

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD VILLAGE HALL ON 1 AUGUST 2017 AT 7.30PM

Present: Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, S. Dongray-Burke, B. Clarke, J. Howard, E. Huntington, G. Lewis, E. Openshaw, Cllr. Smith, P. Weatherstone

In attendance: Suzanne Smith (Clerk to the Council), County Cllr. Phyllis Pollard, Peter Hirschfeld, HWRCC

1	PUBLIC FORUM	
1.1	<p>David Burton came to talk about item 13.2 - the restoration of the telephone box</p> <p>Mr Burton said that he needed to purchase polycarbonate panels, primer, brass rivets and other materials to help with the restoration work. The panels and rivets would cost £275 in total, with the primer and other materials being extra to that.</p> <p>This being on the agenda at item 12.2, it was</p> <p>Resolved: that NPC will purchase all the items required by Mr Burton to carry out the work. Clerk to arrange payment.</p> <p><i>The Chairman thanked Mr Burton for his help and he left the meeting.</i></p>	Clerk
1.2	<p>Peter Hirschfeld re. Item 9 - Community Housing Fund</p> <p>Mr Hirschfeld explained that the Community Housing Fund was money provided by central government to ERYC to help provide affordable housing in rural communities.</p> <p>This would be a community led initiative with the community determining what it needs and thereafter looking after the housing in perpetuity. It would benefit people who live in the community but who can’t afford to buy, people who have moved away but can’t afford to come back and people who work locally but can’t afford to live near where they work. These may be young people, disabled people or older people.</p> <p>There could be a whole range of different properties, depending on the needs of the community. Usually there would be between 1 and 10 properties. The community would have a lot of say in the location, design and layout of the site. They would need to create a social enterprise, which would go on to own the properties and maintain them.</p> <p>The starting process would be to apply for a grant of up to £4,000. This can be used to get the group up and running, do the consultation work and training and go and visit a site which already has done this.</p> <p>Grants of up to £40,000 are available for the feasibility stage where you consult with designers and planners</p> <p>The final stage would consist of buying the land and putting the building up. 35% of</p>	

	<p>the total cost would be provided in grant money. The community group would have to fund raise for the rest, though this is not as hard as it may sound.</p> <p><i>The Chairman thanked Mr Hirschfeld</i> <i>Peter Hirschfeld left the meeting</i></p>																																					
2	<p>APOLOGIES FOR ABSENCE</p> <p>None</p>																																					
3	<p>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</p> <p>3.1 Declarations of Interest</p> <p>Cllr. Lewis – item 13 Cllr. Openshaw- item 13 Cllr. Howard – item 13</p> <p>3.2 Dispensations – None</p>																																					
4	<p>APPROVAL OF MINUTES</p> <p>Resolved: that the minutes of the meeting held on 3 July 2017 are signed as a correct record.</p>	Clerk																																				
5	<p>FINANCE</p> <p>5.1 Approval of Payments</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table> <tr> <td>Pocket</td> <td>Printer paper</td> <td>£15.99</td> </tr> <tr> <td>Pocket</td> <td>JRB Enterprise – dog waste bags</td> <td>35.10</td> </tr> <tr> <td>Int. Payment</td> <td>N D Reed Contracting</td> <td>£225.00</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1,117.68</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£227.53</td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£414.39</td> </tr> <tr> <td>In. Payment</td> <td>The Cumbria Clock Company Ltd – clock service</td> <td>£186.00</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Expenses</td> <td>£30.00</td> </tr> <tr> <td>Int. Payment</td> <td>StarGrange Ltd – website domain and hosting</td> <td>£65.95</td> </tr> <tr> <td>Int. Payment</td> <td>Yorkshire Water – water + sewerage – cemetery</td> <td>£22.13</td> </tr> <tr> <td>Int. Payment</td> <td>Countrywide Grounds Maintenance – grass cutting</td> <td>£987.48</td> </tr> <tr> <td>Int. Payment</td> <td>Telephone box expenses (once incurred – see minute 1.1)</td> <td>tbc</td> </tr> </table> <p>5.2 Financial Report</p> <p>The Clerk tabled a financial report. See Appendix 1.</p>	Pocket	Printer paper	£15.99	Pocket	JRB Enterprise – dog waste bags	35.10	Int. Payment	N D Reed Contracting	£225.00	Int. Payment	Clerk Salary	£1,117.68	Int. Payment	HMRC Tax & NI	£227.53	Int. Payment	East Riding Pension Fund	£414.39	In. Payment	The Cumbria Clock Company Ltd – clock service	£186.00	Int. Payment	Clerk Expenses	£30.00	Int. Payment	StarGrange Ltd – website domain and hosting	£65.95	Int. Payment	Yorkshire Water – water + sewerage – cemetery	£22.13	Int. Payment	Countrywide Grounds Maintenance – grass cutting	£987.48	Int. Payment	Telephone box expenses (once incurred – see minute 1.1)	tbc	Clerk
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6	<p>PLANNING</p> <p>6.1 Notices of Decision - None</p>																																					

<p>6.2</p> <p>6.2.1</p> <p>6.2.2</p> <p>6.2.3</p>	<p>Planning Applications</p> <p>17/02282/TCA – Ash: crown raise to 5m and 20% side reduction. Sycamore x 2: 1.5m crown lift to clear property roof – North Newbald Conservation Area - Sycamore House, Westgate</p> <p>Resolved: that NPC has no observations to make on this planning application.</p> <p>17/02049/PLF– Erection of single storey extension to rear – 6 Thiseldine Close</p> <p>Resolved: that NPC has no observations to make on this planning application.</p> <p>17/02298/PLF - Erection of single storey extension to rear – 8 Townend Road</p> <p>Resolved: that NPC has no observations to make on this planning application.</p>	<p></p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>7</p>	<p>AGRICULTURAL HOLDINGS</p> <p>Members considered the terms of the lease offered by ERYC to allow NPC to relinquish the tenancy of the agricultural holdings early in October 2017</p> <p>Resolved: that NPC accepts the terms of the lease. (<i>Cllr. Huntington abstained</i>)</p>	<p>Clerk</p>
<p>8</p> <p>8.1</p> <p>8.2</p>	<p>VILLAGE SAFETY, MAINTENANCE AND IMPROVEMENTS</p> <p>Oil Spill in the Beck</p> <p>Members expressed considerable concern about the oil spill in the beck. The oil was still in evidence nearly 2 weeks after the incident.</p> <p>The Chairman said he had spoken to Jason Gardener from the Environment Agency who said he felt the damage to the environment was negligible and there was no intention to prosecute the perpetrators, as much as anything because nothing could be proved.</p> <p>Resolved: that NPC writes to the Environment Agency asking them:</p> <ul style="list-style-type: none"> i. To advise how the Environment Agency determined that the spill was only minor. ii. How long will it take for all traces of the diesel to be expunged from the beck, its bed and banks and the Becksies (SSSI), so they are restored to their former pristine states. iii. To organise for the water to be tested now to determine whether it is safe for wildlife, children and pets. iv. How we can go about replenishing the water vole population, once the pollution has gone, and what costs would be involved. (The Yorkshire Wildlife Trust should be consulted on this point). <p>Road Safety Issues and Problem Parking</p>	<p>Clerk</p>

8.3	<p>Several Members provided the Clerk with maps of the village with their main areas of concerns detailed on them. The Clerk said she would amalgamate these into a master copy and send it to ERYC asking for its help in tackling the issues.</p> <p>Cllr. Huntington said that many properties on South Newbald Road were having porches or extensions built that curtail the use of their garages now and in the future, thus exacerbating the parking problems.</p> <p>The Clerk said that she had been told by ERYC that the estimated cost of installing a chicane at the top of Burgate to slow down the traffic on entering the village is £20,000.</p> <p>Cllr. Huntington mentioned that the temporary barrier of heavy black bricks used on Thorpe Lee Street on the A1079 near the beginning of the dual carriageway may usefully be used here instead of a chicane. The Clerk said she would look into it further.</p> <p>Stile on Newbald Footpath Number 1</p> <p>The Clerk said that she had spoken to ERYC about the possibility of forcing the owner of the gate next to the stile to leave it unlocked for ease of access for walkers. This could not be done without first establishing the width of the footpath by making a Schedule 14 DMMO application. It was agreed that this was not a course of action that NPC wished to pursue at present.</p> <p>ERYC said it would continue to try and have the stile removed or replaced with a dog friendly wishing gate, but that it would be very difficult and a protracted process without consent from the owner.</p> <p>Members asked the Clerk to contact the person who did the DMMO application for Cliffe Road to see if he would be interested in applying.</p>	
8.4	<p>Bench on the Wolds Way</p> <p>Cllr. Huntington said a member of public had spoken to her about the Memorial Bench on the Wolds Way which was damaged. It has warped and one of the arms has broken off again.</p> <p>Members mentioned that the bench on Trundlegate was almost obscured by the grass growing round it.</p> <p>Resolved: that the Clerk should get some quotes to</p> <ol style="list-style-type: none"> i. get the bench on the Wolds Way repaired ii. get the grass round the bench on Trundlegate cut. 	
9	<p>COMMUNITY HOUSING FUND</p> <p>Members discussed the Community Housing Fund which Peter Hirschfeld had given details of during Public Forum.</p> <p>Resolved: that the scheme is publicised in the newsletter and on the website to see if there is any interest in the village.</p>	

10	<p>POWER SUPPLY FOR THE 2017 CHRISTMAS TREE</p> <p>The Clerk provided Members with details about how a tree could be connected overhead to a lighting column, but it would require the tree to be 30ft high, which was considered impractical.</p> <p>The Chairman said he would draw up his ideas for submerging a large battery underground in a sealed container at the foot of the tree. The Clerk said she would look into whether ERYC would need to give permission for it.</p>	
11	<p>SUPERFAST BROADBAND ROLLOUT</p> <p>The Clerk said that the meeting between Graham Stuart MP and residents had gone well. Kingston Communications had now committed to making a decision about the currently excluded roads one way or another within a few weeks.</p> <p>If they decided against supplying the roads, their ruling it out would allow Graham Stuart and NPC to lobby BT and other suppliers. It may also mean that the excluded roads could be incorporated into the Government scheme to supply superfast broadband to currently hard to reach areas.</p>	Clerk
12	<p>VILLAGE NOTICEBOARD AND PHONE BOX</p> <p>12.1 Noticeboard</p> <p>The Clerk said she had not yet had time to put together a large touristic and historical poster to fill the notice board under the lime trees. She said it would take some considerable time to create such a thing from scratch and she had been looking for templates to get ideas on how best to go about it.</p> <p>It was suggested that she could put something in the newsletter asking if anyone has any ideas or would like to offer some help.</p> <p>12.2 Phone Box</p> <p>See Minute 1.1.</p>	
13	<p>VILLAGE HALL</p> <p>Cllr. Openshaw said that there was a great programme of events lined up at the Village Hall.</p> <p>He said that there was £1,784 balance shortfall on the money received from Sancton Hill Wind Farm to purchase staging. He said that Newbald Village Hall Management Committee could do with knowing when the Sober Hill Wind Farm Community Benefit Fund would next be open for applications so it could ascertain if the shortfall could be made up that way.</p> <p>It was agreed that the date that the Sober Hill Wind Farm Community Benefit Fund should be opened will be considered as part of the agenda for the September meeting.</p>	

14	<p>PARISH TRANSPORT</p> <p>Cllr. Huntington said that she had received a large amount of information in relation to her role as Community Transport Champion. She had not had time to digest it yet. She said that she did think it was important to develop effective community based transport solutions. It was agreed that this would go on the agenda for next time</p>	
15	<p>COMMUNITY EMERGENCY ASSISTANCE</p> <p>The Clerk tabled a letter received from Sancton Parish Council asking Newbald Parish Council to commit to providing support in the event of an emergency. They would like to incorporate Newbald Parish Council as a resource in its Community Emergency Plan.</p> <p>Resolved: that Members are happy to be included in the plan, provided this is a reciprocal arrangement.</p>	
16	<p>COMMUNITY PAYBACK</p> <p>The Clerk said that she had still not heard back from the service as to when they could come and do some work. Cllr. Weatherstone said he would chase this up.</p>	
17	<p>ERYC COUNCILLORS</p> <p>None present.</p>	
18	<p>INFORMATION EXCHANGE</p> <p>Cllr. Clarke said that the grass cutting outside her house had not been very good.</p> <p>Members noted that the grass cutting at the Church was not that good either.</p> <p>The Clerk said she would raise these issues with the contractors.</p>	Clerk

Meeting finished at 9.30pm

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Detailed Receipts & Payments by Budget Heading 31/07/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>110 Income</u>						
1076 Precept	14,752	29,504	14,752			50.0%
1080 Bank Interest Received	1	14	14			4.6%
1150 Cemetery Income	0	1,000	1,000			0.0%
1160 Allotments Income	744	292	(452)			254.9%
Income :- Receipts	<u>15,496</u>	<u>30,810</u>	<u>15,314</u>			<u>50.3%</u>
Movement to/(from) Gen Reserve	<u>15,496</u>					
<u>120 Sober Hill Wind Farm</u>						
4155 Wind Farm Grant - Church Rooms	5,380	0	(5,380)		(5,380)	0.0%
4156 Wind Farm Grant - NPFA	7,239	0	(7,239)		(7,239)	0.0%
4158 Wind Farm Grant - Village Hall	1,190	0	(1,190)		(1,190)	0.0%
4190 Bank Charges	18	0	(18)		(18)	0.0%
Sober Hill Wind Farm :- Indirect Payments	<u>13,827</u>	<u>0</u>	<u>(13,827)</u>	<u>0</u>	<u>(13,827)</u>	
6000 plus Transfer from EMR	13,809					
6001 less Transfer to EMR	27,534					
Movement to/(from) Gen Reserve	<u>(27,552)</u>					
<u>210 Administration</u>						
4000 Clerk	3,353	13,587	10,234		10,234	24.7%
4001 HMRC Tax/NI	897	2,770	1,872		1,872	32.4%
4002 Pension Cost	1,667	5,031	3,364		3,364	33.1%
4100 Administration Expenses	0	766	766		766	0.0%
4110 Training Expenses	0	250	250		250	0.0%
4112 Staff Expenses	52	156	104		104	33.3%
4113 Mileage Costs	20	176	157		157	11.1%
4118 IT & Software	727	859	132		132	84.6%
4119 Defibrillator Costs	18	100	82		82	18.0%
4121 Dog waste costs	29	120	91		91	24.4%
4122 Community Engagement Fees	68	204	136		136	33.3%
4124 Audit Fees	277	758	482		482	36.5%
4126 Newsletter & Associated Costs	89	404	315		315	22.0%
4127 Postage & Stationery	23	101	79		79	22.4%
4128 SLCC/ERNLLCA	489	647	158		158	75.6%
4150 Grants and Donations	647	3,160	2,513		2,513	20.5%
4160 Contingency Fund	0	3,000	3,000		3,000	0.0%
4190 Bank Charges	18	144	126		126	12.5%
Administration :- Indirect Payments	<u>8,374</u>	<u>32,234</u>	<u>23,860</u>	<u>0</u>	<u>23,860</u>	<u>26.0%</u>
Movement to/(from) Gen Reserve	<u>(8,374)</u>					

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Detailed Receipts & Payments by Budget Heading 31/07/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
220 Council Activity						
4210 Maintenance	350	750	400		400	46.7%
4220 Winter Maintenance	0	400	400		400	0.0%
4230 Clock	0	158	158		158	0.0%
4250 Street Lighting	0	1,961	1,961		1,961	0.0%
4260 Village Hall	0	5,000	5,000		5,000	0.0%
4330 Grass Cutting	1,594	1,099	(495)		(495)	145.1%
Council Activity :- Indirect Payments	<u>1,944</u>	<u>9,368</u>	<u>7,423</u>	<u>0</u>	<u>7,423</u>	<u>20.8%</u>
Movement to/(from) Gen Reserve	<u>(1,944)</u>					
230 Cemetery						
4116 Council tax/Utilities	100	200	100		100	49.8%
4210 Maintenance	85	474	389		389	17.9%
4310 Cemetery Development	130	3,250	3,120		3,120	4.0%
4330 Grass Cutting	967	2,052	1,085		1,085	47.1%
Cemetery :- Indirect Payments	<u>1,282</u>	<u>5,976</u>	<u>4,694</u>	<u>0</u>	<u>4,694</u>	<u>21.5%</u>
Movement to/(from) Gen Reserve	<u>(1,282)</u>					
250 Churchyard						
4320 Churchyard	0	500	500		500	0.0%
4330 Grass Cutting	730	1,548	818		818	47.1%
Churchyard :- Indirect Payments	<u>730</u>	<u>2,048</u>	<u>1,318</u>	<u>0</u>	<u>1,318</u>	<u>35.6%</u>
Movement to/(from) Gen Reserve	<u>(730)</u>					
Grand Totals:- Receipts	<u>15,496</u>	<u>30,810</u>	<u>15,314</u>			<u>50.3%</u>
Payments	<u>26,157</u>	<u>49,626</u>	<u>23,469</u>	<u>0</u>	<u>23,469</u>	<u>52.7%</u>
Net Receipts over Payments	<u>(10,661)</u>	<u>(18,815)</u>	<u>(8,155)</u>			
plus Transfer from EMR	13,809					
less Transfer to EMR	27,534					
Movement to/(from) Gen Reserve	<u>(24,386)</u>					