeting room would only serve committees and not be of use to some groups in the village, such as the WI, because it would be too small.</p> <p>Members discussed feedback that the Clerk had received from ACRE about the Village Hall lease. Their Village Hall expert had said that the lease made it clear that the VHMC were the ones that could decide whether or not to build an extension and what that extension should be.</p> <p>Cllr. Openshaw concurred that careful reading of the lease showed that the VHMC had a lot of control in all aspects of management and development.</p> <p>Members discussed whether it was appropriate that the VHMC had such a high level of control over an asset that belonged to the Parish Council. The idea was muted that a new lease could be drawn up and mutually agreed with the VHMC, which would allow NPC greater input. At the same time, it was recognised that the current lease still had 16 years to run.</p> <p>NPC acknowledged the problem the VHMC was facing in terms of lack of people on the committee. They were in desperate need of new Trustees to help move things forward.</p> <p>It was agreed that the any decisions by NPC should wait for the outcome of the information gathering meeting between NPC and VHMC members. It would also be apparent whether the VHMC had managed to recruit any new members by the end of April, after their planned recruitment meeting.</p> <p>The Clerk said she had still not contacted the Secretary of State to see whether we would need permission to extend the Village Hall because it is on common land. She would do this as soon as she received the previously drawn up extension plans from the 1990s. Cllr. Openshaw said he had requested these but had no response from the former Chairman of VHMC.</p> <p>Cllr. Huntington said it would be beneficial to check the letter from the Secretary of State establishing the right to build provided at the time the Village Hall was constructed, as this may show there was no need for such permission.</p>	
8	<p>PORTACABIN</p> <p>Members were of mixed opinions as to whether NPC should buy or rent a portacabin as a temporary meeting room. It was agreed that this idea would be put forward at the forth coming meeting between the VHMC and NPC and then discussed further.</p>	

<p>9</p> <p>9.1</p> <p>9.2</p>	<p>THE BECK</p> <p>Maintenance Responsibilities</p> <p>Members discussed the letter received from ERYC stating that they have no responsibility for maintenance costs of the beck and the bridges over it on Eastgate and that the responsibility lies with the residents that live alongside the beck.</p> <p><i>Resolved:</i> that NPC writes to all residents alongside the beck on Eastgate enclosing a copy of the document.</p> <p>Collapsed Bridge on Eastgate</p> <p><i>Resolved:</i> that in the aforementioned letter to the residents of The Byres, particular attention is drawn to the collapsed bridge and the residents are requested to carry out the necessary repair work to prevent the flood risk.</p>	<p>Clerk</p> <p>Clerk</p>
<p>10</p>	<p>ROLL OUT OF SUPERFAST BROADBAND</p> <p>The Clerk said she had no further information but it had been brought to her attention that Newbald was still not listed on the KC website as being an area that was going to get Superfast broadband in the near future.</p>	
<p>11</p>	<p>CHURCHYARD TREES AND GENERAL MAINTENANCE</p> <p>Members considered a report received about the health and safety of the trees in the churchyard.</p> <p><i>Resolved:</i> that the Clerk obtains quotes to carry out the work suggested in the report and also to reduce the height of the trees and bushes impacting on Mr Messer's property.</p>	<p>Clerk</p>
<p>12</p>	<p>FORMER CHARITY FUNDS</p> <p>The Clerk said the matter of Blackrock paying the capital in the name of Newbald Parish Council was still being looked at 'urgently' by Head Office.</p>	<p>Clerk</p>
<p>13</p>	<p>CREATION OF FOOTPATH/CCYLEWAY BETWEEN NEWBALD AND SANCTON</p> <p>The Clerk said she had received no response about this but would continue to chase it up.</p> <p>Cllr. Weatherstone mentioned that the Department of Transport was currently offering grants towards cycle ways. The Clerk said she would take a look into it.</p>	<p>Clerk</p>
<p>14</p>	<p>NEWBALD'S BENCHES</p> <p><i>Resolved:</i> that NPC employs Nick Reed to carry out the maintenance work on the village's benches at a cost of £70 each (Total £490)</p>	<p>Clerk</p>

15	<p>THE MIRES</p> <p>Members considered both ideas of installing kerbstones round the grass on the Mires and doing more maintenance work on the far side of the beck. They felt that neither of these were an appropriate way forward.</p>	
16	<p>CREATION OF A SHOP</p> <p>The Chairman reported that he and the Clerk had been to see a manager at The Gnu about the possibility of creating a shop there. Unfortunately, they had decided it against it because they did not have the support of the brewery and logistically it would be very difficult to implement.</p>	
17	<p>GARDEN OF REMEMBRANCE</p> <p>No further discussion was felt to be necessary until the amended quote from Will Dowson was received.</p>	
18	<p>SOCIAL MEDIA AND NEWSLETTER POLICY FOR PRIVATE BUSINESSES</p> <p>The Clerk said that she had had a request from a local B&B for inclusion in the newsletter on the basis that they had won an award. The Clerk wanted to know what policy NPC would like to adopt in relation to including private businesses in NPC's newsletter and social media feeds.</p> <p><i>Resolved:</i> that NPC is happy to include any newsworthy celebration of achievement relating to local businesses/people.</p>	
19	<p>ERYC COUNCILLORS</p> <p>See Minute 3.3</p>	
20	<p>INFORMATION EXCHANGE</p> <p>20.1 Cllr. Huntington raised the issue of fly tipping at top of Trundlegate, which had taken place on Nigel Hildyard's land. Because it was private land, ERYC were not willing to take action to remove it.</p> <p>20.2 Members discussed two planning applications which had come in too late to go on the agenda but which needed to be decided before the next meeting.</p> <p>16/00965/HEDGE and 16/00957/HEDGE – removal of hedgerows - Land West of the Grange, Beverley Road, North Newbald.</p> <p>As the ERYC case officer had told the Clerk that NPC's comments on these would in any case make no difference, it was agreed not to hold an extra meeting to discuss these applications. Individual Councillors would comment on the applications if they wished.</p> <p>20.3 Cllr. Openshaw raised the problem of lorries driving through the village.</p>	Clerk

21	CORRESPONDENCE 1) Social Engagement Conference – opportunity to attend a conference on Tuesday 19 th April to learn more about receiving 450 voluntary hours for community project over the course of a week.	Noted
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Meeting finished at 9.45pm