

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD SCHOOL ON 17 OCTOBER 2016 AT 6.30PM

**Present:** Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman) J. Barrett, B. Clarke, J. Howard, E. Huntington, M. Joshi, G. Lewis, E. Openshaw, B. Smith, P. Weatherstone

**In attendance:** Suzanne Smith (Clerk to the Council)

<b>1</b>	<b>PUBLIC FORUM</b>  None	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>  Cllr. Smith – could not come until 7.30pm due to work commitments	
<b>3</b>	<b>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</b>  <b>3.1 Declarations of Interest</b>  Cllr. Openshaw – item 11 – non pecuniary Cllr. Howard – item 11 – non pecuniary Cllr. O’Sullivan - item 4 – non pecuniary – in relation to the application from Newbald Playing Field Association only.  <b>3 Dispersations – None</b>	
<b>4</b>	<b>SOBER HILL WIND FARM COMMUNITY BENEFIT FUND APPLICATIONS</b>  <b>4.1 Exclusion of Press and Public</b>  <i>Resolved:</i> In view of the confidential nature of the business to be transacted under item 4, the press and public should be excluded under the Public Bodies (Admission to Meetings) Act 1960  <b>4.2 Applications to Sober Hill Wind Farm Community Benefit Fund</b>  Members considered the four applications received.  <b>4.2.1 Application from Newbald Playing Field Association (NPFA)</b>  NPFA applied for £6,633.99 towards new playground equipment and maintenance for the football team  <i>Resolved:</i> that NPFA is granted the full amount of £6,633.99.	

4.2.2	<p><b>Application from Newbald Village Hall Management Committee (NVHMC)</b></p> <p>NVHMC applied for £6,000.00 towards the installation of audio-visual facilities and internet access.</p> <p><b>Resolved:</b> that NVHMC is granted the full amount of £6,000.00.</p>	
4.2.3	<p><b>Application from Newbald Village Hall Management Committee (NVHMC) – Part 2</b></p> <p>NVHMC applied for £10,071.00 towards the replacement of tables and chairs</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>i. that NVHMC’s application is considered despite being submitted late but that NVHMC is asked in future to ensure that it submits its applications to the fund on time</li> <li>ii. that NVHMC is granted the full amount of £10,071.00.</li> </ul>	
4.2.4	<p><b>Application from Newbald Young People’s Project (NYPP)</b></p> <p>NYPP applied for £3,323.77 towards the sustainability of the Church Rooms.</p> <p><b>Resolved:</b> that NYPP is granted a total of £2,000 to cover the maintenance and equipment costs. However NPC felt it was not appropriate for the Sober Hill Wind Farm Community Benefit Fund to cover that part of the application that relates to heating, electric, insurance and water rates.</p> <p>Members discussed the difficulty the Church Rooms had in making applications that fitted in with the criteria for the Sober Hill Wind Farm Community Benefit Fund because all their expenses related to running costs and staff salaries. The Church Rooms had only recently been restored and refurbished.</p> <p>It was also noted that the Church Rooms accepts children that are not able to afford its services. Members felt it would be appropriate to discuss on a future agenda whether the charity money might be used to help out the Church Rooms.</p> <p><i>The meeting returned to open session.</i></p>	
5	<p><b>APPROVAL OF MINUTES</b></p> <p><b>Resolved:</b> that the minutes of the meeting held on 5 September 2016 are signed as a correct record.</p>	
6	<p><b>FINANCE</b></p> <p><b>6.1 External Auditor’s Report for the Annual Return for the Financial Year 2015-16</b></p> <p>The Clerk said that the External Auditor had found that the Annual Return is in accordance with proper practices and no matters had come to their attention to give cause for concern that the relevant legislation and regulatory requirements have not been met.</p>	

	<p>The auditor did note that NPC did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 during the year 2016/17 for the exercise of public rights, since the approval date was the same date of the period for the exercise of public rights.</p> <p>The Clerk apologised for putting the wrong date on the notice and said she would make sure it was done correctly in the future. She pointed out that in fact any member of the public was welcome to look at the accounts at any point in time, not just during the notice period.</p>																																		
<b>6.2</b>	<b>Financial Report</b>																																		
	The Clerk tabled a Financial Report for the quarter ending 30 September 2016. (See Appendix 1)																																		
<b>6.3</b>	<b>Budget for 2017-18</b>																																		
	Members discussed the best approach to determining the 2017-18 budget and agreed that the Chairman, Vice Chairman and Clerk should get together and put forward a proposal to the December meeting.	Clerk																																	
<b>6.4</b>	<b>Urgent Decisions Procedure</b>																																		
	<i>Resolved:</i> that the Council approves the use of the Urgent Decisions procedure to authorise extra spending on grass cutting. (See Appendix 2).																																		
<b>6.5</b>	<b>Approval of Payments</b>																																		
	<i>Resolved:</i> In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.																																		
	<table> <tr> <td>Int. Payment</td> <td>MY Print Services – newsletter</td> <td>£91.60</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1075.97</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax &amp; NI</td> <td>£214.68</td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£424.15</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Expenses</td> <td>£145.34</td> </tr> <tr> <td>Int. Payment</td> <td>Countrywide Grounds Maintenance – grass cutting</td> <td>£493.90</td> </tr> <tr> <td>Int. Payment</td> <td>PKF Littlejohn LLP – External Audit</td> <td>£360.00</td> </tr> <tr> <td>Int. Payment</td> <td>SLCC – Attendance at Regional Roadshow 2016</td> <td>£41.40</td> </tr> <tr> <td>Int. Payment</td> <td>SHWF Grant – NPFA</td> <td>£6,633.99</td> </tr> <tr> <td>Int. Payment</td> <td>SHWF Grants (x2) – NVHMC</td> <td>£16,071.00</td> </tr> <tr> <td>Int. Payment</td> <td>SHWF Grant – NYPP</td> <td>£2,000.00</td> </tr> </table>	Int. Payment	MY Print Services – newsletter	£91.60	Int. Payment	Clerk Salary	£1075.97	Int. Payment	HMRC Tax & NI	£214.68	Int. Payment	East Riding Pension Fund	£424.15	Int. Payment	Clerk Expenses	£145.34	Int. Payment	Countrywide Grounds Maintenance – grass cutting	£493.90	Int. Payment	PKF Littlejohn LLP – External Audit	£360.00	Int. Payment	SLCC – Attendance at Regional Roadshow 2016	£41.40	Int. Payment	SHWF Grant – NPFA	£6,633.99	Int. Payment	SHWF Grants (x2) – NVHMC	£16,071.00	Int. Payment	SHWF Grant – NYPP	£2,000.00	
Int. Payment	MY Print Services – newsletter	£91.60																																	
Int. Payment	Clerk Salary	£1075.97																																	
Int. Payment	HMRC Tax & NI	£214.68																																	
Int. Payment	East Riding Pension Fund	£424.15																																	
Int. Payment	Clerk Expenses	£145.34																																	
Int. Payment	Countrywide Grounds Maintenance – grass cutting	£493.90																																	
Int. Payment	PKF Littlejohn LLP – External Audit	£360.00																																	
Int. Payment	SLCC – Attendance at Regional Roadshow 2016	£41.40																																	
Int. Payment	SHWF Grant – NPFA	£6,633.99																																	
Int. Payment	SHWF Grants (x2) – NVHMC	£16,071.00																																	
Int. Payment	SHWF Grant – NYPP	£2,000.00																																	
<b>7</b>	<b>PLANNING</b>																																		
<b>7.1</b>	<b>Notices of Decision</b>																																		
	None																																		
<b>7.2</b>	<b>Planning Applications</b>																																		
	<b>16/02469/PLF</b> – Erection of a dwelling (amended house type to Plot 3 of planning permission 11/00294/PLF – South Cave Tractors Site, 6-8 Eastgate.																																		

7.3	<p><b>Resolved:</b> that given approval is already in place for a larger property which would be less desirable than the one being proposed, NPC has no observations to make on this application. However NPC is concerned about the traffic implications for Ratten Row and the extra pressure this property will put on an already dangerous stretch of road. NPC will certainly be taking up this issue with ERYC separately.</p> <p><b>DMMO Consultation</b></p> <p><b>Resolved:</b> that NPC does not support the application.</p>	Clerk  Clerk
8	<p><b>CYCLE PATH OR FOOTPATH BETWEEN SOUTH CAVE AND MARKET WEIGHTON</b></p> <p>Cllr. Openshaw said that South Cave Parish Council had now made contact with Market Weighton Town Council to ask them to support the project. NPC would be contacted again once they had determined a way forward.</p>	
9	<p><b>GRASS CUTTING</b></p> <p>Members decided that if any more grass cuts were required, these could be dealt with using the Urgent Decisions Procedure.</p>	
10	<p><b>BECK FLOOD RISK</b></p> <p>The Clerk said that there was no active communication going on between ERYC and the residents of The Byres in relation to the bridge across the beck.</p> <p>ERYC said that it had reminded the resident that had been in contact with them of his riparian duties but had heard nothing back.</p> <p>ERYC were in any case of the opinion that the ‘usual’ flooding that might occur was not a cause for concern as the water just flows onto Eastgate and then back into the beck further along.</p> <p>Members noted that there is a hole in the top of the bridge.</p> <p><b>Resolved:</b> that NPC asks ERYC to come out and take a look at the hole in the top of the bridge as it could become dangerous. Also concern was expressed that it was clear the bridge is deteriorating on both the underside and the top which may lead it to become unstable at some point soon.</p>	Clerk
11	<p><b>VILLAGE HALL</b></p> <p>Cllr. Openshaw said that, despite a resignation of one committee member, things were moving on well at the Village Hall, with the extension plans due to be presented at the AGM the following night. The extension is phase 2 but meanwhile the VHMC are looking to implement phase 1 plans to improve the interior of the building.</p> <p>The Chairman said he and the Clerk had been approached by the Chairman of the Village Hall Committee about the need for the Village Hall to secure match funding from the Parish Council in order for it to succeed with its WREN application. The deadline for submitting the WREN application is in February 2017.</p>	

	<p><b>Resolved:</b> that in order to ensure that the Village Hall has a decision about the potential match funding in time for the WREN application, that the Sober Hill Wind Farm Community Benefit Fund will once again be opened for applications with a deadline in early January. NPC will then consider the applications at its January meeting.</p> <p>The Clerk said that the VHMC had requested that the Parish Council applies on its behalf for planning permission for the extension to the hall as it is entitled to a 50% discount.</p> <p><b>Resolved:</b> that NPC does not make the application on the Village Hall's behalf.</p>	
<b>12</b>	<b>THE MIRES</b>	
<b>12.1</b>	<p><b>Restoration of the Mires</b></p> <p><b>Resolved:</b> that the work done by Northern Powergrid was sufficient to restore the area following the submerging of the electrical cable but that NPC should write to Mr Bird, whose contractors had damaged the restored area with tyre tracks, and ask that he gets them to refrain from doing so in the future.</p>	
<b>12.2</b>	<p><b>Further Clearance Work Around the Beck</b></p> <p>Following the clearance of the beck by Yorkshire Wildlife Trust, Members decided that no further work should be undertaken at present</p>	
<b>12.3</b>	<p><b>Grass Outside Mr Bird's House</b></p> <p><b>Resolved:</b> that the area remains as grass and that Mr Bird is asked to restore it to its original state following damage by his contractors' vehicles.</p>	
<b>12.4</b>	<p><b>Trees at the Far Side of the Beck</b></p> <p>Members determined that no action should be taken at present to prune the trees or reduce them in size.</p>	
<b>13</b>	<p><b>CHRISTMAS TREE</b></p> <p><b>Resolved:</b> that NPC should purchase a Christmas Tree for the village and that the Clerk is given delegated authority to arrange that, whilst ensuring best value.</p>	
<b>14</b>	<p><b>STREETLIGHTING</b></p> <p>Members considered a request from a representative of South Newbald residents for further street lighting.</p> <p>As a resident of South Newbald, Cllr. Lewis had sympathy for the request as South Newbald Road is dangerous in the dark, especially at the points where there is no pavement.</p> <p>However, many members felt very strongly that there should be no further street</p>	

	<p>lighting as it was a form of light pollution in such a rural area. Others conceded that as they did not live in South Newbald and have to walk along the road, they were not in a good position to make a decision for the best.</p> <p><b>Resolved:</b> that the resident should be asked to provide a more specific proposal for street lighting, why it is needed and evidence that this is the opinion held by the majority of South Newbald residents. At that point, NPC will consider the proposal again.</p>	
<b>15</b>	<p><b>DOG POO BAG DISPENSERS</b></p> <p>The Clerk reported that some of these had been installed. The Chairman noted that they had been well received by residents.</p>	
<b>16</b>	<p><b>GRASS CUTTING</b></p> <p>Members agreed there were no further issues to discuss at the moment.</p>	
<b>17</b>	<p><b>GARDEN ALLOTMENTS</b></p> <p>Members discussed the idea that private garden owners could be encouraged to make some space available for people who want allotments.</p> <p>Cllr. Clarke said she had not heard back from the resident that originally expressed an interest in this and so, at the present, there was no one available to organise such a scheme.</p>	
<b>18</b>	<p><b>CENTENARY BENCH</b></p> <p>No decisions were felt to be necessary as the Chairman had the matter in hand.</p>	
<b>18</b>	<p><b>ERYC COUNCILLORS</b></p> <p>None present</p>	
<b>19</b>	<p><b>INFORMATION EXCHANGE - None</b></p>	
<b>20</b>	<p><b>CORRESPONDENCE</b></p> <ol style="list-style-type: none"> <li>1) <b>ERNLLCA Annual Conference 2016</b> – opportunity for the Clerk and/or Councillors to attend this event on Friday 18 November 2016 – email received from the Executive Officer of ERNLLCA on 19 September 2016.</li> <li>2) <b>Beverley Rural Parish Council Meeting</b> – invitation received from the Beverley Rural Parish Councils to attend a meeting on Thursday 3 November 2016 at 6.30pm.</li> <li>3) <b><u><a href="#">Draft East Riding Housing Strategy</a> and <a href="#">Sheltered Housing Strategy Review</a></u></b> – opportunity to take part in the consultations on these – email received 8 September 2016 from Housing Strategy, ERYC.</li> <li>4) <b>Local Government Finance Settlement Technical Consultation</b> – including a proposal that local referendums must be held if Parish Councils plan to raise the precept by more than 2% (or £5 per band D household) –</li> </ol>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

	<p>email received 19 September 2016 from the Executive Officer, ERNLLCA.  <a href="#">Click here for further information.</a></p> <p><b>Resolved:</b> that NPC should take part in this consultation and state that it is opposed to any such change in the law (Cllr. Joshi voted against).</p> <p>5) <b>Community Led Housing</b> – opportunity to take part in a survey to find out if community-led housing might make a difference in Newbald and whether we would like to find out more about it – email received 7 September 2016 from the Community Development Co-ordinator and Humber &amp; Wolds Rural Community Council.</p> <p>6) <b>Police &amp; Partner meetings</b> – invitation to attend a meeting on 3 November 2016 at 10am at Beverley Police Station – email received 18 September 2016 from the Inspector, Beverley, Haltemprice and Holderness Community Teams, Humberside Police.</p> <p>7) <b>Email of appreciation about the newsletter</b> – email received on 17 September 2016 from a Newbald resident.</p>	<p>Clerk</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
--	---	---

**Meeting finished at 8.35pm**





<b>NEWBALD PARISH COUNCIL</b>					
<b>BANK RECONCILIATION</b>			<b>QUARTER ENDING 30 SEPTEMBER 2016</b>		
Prepared by	Suzanne Smith		Date	30/09/2016	
<b>Balance per bank statements as at 30 September 2016</b>			£		
	NPC Unity Current Account Balance				47,756.20
	NPC HSBC Current Account Balance				436.40
	NPC HSBC Deposit account balance				3,570.45
	Sober Hill Wind Farm Current Account Balance				124.90
	Sober Hill Wind Farm Deposit account balance				25,151.07
	NPC Alto Card - Credit Balance				0.00
					<b>77,039.02</b>
Less unrepresented cheques					0.00
Add unbanked cash/cheques					0.00
<b>The net balances reconcile to the cash book (receipts and payments account) for the year, as follows:</b>					
<b>CASH BOOK</b>					
Opening balance 1 April 2016					62,473.97
Add: Receipts in the year					34,485.24
Less: Payments in the year					-19,920.19
Closing balance as at 30 September 2016					<b>77,039.02</b>
	<b>Fund Balances</b>	<b>General</b>	<b>Wind Farm</b>	<b>Charity</b>	<b>Total</b>
		£	£	£	£
	Balance 1.04.16	32,618.54	25,169.39	4,686.04	62,473.97
	Receipts in year	32,282.05	14.51	2,188.68	34,485.24
	Payments in year	-19,920.19	0.00	0.00	-19,920.19
	Balance at 30.09.16	<b>44,980.40</b>	<b>25,183.90</b>	<b>6,874.72</b>	<b>77,039.02</b>

Appendix 1

## NEWBALD PARISH COUNCIL

## BANK RECONCILIATION

QUARTER ENDING 30 SEPTEMBER 2016

Prepared by Suzanne SmithDate 30/09/2016

<b>Balance per bank statements as at 30 September 2016</b>	£
NPC Unity Current Account Balance	47,756.20
NPC HSBC Current Account Balance	436.40
NPC HSBC Deposit account balance	3,570.45
Sober Hill Wind Farm Current Account Balance	124.90
Sober Hill Wind Farm Deposit account balance	25,151.07
NPC Alto Card - Credit Balance	<u>0.00</u>
	<b><u>77,039.02</u></b>
Less unrepresented cheques	0.00
Add unbanked cash/cheques	0.00

**The net balances reconcile to the cash book (receipts and payments account) for the year, as follows:**

## CASH BOOK

Opening balance 1 April 2016	62,473.97
Add: Receipts in the year	34,485.24
Less: Payments in the year	<u>-19,920.19</u>
Closing balance as at 30 September 2016	<b><u>77,039.02</u></b>

<b>Fund Balances</b>	<b>General</b>	<b>Wind Farm</b>	<b>Charity</b>	<b>Total</b>
	£	£	£	£
Balance 1.04.16	32,618.54	25,169.39	4,686.04	62,473.97
Receipts in year	32,282.05	14.51	2,188.68	34,485.24
Payments in year	-19,920.19	0.00	0.00	-19,920.19
<b>Balance at 30.09.16</b>	<b>44,980.40</b>	<b>25,183.90</b>	<b>6,874.72</b>	<b>77,039.02</b>

## SPEND AGAINST BUDGET FOR FINANCIAL YEAR 2016-17 – POSITION AT 30 SEPTEMBER 2016

<u>Description</u>	<u>Clerk</u>	<u>Admin</u>	<u>Cemetery</u>	<u>Grass Cutting</u>	<u>New Allotments</u>	<u>Clock</u>	<u>Maintenance incl. winter</u>	<u>Street Lighting</u>	<u>Legal</u>	<u>Grants</u>	<u>Contingency</u>	<u>Training</u>	<u>Churchyd</u>	<u>Village Hall</u>	<u>Capital Acquisitions</u>
<b>EXPENDITURE</b>	£9,880.37	£1,781.01	£411.99	£4,037.13	£0.00	£155.00	£630.00	£0.00	£0.00	£350.00	£328.00	£15.00	£740.00	£0.00	£0.00
<b>BUDGET</b>	#####	£4,592.95	£661.94	£5,962.12	£2,000.00	£142.80	£1,700.00	£4,381.39	£4,000.00	£500.00	£3,000.00	£250.00	£500.00	£5,000.00	£1,500.00
<b>REMAINING FUNDS</b>	£6,014.25	£2,811.94	£756.95	£1,924.99	£2,000.00	-£12.20	£1,070.00	£4,381.39	£4,000.00	£150.00	£3,002.00	£235.00	-£240.00	£5,000.00	£1,500.00

## PAYMENTS IN THE FINANCIAL YEAR 2016-17 UP TO AND INCLUDING 30 SEPTEMBER 2016

<u>Inv Date</u>	<u>Payee</u>	<u>Description</u>	<u>Clerk</u>	<u>Admin</u>	<u>Cemetery</u>	<u>Grass Cutting</u>	<u>Allotments</u>	<u>Clock</u>	<u>Maintenance incl. winter</u>	<u>Grants</u>	<u>Contingency</u>	<u>Training</u>	<u>Churchyd</u>	<u>VAT</u>	<u>Total</u>
07/03/2016	ERNLLCA	Annual Membership Fees		£475.76											£475.76
04/04/2016	ER & NY SLCC	Networking and training										£15.00			£15.00
01/04/2016	Miss S. F. Smith	Clerk Expenses		£56.05										£7.05	£63.10
01/04/2016	Miss S. F. Smith	Salary Clerk	1093.79												£1,093.79
01/04/2016	HMRC	Tax and National	£212.59												£212.59
04/04/2016	Mr Laurence Smith	Churchyard Tree report											£200.00		£200.00
01/04/2016	Humber Landscapes	Grass cutting churchyard and cemetery				£333.33									£333.33
01/05/2016	Miss S. F. Smith	Salary Clerk	£1,068.13												£1,068.13
01/05/2016	HMRC	Tax and National	£208.81												£208.81
01/05/2016	ERPF	Pension contributions	£419.95												£419.95
01/05/2016	Miss S. F. Smith	Clerk Expenses		£97.61										£9.87	£107.48
28/04/2016	Countrywide Grounds Maintenance	Maintenance of Cemetery, Churchyard and Playing Field				£617.30								£123.46	£740.76
01/05/2016	Countrywide Grounds Maintenance	Maintenance of Cemetery, Churchyard and Playing Field				£617.30								£123.46	£740.76
03/05/2016	Yorkshire Water	Water and sewerage			£26.29										£26.29
09/05/2016	N D Reed Contracting	Painting of noticeboard and benches							£580.00						£580.00
03/05/2016	Despatch Pest Control	Pest control in cemetery			£100.00										£100.00
09/05/2016	AJACS	Internal audit		£296.60											£296.60
31/05/2016	Miss S. F. Smith	Salary Clerk	£1,084.00												£1,084.00
31/05/2016	HMRC	Tax and National Insurance	£220.35												£220.35
31/05/2016	ERPF	Pension contributions	£428.35												£428.35
31/05/2016	Miss S. F. Smith	Clerk Expenses		£125.38										£10.03	£135.41
01/06/2016	MY Print Services	Newsletter printing		£90.00										£18.00	£108.00
01/06/2016	Countrywide Grounds Maintenance	Maintenance of Cemetery, Churchyard and Playing Field				£617.30								£123.46	£740.76
06/06/2016	Newbald Village Hall	Grant towards insurance								£350.00					£350.00
15/06/2016	Epson	Epson black printer cartridge		£34.30										£6.86	£41.16

## PAYMENTS IN THE FINANCIAL YEAR 2016-17 UP TO AND INCLUDING 30 SEPTEMBER 2016 (cont)

Inv Date	Payee	Description	Clerk	Admin	Cemetery	Grass Cutting	Allotments	Clock	Maintenance incl. winter	Grants	Contingency	Training	Churchyd	VAT	Total
22/06/2016	N D Reed Contracting	Maintenance work			£160.00				£50.00				£150.00		£360.00
04/07/2016	Miss S. F. Smith	Salary Clerk	£1,075.97												£1,075.97
04/07/2016	HMRC	Tax and National Insurance	£214.68												£214.68
04/07/2016	ERPF	Pension contributions	£424.15												£424.15
04/07/2016	Miss S. F. Smith	Clerk Expenses		£62.59										£8.07	£70.66
01/07/2016	Countrywide Grounds	Grass cutting churchyard and				£617.30								£123.46	£740.76
29/06/2016	Countrywide	Tree work churchyard											£390.00	£78.00	£468.00
11/07/2016	Cumbria Clock Company Ltd	Clock service						£155.00						£31.00	£186.00
01/08/2016	Miss S. F. Smith	Clerk Salary	£1,076.17												£1,076.17
01/08/2016	HMRC	Tax and National Insurance	£214.48												£214.48
01/08/2016	ERPF	Pension contributions	£424.15												£424.15
01/08/2016	Miss S. F. Smith	Clerk Expenses		£58.84										£8.17	£67.01
01/08/2016	Countrywide	Grass cutting				£617.30								£123.46	£740.76
02/08/2016	Despatch Pest Control	Pest control in cemetery			£100.00										£100.00
05/09/2016	Miss S. F. Smith	Clerk Salary	£1,075.97												£1,075.97
05/09/2016	HMRC	Tax and National Insurance	£214.68												£214.68
05/09/2016	ERPF	Pension contributions	£424.15												£424.15
24/08/16	Newbald Young People's Project	Annual hire of Church Rooms		£150.00											£150.00
23/08/2016	Yorkshire Water	Water and sewerage			£25.70										£25.70
05/09/2016	Miss S. F. Smith	Clerk Expenses		£58.88										£8.18	£67.06
05/09/2016	SLCC	Renewal of SLCC Membership		£149.00											£149.00
01/09/2016	Miss S. F. Smith	Clerk Expenses Part 2												£65.60	£393.60
01/09/2016	Countrywide	Grass cutting				£617.30								£123.46	£740.76
01/09/2016	ERYC	Allotment rental					£598.50								£598.50
14/09/2016	MY Print Services	Newsletter printing		£90.00										£1.60	£91.60
30/09/2016	Unity	Service charge		£18.00											£18.00
30/09/2016	Unity	Service charge		£18.00											£18.00
		<b>EXPENDITURE</b>	<b>£9,880.37</b>	<b>£1,781.01</b>	<b>£411.99</b>	<b>£4,037.13</b>	<b>£598.50</b>	<b>£155.00</b>	<b>£630.00</b>	<b>£350.00</b>	<b>£328.00</b>	<b>£15.00</b>	<b>£740.00</b>	<b>£993.19</b>	<b>£19,920.19</b>

**RECEIPTS IN FINANCIAL YEAR 2016-17 UP TO AND INCLUDING 30 SEPTEMBER 2016**

<u>Date</u>	<u>Who From</u>	<u>Interest</u>	<u>Precept</u>	<u>Cemetery</u>	<u>Allotments</u>	<u>VAT back</u>	<u>Sober Hill</u>	<u>Other</u>	<u>Total</u>
6/4/2016	M. Garton & Son Ltd.			£361.00					£361.00
11/4/2016	Blackrock - Charles Stather Charity Money							£2,188.68	£2,188.68
18/4/2016	Oxtoby rental for allotments 2, 3 and 4				£239.13				£239.13
18/4/2016	Levitt rental for allotments 5, 6 and 8				£173.16				£173.16
19/4/2016	Hatfield rental for allotments 7, 9, 10 and 11				£252.20				£252.20
28/4/2016	Precept		£14,679.44						£14,679.44
4/6/2016	Credit Interest - Newbald PC	£12.40							£12.40
4/6/2016	Credit Interest - Sober Hill	£1.69							£1.69
30/6/2016	Interest	£0.62							£0.62
30/6/2016	Credit interest	£6.55							£6.55
8/7/2016	VAT repayment from HMRC					£1,404.04			£1,404.04
2/8/2016	Rotherham Memorials - Fisher memorial			£146.00					£146.00
13/9/2016	Donation from fund raising for dog poo bag dispensers							£330.00	£330.00
14/9/2016	Refund of Alto fee							£4.00	£4.00
29/9/2016	Precept		£14,679.44						£14,679.44
30/9/2016	Interest	£0.62							£0.62
30/9/2016	Credit Interest - Sober Hill	£6.27							£6.27
	<b>TOTALS</b>	<b>£28.15</b>	<b>£29,358.88</b>	<b>£507.00</b>	<b>£664.49</b>	<b>£1,404.04</b>	<b>£0.00</b>	<b>£2,522.68</b>	<b>£34,485.24</b>

**Appendix 2**

**URGENT DECISION PROCEDURE**

**Date of Use:** 7 September 2016

**Project:** Extra grass cuts

**Extra Spend authorised:** £493.90 (but still within the grass cutting budget set by NPC for 2016)

As a result of warm wet weather and hence fast growing grass, 14 cuts for the whole year had proved not to be enough to keep on top of the grounds maintenance at the cemetery and the churchyard.

In order to keep the outdoor spaces neat and tidy and avoid further complaints from members of the public (as had already been experienced), the Clerk and Chairman felt that there was little choice but to allow the contractors to undertake some extra cuts.

Although this resulted in extra charges by the contractor, it still falls within the grass cutting budget set by Newbald Parish Council for this year as it had negotiated a very good rate.

Suzanne Smith

Clerk to Newbald Parish Council

7 September 2016