

	<p>Resolved: that the budget for 2016/17 and precept of £29,358.88 is reaffirmed (see November 2015 appendix)</p>	Clerk																											
6.2	<p>Use of UDP to Purchase New Laptop</p> <p>Resolved: that NPC approves the use of the Urgent Decision Procedure to purchase a new laptop and to repair or replace the printers. (See Appendix 1).</p>																												
6.3	<p>Approval of Payments.</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table border="0" data-bbox="239 616 1292 929"> <tr> <td>Int payment 7 Dec</td> <td>Lodge Landscapes Christmas Tree</td> <td>£354.00</td> </tr> <tr> <td>HSBC 201038</td> <td>Transfer of money from HSBC to new Unity Account</td> <td>£41,200</td> </tr> <tr> <td>Int. payment 1 Jan</td> <td>Clerk Salary</td> <td>£1093.79</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£212.59</td> </tr> <tr> <td>Int. Payment</td> <td>Yorkshire Wildlife Trust – beck clearance</td> <td>£300.00</td> </tr> <tr> <td>Int. Payment</td> <td>Nick Reed - Clearing weed out of beck</td> <td>£60.00</td> </tr> <tr> <td>Int. Payment</td> <td>Nick Reed – Village Hall clearance work</td> <td>£2500.00</td> </tr> <tr> <td>Int. payment</td> <td>Clerk Expenses</td> <td>£158.17</td> </tr> <tr> <td>Int. payment</td> <td>Humber Landscapes – Cemetery+Church Grass cutting</td> <td>£333.33</td> </tr> </table>	Int payment 7 Dec	Lodge Landscapes Christmas Tree	£354.00	HSBC 201038	Transfer of money from HSBC to new Unity Account	£41,200	Int. payment 1 Jan	Clerk Salary	£1093.79	Int. Payment	HMRC Tax & NI	£212.59	Int. Payment	Yorkshire Wildlife Trust – beck clearance	£300.00	Int. Payment	Nick Reed - Clearing weed out of beck	£60.00	Int. Payment	Nick Reed – Village Hall clearance work	£2500.00	Int. payment	Clerk Expenses	£158.17	Int. payment	Humber Landscapes – Cemetery+Church Grass cutting	£333.33	Clerk
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6.4	<p>Pension Arrangements</p> <p>As the Council had been advised that the Clerk should not be the one to research pension options for auto-enrolment, it was</p> <p>Resolved: that Cllr. Joshi and O’Sullivan look into pension options</p>	Cllr. Joshi & Cllr. O’Sullivan																											
6.5	<p>Financial Arrangements and Financial Control</p> <p>The Clerk tabled her report detailing advice that had come out of the training day that she had attended in November 2015.</p> <p>She said that she would implement some of the suggestions relating to the way the finances were handled. Some were considered unnecessary and others would become applicable at a later date.</p>																												
6.6	<p>Pre-Paid Card</p> <p>The Clerk suggested to Council that it would be beneficial if the Council pre-loaded the Alto card linked to the Unity account, which would allow her to make some Council purchases not at her own expense.</p> <p>Resolved: that the Unity card should generally be loaded with money in case of need and that this month the Clerk would use it to purchase a laptop.</p>	Clerk																											

<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.2.1</p> <p>7.2.2</p> <p>7.2.3</p>	<p>PLANNING</p> <p>Notices of Decision</p> <p>15/03491/TPO – Sycamore; Crown thin and clean (15% max), crown lift over house and garden between 7 – 9 metres – The Vicarage, 7 Dot Hill Close</p> <p>Planning Applications</p> <p>The following planning applications were discussed. Clerk to inform planning officers of the decision.</p> <p>15/03706/PLF – Erection of single story extension and construction of window and sliding screen to rear – Yew Tree House, 51 Eastgate.</p> <p><i>Resolved:</i> that NPC has no observations to make on this application.</p> <p>15/03864/TPO- Cherry: fell due to poor specimen with damage at base of trunk - New Place Westgate.</p> <p><i>Resolved:</i> that NPC has no observations to make on this application.</p> <p>15/03988/PLF- Erection of single storey extension to side – 7 Eastwold.</p> <p><i>Resolved:</i> that NPC has no observations to make on this application.</p>	<p>Noted</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p>VILLAGE HALL</p> <p>Progress Being Made at Hall</p> <p>Cllr. Openshaw recounted some very positive progress at the Hall, including many improvements that had been made to the interior. He said that the Hall was planning on applying to the Sober Hill Wind Farm Fund for funding for the paint, cooker and fire doors.</p> <p>Proposals for Alterations to the Building</p> <p>No building plans were yet forthcoming from the Village Hall Management Committee.</p>	
<p>9</p> <p>9.1</p>	<p>ALLOTMENTS</p> <p>Estimates and/or Advice received</p> <p>The Chairman, Cllr. Openshaw and the Clerk told Members about their meeting with John Hannah, ERYC. His advice had been that in order to improve access to the allotments if they were located behind the Village Hall, it would be advisable to create a pathway of road chippings. Although he could donate the materials, the estimated cost of the path would be about £3000 because of the labour involved.</p>	

9.2	<p>The Chairman said that Mr Oxtoby had estimated the levelling of the field to cost at least £5000.</p> <p>Next Steps In Feasibility Assessment</p> <p>Given the large costs involved, which did not even include the laying on of water or marking out and fencing the plots, it was</p> <p>Resolved: that based on a cost-benefit analysis, NPC does not believe it is in the interests of the village as a whole to pursue the creation of allotments at this point in time. There are other more pressing priorities which will benefit a far wider section of the population. Clerk to write an end of feasibility study report and to inform the village via the newsletter. (<i>Cllr. Weatherstone voted against</i>)</p>	Clerk
10	<p>THE BECK</p> <p>Maintenance Responsibilities</p> <p>The Clerk said she had not yet received the letter relating to maintenance responsibilities from ERYC, despite chasing it up.</p>	
11	<p>ROLL OUT OF SUPERFAST BROADBAND</p> <p>The clerk said that she had initially approached BT about the roads that had been excluded from the superfast broadband rollout, as it was BT infrastructure that was in place on those roads.</p> <p>However, BT had referred her query to members of the East Riding of Yorkshire Council Broadband project, who in turn had raised the issue with KC.</p> <p>Consequently, we were now waiting for confirmation from KC as to whether or not these roads could be included in their forthcoming superfast broadband rollout.</p> <p>Members considered it strange that it was KC that was being asked to look into this, when there was no KC infrastructure on the roads.</p> <p>The Clerk also said that the residents of the three roads concerned were very unhappy about being left out and had asked if NPC could support them in a big campaign to try and get the three roads included.</p> <p>Resolved: that NPC writes to BT asking them why they could not supply these roads, especially as they are supplying superfast broadband to many houses that lie further away from the BT box than the houses on these streets do. The letter should reference how unhappy the residents of the excluded roads are and the positive PR that would come from helping in this situation and being the company that supplies broadband to the Parish Council.</p>	Clerk
12	<p>IMPACT ON NEWBALD OF LACK OF MAINS GAS</p> <p>Resolved: that NPC is happy to host a meeting with Graham Stuart where he talks to residents about the lack of mains gas in the village.</p>	Clerk

13	<p>SOUTH NEWBALD ROAD</p> <p>Cllr. Openshaw and the Clerk said that they had met with John Hannah of ERYC Highways at the corner causing concern and he had said that at this point in time, he did not feel that any action was necessary by Highways to make the corner safer.</p>	
14	<p>CHURCHYARD TREES AND GENERAL MAINTENANCE</p> <p>14.1 Response to Mr Messer</p> <p>Members considered Mr Messer's communications with NPC regarding his assertion that some of the trees and hedges in the churchyard are acting as a barrier to light and adversely affecting his and his wife's reasonable enjoyment of part of their property, including their garden.</p> <p>The Clerk advised Council on the information she had found out about the High Hedges law of 2005 and the process that a complainant would need to go through to secure an enforcement notice to lower the height of a hedge; it would only be possible after attempts at mediation between the two parties had been made and failed.</p> <p>Members were not sure that any of the trees and bushes under discussion constituted a hedge in the eyes of that law.</p> <p>The Clerk said that the last check of the trees in the Churchyard had taken place in April 2013. This had been by a qualified tree surgeon and he had given the trees a clean bill of health for 3 years.</p> <p>It was felt that it was important that NPC followed the advice of ERYC and undertake the clearance work, before then consulting further with ERYC on the way forward in relation to the trees concerned and making a decision about whether the height should be reduced.</p> <p>Resolved: that the Clerk writes back to Mr Messer explaining that the matter of the tree height will be considered in due course, after the clearance work has been carried out. This is in line with the advice issued by ERYC. The Clerk will also let Mr Messer know about the rules governing tree protection orders in conservation areas.</p> <p>14.2 Clearance Work in the Churchyard</p> <p>The Clerk said that she had received a quote for clearance work in the Churchyard for £600.</p> <p>Resolved: that a contractor is employed to do the clearance work recommended by the ERYC tree officer.</p> <p>14.3 Tree Work and/or Visit by Tree Surgeon</p> <p>It was agreed that this would be discussed again after the clearance work and visit by ERYC tree officers to the site.</p>	Clerk

<p>15</p> <p>15.1</p> <p>15.2</p>	<p>SOBER HILL WIND FARM FUND</p> <p>Meeting to Discuss Sober Hill Wind Farm Fund Applications</p> <p>Resolved that a meeting is held on Monday 7 February.</p> <p>Other Decisions Relating to Sober Hill Wind Farm Fund</p> <p>No decisions were necessary.</p>	
<p>16</p> <p>16.1</p> <p>16.2</p>	<p>DEFIBRILLATOR AND EMERGENCY PLAN</p> <p>Setting up of Defibrillator and Associated Training</p> <p>Members were happy that the defibrillator was all set up and it was agreed that NPC should write a thank you letter to the electrical contractor Knight Robie Ltd, who installed the defibrillator for free.</p> <p>The Clerk said that only one member of the public had expressed an interested in attending a defibrillator course, but given that several Councillors were interested, it was:</p> <p><i>Resolved:</i> that the Clerk should go ahead and organise a date for the training.</p> <p>Newbald’s Emergency Plan</p> <p><i>Resolved:</i> that NPC approves and adopts the emergency plan as drawn up by the Clerk, but that the emergency box section should be removed.</p>	<p>Clerk</p> <p>Clerk</p>
<p>17</p>	<p>THE BECKSIES RENEWAL OF MANAGEMENT AGREEMENT</p> <p>Members considered the contract that had been sent to them ahead of the meeting and</p> <p><i>Resolved:</i> that a similar contract is drawn up between the Yorkshire Wildlife Trust (YWT) and NPC and signed by both parties to allow YWT to continue to manage the site.</p>	<p>Clerk</p>
<p>18</p> <p>18.1</p> <p>18.2</p> <p>18.3</p>	<p>THE GREEN AND SAFER ROADS INITIATIVES</p> <p>Speed Bumps</p> <p>Members decided against pursuing this.</p> <p>Consultation on Removing One or Both of the Roads Across The Green</p> <p>Members decided against pursuing this.</p> <p>Removal of “The Green” Signs</p> <p>Resolved: that Cllr. Openshaw maps out where The Green signs are ready for the next meeting.</p>	<p>Cllr. Openshaw</p>

18.4	20mhh Zone Members decided against pursuing this.	
19	DRAINAGE ON BURGATE The Clerk said that she had already referred this to ERYC, but given no action had been taken, it was <i>Resolved:</i> that this matter should be referred to ERYC again.	
20	DOG BARKING NUISANCE Members decided that they could not help with this issue.	
21	FORMER CHARITY FUNDS The Clerk said she had submitted the documentation requested to Blackrock but was still waiting to hear back from them.	Clerk
22	SOCIAL MEDIA The Clerk said that she thought it would help with community engagement if the Parish Council had a Facebook page, as many people from the village were on that particular social media platform. She said that she could create a page that did not allow any comments to be made, so it would essentially act as a notice board. <i>Resolved:</i> that the Parish Council creates a Facebook page.	Clerk
23	PLAYING FIELD The Clerk said she had not received any quotes.	Clerk
24	ERYC COUNCILLORS None in attendance	
25	INFORMATION EXCHANGE None	
26	CORRESPONDENCE	
26.1	Newbald General Maintenance Schedule – Details of work that is and is not being carried out following the Village Taskforce walkabout – email received 1 December 2015 from the Area Engineer – Beverley South, ERYC. (Also a request to complete a customer satisfaction survey).	Noted
26.2	Nomination for Chairman’s Awards 2016 – Invitation for NPC to nominate an individual, company or organisation in recognition of their achievements towards enhancing the well-being of the area in which they work and live – letter dated 27 November 2015 received from the Chairman of the Council, ERYC	Noted

26.3	New Neighbourhood Planning Guidance – invite for Newbald Parish Council to create a Neighbourhood plan with funding to help- email received 10 December 2015 from Interim Planning Policy Manager, Forward Planning, ERYC.	
26.4	Community Policing - information on changes to the community policing in the Beverley Rural area – email received 5 December 2015 from the Inspector, Beverley Haltemprice and Holderness Teams, Humberside Police	

Meeting finished at 9.30pm

APPENDIX 1

URGENT DECISION PROCEDURE

Date of Use: 4 January 2016

Project: Replacement of Parish Council laptop and repair/replacement of printers

Extra Spend authorised: £400 for the laptop and whatever is necessary for the printer, providing that good value is ensured.

Following the failure of her laptop on 30 November 2015, the Clerk consulted with the manufacturer and determined that the motherboard was broken beyond repair and would cost £300 to be replaced.

Given that a laptop was essential to her ongoing work and a new one could be purchased for not much more than the cost of repairing the old one, the Clerk consulted with Councillors on 3 December to see if she could spend in the region of £350 ex VAT on a new laptop.

Members agreed that this was the most appropriate course of action.

However, the two laptops that she had bought in December both failed and the net result was that by the time of the meeting on 4 January 2016, the Clerk was in the middle of obtaining a refund and would need to start again looking for a laptop.

In addition, both her printers had broken and would either need to be fixed or replaced.

Members agreed that it was necessary to purchase the laptop (for about £400) and to pay for the printer to be replaced (at a cost yet to be determined).

As these items were not on the agenda, they needed to be dealt with by an urgent decision procedure.

Suzanne Smith

Clerk to Newbald Parish Council

4 January 2016