

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD VILLAGE SCHOOL ON 5 JUNE 2017 AT 7.30PM

Present: Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, B. Clarke, S. Dongray-Burke, J. Howard, E. Huntington, G. Lewis, E. Openshaw, P. Weatherstone

In attendance: Suzanne Smith (Clerk to the Council), County Cllr. P. Pollard, Edwin Maund – Senior Planning Officer, ERYC

1	<p>PUBLIC FORUM</p>
1.1	<p>Edwin Maund, Senior Planning Officer, ERYC outlined the reasons for ERYC giving approval to the planning application for a pig farm down Cliffe Road, despite the strong objections based on material planning considerations put forward by NPC.</p> <p>The main points which were put forward by Mr Maund were as follows:</p> <ul style="list-style-type: none"> • The planning permission which has been granted is only outline planning permission. This means that many details of the development have not yet been taken into account, such as possible smells and animal welfare matters. Such details will be subject to further planning approval, at which point NPC will be consulted again. However he acknowledged that the principal of having a pig farm down there was now established and could no longer be challenged. • The land where the planning permission was granted is deemed as agricultural and such a development is in keeping with the East Riding Development Plan. Government policy of development management (rather than development control) means that there is always a presumption in favour of granting planning permission, unless there are very serious environmental, economic and/or social factors to challenge that. Any decision ERYC comes to has to stand up to an appeal process. • ERYC’s specialist highway engineers did consider all aspects of road safety, including at the junction with the A1079 at the top of Cliffe Road, and had come to the conclusion that the expected HGVs associated with the development would not be cause for concern. Mr Maund was challenged on this point repeatedly but was firm in his insistence that ERYC officers, while considering what NPC had said (as well as other planned developments nearby e.g. Stoneledge), had come to a different conclusion, namely that HGVs entering/exiting Cliffe Road would not be dangerous. • The state of the surface of Cliffe Road is something that ERYC may have to look at again once the pig farm is in existence but will be subject to the usual spending restrictions. <p>Mr Maund said that he would produce a list of previous planning applications for Newbald to determine how often the ultimate planning decision went against NPC’s comments. He also said he would find a contact in the Highways department who could talk to NPC about how Highways officers arrive at their decisions as to whether</p>

1.2	<p>the increased traffic relating to a proposed development will be dangerous.</p> <p>The Chairman thanked Mr Maund.</p> <p><i>Mr Maund left the meeting.</i></p> <p>Members observed that having lots of people in the village writing individually to object to a proposed development would appear to carry more weight than the Parish Council objecting itself, even though the Parish Council existed to represent the residents. Cllr. Pollard did acknowledge that widespread village opposition often did make a difference.</p> <p>Cllr. Pollard expressed her readiness to help with any matters arising out of the meeting. The Chairman thanked her.</p> <p><i>Cllr. Pollard left the meeting.</i></p>	
2	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr. Smith – work commitments</p>	
3 3.1	<p>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</p> <p>Declarations of Interest</p> <p>Cllr. Howard – item 18 Cllr. Lewis – item 18</p> <p>Dispensations – None</p>	
4	<p>APPROVAL OF MINUTES</p> <p><i>Resolved:</i> that the minutes of the meeting held on 9 May 2017 are signed as a correct record.</p>	Clerk
5 5.1 5.2 5.3	<p>FINANCE</p> <p>Urgent Decision Procedure</p> <p><i>Resolved:</i> that NPC approves the use of the Urgent Decision Procedure to raise the bench at Sandstop. (See Appendix 1)</p> <p>Review Of The Effectiveness of NPC’s Internal Financial Controls</p> <p>Cllrs. Howard and Dongray-Burke reported to Full Council that they had gone through financial documentation in detail and were satisfied that NPC’s internal financial controls were adequate and effective.</p> <p>Internal Auditor’s Report for the 2016-17 Financial Year</p> <p>The Clerk tabled the Internal Auditor’s Report for Members to consider. The report had only one minor matter arising, namely that three payments had been excluded from the minutes. This was an oversight by the Clerk. In fact, they had been approved in the usual way by three Councillors and the invoices counter-signed.</p>	

5.4	<p>The Internal Auditor states that the accounts of the council continue to be well maintained.</p> <p>Resolved: that NPC has received and noted the content of the internal auditor's report.</p> <p>Approval of Annual Governance Statement on Annual Return 2016-17</p> <p>The Clerk said that she, Cllr. Howard and Cllr. Dongray-Burke had worked their way through all the assertions that made up the Annual Governance Statement on the Annual Return, with the help of the compliance document provided by ERNLLCA. They could confirm that close analysis leaves only the one assertion which the Council needs to say no to. This had already been reported to Council last year, namely that the Council must say no to the assertion "We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations". This was because during last year's audit process, the Clerk had used the standard pro-forma public notice provided by the external auditor and had not realised the need to change the date in line with the Council's meeting date.</p> <p>The Clerk said that she would ensure the date was correct this year and also stated that any member of the public could view NPC's accounts at any time of the year, not just the dates stipulated on the public notice.</p> <p>Resolved: that Newbald Parish Council states yes to all assertions that form part of the Governance Statement 2016/17, with the exception of Assertion 4 for the reason outlined above and that this Annual Governance Statement for 2016/17 is duly approved.</p>	Clerk
5.5	<p>2016-17 Accounting Statements Supporting Documents</p> <p>The Clerk tabled the bank reconciliation, variances and Receipts & Payments account for approval.</p> <p>Resolved: that the supporting documents are approved for submission for external audit</p>	Clerk
5.6	<p>Approval of Accounting Statements on Annual Return 2016-17</p> <p>Members considered the Accounting Statements which had already been signed by the Responsible Financial Officer and checked by the Internal Auditor.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. that the Accounting Statements are approved ii. the Accounting Statements and Annual Return are signed by the Chairman and submitted for external audit. 	Clerk

5.7	<p>Approval of Payments</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table border="0" data-bbox="284 309 1279 734"> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1,117.68</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£227.53</td> <td></td> </tr> <tr> <td></td> <td>Payment adjusted to £227.17 because of last month's overpayment of £0.36 to HMRC)</td> <td></td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£414.39</td> <td></td> </tr> <tr> <td>Pocket Card</td> <td>External hard drive for backing up data</td> <td>£47.93</td> <td>Clerk</td> </tr> <tr> <td>Int. Payment</td> <td>Sober Hill Grant -Newbald Young People's Project</td> <td>£5,380.15</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>Nick Reed – raising bench at Sandstop</td> <td>£100.00</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>Alan Johnson – internal audit fee</td> <td>£276.60</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Expenses for May 2017</td> <td>£38.37</td> <td>Clerk</td> </tr> <tr> <td>Int. Payment</td> <td>Countrywide - Grass cutting</td> <td>£987.48</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>Rialtas Business Solutions Ltd – financial software</td> <td>£824.40</td> <td></td> </tr> <tr> <td>Int. Payment</td> <td>MY Print Services – newsletter printing</td> <td>£69.00</td> <td></td> </tr> </table>	Int. Payment	Clerk Salary	£1,117.68		Int. Payment	HMRC Tax & NI	£227.53			Payment adjusted to £227.17 because of last month's overpayment of £0.36 to HMRC)			Int. Payment	East Riding Pension Fund	£414.39		Pocket Card	External hard drive for backing up data	£47.93	Clerk	Int. Payment	Sober Hill Grant -Newbald Young People's Project	£5,380.15		Int. Payment	Nick Reed – raising bench at Sandstop	£100.00		Int. Payment	Alan Johnson – internal audit fee	£276.60		Int. Payment	Clerk Expenses for May 2017	£38.37	Clerk	Int. Payment	Countrywide - Grass cutting	£987.48		Int. Payment	Rialtas Business Solutions Ltd – financial software	£824.40		Int. Payment	MY Print Services – newsletter printing	£69.00		
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5.8	<p>Signatory to Unity Account</p> <p>Resolved: that Cllr. Clarke becomes a signatory to the Unity account.</p>																																																	
6	<p>PLANNING</p> <p>6.1 Notices of Decision</p> <p>17/00677/PLF – Listed building consent for replacement windows, construction of wall to first floor to form fire escape route, new doors to replace existing, new floor finishes to bar area, installation of new louver shutters to existing front elevation windows, display of illuminated hanging sign, repaint existing external signage and retrospective application for existing windows, works to internal stone wall and timber panelling – The Tiger Inn, The Green – planning permission granted</p> <p>6.2 Planning Applications</p> <p>17/01883/TPO – TPO Tall Trees Townside Road, North Newbald – 1992 (REF:133) T1: Black pine – Fell due to inappropriate location, excessive shading and falling detritus – Cedar House, Townside Road</p> <p>Members discussed this application and all Members except Cllrs. Barrett and Lewis were not in favour of it.</p> <p>As this this application had not been received in time to be printed on the agenda, the Clerk said that if she could organise an extension for it, she would put it on the July agenda so that the applicant had a right to reply.</p> <p>6.3 Cottingham Neighbourhood Plan and Design Guide</p> <p>Members decided that they did not wish to comment on this.</p>																																																	

8.3	<p>Stile on Newbald Footpath Number 1</p> <p>The Clerk said that ERYC had said it would be happy to replace the stile with a kissing gate if the owner agreed.</p> <p>Resolved: that the Clerk should ask the owner if he is happy for the stile to be replaced.</p>	Clerk
9	<p>ELECTRICITY SUPPLY FOR THE 2017 CHRISTMAS TREE</p> <p>The Clerk said that she had heard from ERYC that there was no way of getting an electricity supply to the Christmas tree in its usual location without paying up to £3,000 to put cables under the road. Accessing the supply that goes to the local phone box was not possible and using a private household's electricity supply was not allowed if it had to cross a road.</p> <p>It was agreed that this should go back on the agenda for further discussion.</p>	Clerk
10	<p>ESCAPED COWS AT THE BECKSIES</p> <p>Members discussed whether the Council should contribute towards the £2,550 repair bill for the fence at the Becksies, which would allow the cows to graze there again. As this was such a large amount and had not been budgeted for, Members decided to recommend instead that the Yorkshire Wildlife Trust applies to the Sober Hill Wind Farm Community Benefit Fund once it re-opens.</p>	Clerk
11	<p>NEWBALD YOUNG PEOPLE'S PROJECT</p> <p>Members considered a funding application from Newbald Young People's Project, who asked for help in meeting the cost of repairing the Church Rooms roof which was leaking. The repair bill had been estimated at £1,800.</p> <p>Resolved: that NPC does not support this application because NYPP has contingency money in its bank account. (Cllr. Lewis abstained).</p>	Clerk
12	<p>SUPERFAST BROADBAND ROLLOUT</p> <p>The Clerk said that Graham Stuart MP, assuming he was re-elected, would still like to come to the village for a photoshoot of him receiving the broadband survey ready to present to KCOM. She said she would let Members and the public know once this had been organised.</p>	
13	<p>VILLAGE NOTICEBOARD</p> <p>Time being short, this item was deferred.</p>	
14	<p>FRACKING</p> <p>Time being short, this item was deferred.</p>	
15	<p>VOLE DAMAGE TO THE BECK</p> <p>The Clerk said that the ERYC conservation officer had reported back to say that there</p>	

	<p>was definitely evidence that voles were present on that part of the beck near Pear Tree Cottage. If engineers did wish to carry out any work, it was advised that the vegetation and the roots that the voles are feeding on is removed to encourage them to move to a different part of the beck.</p> <p>The Clerk said that ERYC engineers had stated that they had no intention of carrying out any work as they did not consider it to be necessary.</p> <p>Members felt that no further action was necessary.</p>	
16	<p>WINDOWS ON THE GREEN</p> <p>Members discussed the rules regarding the replacement of windows on the Green, which had been received from ERYC and determined that there was no action that they could take as the windows concerned were not in breach of the regulations.</p>	
17	<p>CANCELLATION OF WICSTUN X4 BUS SERVICE</p> <p>Members discussed the loss of the bus service but felt that there was no action they could take.</p>	
18	<p>VILLAGE HALL</p> <p>Cllr. Openshaw reported that things were still going well at the Village Hall, with a good entertainment programme being planned.</p>	
19	<p>COMMUNITY PAYBACK</p> <p>The Clerk said that NPC was still on a waiting list and so far she had not heard anything further.</p>	
20	<p>AGRICULTURAL HOLDINGS</p> <p>The Clerk said that she had not yet approached the tenancy holders as she was waiting to hear from ERYC what notice period they required. ERYC officers were due to inspect the two sites. It was agreed that this should come back on the agenda once more information had been received.</p>	
21	<p>NEIGHBOURHOOD WATCH SIGNS</p> <p>The Clerk said that she needed some help in putting up the Neighbourhood Watch signs which had just arrived. The Chairman volunteered to help her.</p>	Clerk Chair
22	<p>ERYC COUNCILLORS</p> <p>See Minute 1.2.</p>	
23	<p>INFORMATION EXCHANGE</p> <p>Cllr. O'Sullivan reported that the Himalayan Balsam had appeared on The Mires again. The Clerk said she would look into the cost of having it removed.</p>	Clerk

24	CORRESPONDENCE	
24.1	Problem Tenant – copy of letter to ERYC Housing Officer from a neighbour in support of a complaint	Noted
24.2	Battle’s Over – A Nation’s Tribute – to consider whether NPC would like to take part in commemorating 100 years since the end of the first world war by lighting a beacon – letter dated 9 May 2017 received from the National Association of Local Councils	Noted
24.3	Tackling physical inactivity and creating a legacy of protected outdoor spaces – to consider whether NPC or Newbald would like to take part in this new programme called ‘Active Spaces’ – email received on 22 May 2017 from ERNLLCA on behalf of the Development Manager at Fields in Trust	Noted
24.4	Village Hall Noticeboard – thank you letter dated 17 May 2017 received from the Chair of Newbald Village Hall Committee	Noted
24.5	Sancton Hill Wind Farm Community Fund – letter dated 25 May 2017 from ERYC Rural Projects Officer inviting representatives to attend the Annual Review Meeting on Tuesday 6 June 2017 at 6pm in The Methodist Chapel, Low Street, Sancton, YO43 4QZ The Chairman said he would attend this meeting.	Chair.
24.6	SLCC Regional Training Seminar – letter dated May 2017 inviting representatives to attend an important training seminar in Barnsley on Wednesday 16 th August 2017.	Noted

Meeting finished at 9.30pm

APPENDIX 1

URGENT DECISION PROCEDURE

Date of Use: 16 May 2017

Project: Raise the sunken bench on A1034/Westgate junction

Extra Spend authorised: £100

Following discussion at the Parish Council meeting, the Clerk obtained a quote of £100 to raise the bench back up to ground level.

Members agreed that work should proceed.

Suzanne Smith

Clerk to Newbald Parish Council