



# Newbald Parish Council

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3 May 2017

Dear Councillor,

## ANNUAL MEETING OF THE COUNCIL – 9 May 2017

You are summoned to the Annual Meeting of the Council to be held at **Newbald Village Hall** on Tuesday 9 May 2017 at 7.30pm.

Yours sincerely

Suzanne Smith  
Clerk to the Council

## AGENDA

### 1 ELECTION OF OFFICERS

- 1) Chairman
- 2) Vice-Chairman
- 3) The Prattwood Charity
- 4) Newbald Playing Fields Association
- 5) Newbald Village Hall Management Committee
- 6) Newbald Young People's Project
- 7) Becksies Representative (if considered necessary)

### 2 APOLOGIES

To receive apologies

### 3 DECLARATIONS OF INTERESTS

- 1) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- 2) To note dispensations given to any Member of the Council in respect of the agenda items listed below

### 4 PUBLIC FORUM

### 5 ANNUAL PARISH MEETING

To consider any issues arising from the preceding Annual Parish Meeting

### 6 APPROVAL AND ADOPTION OF MINUTES

To approve the Minutes of the meeting held on 4 April 2017

### 7 REVIEW OF INVENTORY OF LAND AND ASSETS

To review and approve the inventory of Land and Assets to be included with the Annual Return.

## **8 REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL**

To consider and review the current organisation of the Council and determine whether any changes are required. The review should include considering the following elements:

- 1) Delegation arrangements to the Clerk
- 2) Standing Orders of the Council
- 3) Financial Regulations.

## **9 REVIEW OF WORK WITH EXTERNAL BODIES**

- 1) Prattwood Charity
- 2) Newbald Village Hall Management Committee Report
- 3) Playing Fields Association Committee Report
- 4) Newbald Young People's Project Report
- 5) Sancton Hill Community Benefit Fund Committee Report.

## **10 FINANCE**

- 1) To consider a year-end report for the financial year of 1 April 2016-31 March 2017
- 2) To approve the use of the Urgent Decision Procedure to
  - a) allow the clerk to take action to help residents on Galegate
  - b) amend one of the Sober Hill Wind Farm Fund grants paid to Newbald Village Hall
- 3) To arrange for a review of the effectiveness of the system of internal control by a Member to be completed by the June meeting
- 4) To consider the Governance statements and Annual Return for 2016-17 which will need to be approved at the June 2017 meeting
- 5) To appoint the Internal Auditor for the year 2017-2018
- 6) To note and approve an annual increment to the Clerk's pay, in line with her employment contract and the pay scales
- 7) To give delegated authority to the Clerk to break the 2017-18 budget down into nominal codes in order to facilitate the installation of the new financial software
- 8) To note and approve payments tabled by the Clerk.

## **11 PLANNING**

### **1) Notices of Decisions**

### **2) Planning Applications**

To consider the following planning applications and determine what comments NPC should make:

- 1) **17/00677/PLF** – Listed building consent for replacement windows, construction of wall to first floor to form fire escape route, new doors to replace existing, new floor finishes to bar area, installation of new louver shutters to existing front elevation windows, display of illuminated hanging sign, repaint existing external signage and retrospective application for existing windows, works to internal stone wall and timber panelling – The Tiger Inn, The Green
- 2) Any other applications received between the publication of this agenda and the meeting, which the clerk is unable to obtain an extension for.

## **12 NEWBALD YOUNG PEOPLE'S PROJECT**

To consider Newbald Young People's Project's Strategic Funding Plan (previously emailed to all Councillors) and in that context consider:

- 1) its application to the Sober Hill Wind Farm Community Benefit Fund
- 2) its application to Newbald Parish Council for a grant.

## **13 NOTICE BOARD FOR NEWBALD VILLAGE HALL**

To consider further information about the proposed notice board for Newbald Village Hall.

## **14 NPC'S AGRICULTURAL ALLOTMENTS**

To consider feedback from ERYC regarding NPC's decision to merge the small agricultural holdings into two larger ones.

- 15 MEETING ARRANGMENTS**  
To discuss when and where NPC should hold forthcoming meetings.
- 16 ANNUAL REPORT**  
To give delegated authority for the Clerk to create and publish the 2017 Annual Report in consultation with the Chairman.
- 17 REVIEW OF ALLOTMENT AND CEMETERY CHARGES**  
To consider whether the current level of allotment and cemetery charges are appropriate and change accordingly.
- 18 VILLAGE SAFETY, MAINTENANCE AND IMPROVEMENTS**
- 1) To consider whether measures should be taken to reduce the speed at which cyclists and vehicles drive along Burgate
  - 2) To consider taking action to raise the sunken bench on the A1034 opposite Cliffe Road
  - 3) To consider whether NPC can take steps to replace the stile at the edge of the Playing Field (on Newbald Footpath No. 1 towards South Newbald) with one that allows dogs through access without them having to be lifted over.
- 19 SUPERFAST BROADBAND**  
To make any decisions in relation to NPC's campaign to secure superfast broadband for the whole village.
- 20 ELECTRICITY SUPPLY FOR THE CHRISTMAS TREE**  
To consider any further information from ERYC in relation to the potential electricity supply for the Christmas Tree (if received).
- 21 FLY TIPPING AT HALL FARM**  
To hear an update on the situation and make any decisions felt necessary.
- 22 COMMUNITY PAYBACK**  
To receive an update from the Clerk on NPC's request for Community Payback projects.
- 23 ERYC COUNTY COUNCILLORS**  
To receive information from the ERYC Beverley Rural Ward Members and enlist their help with outstanding matters where appropriate.
- 24 INFORMATION EXCHANGE**  
No decisions can be made under this agenda item.
- 25 CORRESPONDENCE**  
To consider and where appropriate take action on the following:
- 1) Letter of thanks received from Newbald Village Hall for the Sober Hill Wind Farm awards – correspondence dated 11 April 2016 from the Chair of Newbald Village Hall Association.
  - 2) Request for a Parish Council Representative to be a source of original and local content – letter received from the Executive Producer at EstuaryTV
  - 3) Safe and Sound Grant Scheme – request to publicise this scheme which allows residents over 60 to apply for a grant for a professional home security survey and installation of agreed appropriate equipment – letter received from the Manager of the Anti Social Behaviour Team, ERYC
  - 4) Request for support to re-open the Doctors' surgery in Little Weighton which has been closed – letter received from S. Hunt of Rowley Parish Council, Little Weighton
  - 5) Government's decision to revisit the issue of whether parish councils should be subjected to referenda principles where any increase in the precept is in excess of 2% - request for information from ERNLLCA
  - 6) Parish Transport Champions – request for NPC to nominate a Parish Transport Champion who will be the main point of contact for any matters relating to the Community Transport Strategy 2016-2020 – emailed received from the Senior Transport Officer, ERYC.