

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD PRIMARY SCHOOL ON 11 SEPTEMBER 2017 AT 7.30PM

Present: Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), S. Dongray-Burke, B. Clarke, J. Howard, E. Huntington, G. Lewis, E. Openshaw, Cllr. Smith

In attendance: Suzanne Smith (Clerk to the Council)

1	PUBLIC FORUM None	Clerk
2	APOLOGIES FOR ABSENCE Cllr. J. Barrett – another commitment Cllr. P. Weatherstone – away with work	
3	DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT 3.1 Declarations of Interest Cllr. Lewis – item 13 Cllr. Openshaw- item 13 Cllr. Howard – item 13 3.2 Dispensations – None	
4	AGRICULTURAL HOLDINGS <i>Resolved:</i> that NPC should sign the Deed of Surrender for the agricultural holdings (SH 365, SH 366 and SH 364). (Cllr. Huntington abstained) The Deed of Surrender was duly signed by the Chairman in the presence of a witness.	
5	APPROVAL OF MINUTES <i>Resolved:</i> that the minutes of the meeting held on 1 August 2017 are signed as a correct record.	Clerk

6	FINANCE	
6.1	External Auditor's Report	
	The clerk tabled the External Auditor's report. No concerns had been raised by the Auditor.	
	Resolved: that the External Auditor's report for the 2016-17 financial year is formally received and noted.	
6.2	Budget for 2018-19	
	As the time was approaching to determine the budget for 2018-19, it was agreed that the Chairman, Vice Chairman, Cllr. Dongray-Burke and Cllr. Howard would meet to come up with a proposal for consideration by the Council.	Clerk
6.3	Pest Control for the Cemetery	
	The Clerk said that the current pest control contract had lapsed and questioned whether NPC would like to sign a new annual contract.	
	Members mentioned that someone locally was offering to do pest control for free and asked that the Clerk look into that as an option first.	Clerk
6.4	Quote for the Provision of the Christmas Tree	
	The clerk said that, although she had asked for quotes, she hadn't yet received one. She said she would put this back on the agenda for the next meeting.	
6.5	Approval of Payments	
	Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.	
	Int. Payment JRB Enterprise Ltd. – Dog waste bags refill £35.10	
	Int. Payment Clerk Salary £1,117.68	
	Int. Payment HMRC Tax & NI £227.53	
	Int. Payment East Riding Pension Fund £414.39	
	Int. Payment MY Print Services – newsletter printing £82.80	
	Int. Payment Pest control at the cemetery- Dispatch Pest Control £100.00	
	Int. Payment Countrywide Grounds Maintenance – grass cutting £987.48	
	Int. Payment ERYC – agricultural holdings rent £598.50	
	Int. Payment SLCC – Renewal of Professional Membership £157.00	
	Int. Payment PKF Littlejohn – External Audit £360.00	Clerk
7	PLANNING	
7.1	Notices of Decision	
	17/02298/PLF – Erection of single storey extension to rear – planning permission granted.	Noted

7.2	<p>Planning Applications</p>	
7.2.1	<p>17/02602/VAR – Removal of conditions 1 (commence development within 3 years), 2(materials), 8 (landscaping) and 13 (single storey only) and variation of conditions 7 (percolation tests) and 15 (approved plans) of planning permission 13/03248/PLF – Land north of The Mires</p> <p>Resolved: that NPC comments as follows: NPC recommends that this planning application should be refused. The conditions imposed by ERYC were there for a reason and should be adhered to. While NPC strongly believes that all the conditions under consideration for removal or amendment should be enforced as per the original Notice of Decision for 13/03248/PLF on 14 November 2013, it would like to make particular reference to the following:</p> <p>Condition 2 should not be removed. Given that this development would be in a scenic part of a picturesque village and falls within North Newbald Conservation Area, it is critically important that details of the materials to be used in the construction of the external surfaces of the development are submitted to and approved in writing by the Local Planning Authority and that any development is carried out in accordance with the approved details.</p> <p>Condition 7 should not be amended. This condition was imposed to ensure adequate disposal of surface water to avoid potential flooding. As The Mires is already prone to flooding, and indeed flooded as recently as January 2013, it is crucial the soakaway must be rigidly tested to determine how suitable it is for surface water drainage. If it is unsuitable, then the Planning Authority states as part of Condition 7 that plans for alternative drainage into the mains sewer or water course must be submitted by the applicant and approved. NPC would maintain that any alternative options for drainage should also be very carefully scrutinised as the mains sewers and water course overflowing were the cause of the flooding in January 2013. (In its response to the original planning application 13/03248/PLF, NPC cited overburdening of services on The Mires as one main reason why it felt this whole development should be refused).</p> <p>Condition 8 should not be removed. The requirement for both hard and soft landscape works and a programme of implementation to be approved by the Planning Authority prior to the work being carried out is vital to ensure that the landscaping scheme is well designed and in keeping with the conservation area. The amenities of fellow residents should be protected.</p> <p>Condition 13 should not be amended and the altered plans not approved. The applicant is now seeking to retrospectively get approval for the first floor accommodation he has already created in the building in breach of condition 13. Christopher Kendall’s report claims that this condition is ‘no longer appropriate’ and has included a first floor in amended plans for approval. NPC strongly agrees with the original concern expressed by the Planning Authority that neighbouring dwellings would be adversely affected by overlooking from the roof lights if first floor accommodation was provided. NPC therefore maintains that the amended plans are refused and the following condition originally stipulated by the Planning Authority on 14 November 2013 should be strongly upheld: ‘The development hereby permitted shall be a single store building only and no alterations shall be carried out to provide first floor accommodation within the dwelling at any time.’</p>	

7.2.2	<p>If on studying all the evidence, ERYC comes to the conclusion that Condition 1 has indeed been breached, this development should not be given permission to carry on without a new full planning application being submitted. Residents should be given the opportunity to be consulted fully and properly.</p> <p>NPC feels strongly about this application and asks that, if the Planning Officer is recommending a different decision, that this comes before the Planning Committee.</p> <p>17/02500/PLF - Change of use from paddock to domestic garden and the siting of 14 ground mounted solar PV panels - Crest House 33 South Newbald Road</p> <p>Resolved: that NPC has no observations to make on this planning application.</p>	Clerk
7.2.3	<p>17/02983/TPO – Sycamore x 5: 3.5m reduction to give clearance from overhead power lines – Manor Farm, South Newbald Road</p> <p>Resolved: that NPC has no observations to make on this planning application.</p>	Clerk
8	<p>SOBER HILL WIND FARM COMMUNITY BENEFIT FUND</p> <p>Members discussed when to open the Sober Hill Wind Farm Community Benefit Fund.</p> <p>Resolved: that the fund is opened straight away, with a deadline for receipt of applications in the middle of November.</p>	Clerk
9	<p>VILLAGE SAFETY, MAINTENANCE AND IMPROVEMENTS</p> <p>9.1 Oil Spill in the Beck</p> <p>The Clerk said that Jason Gardener from the Environment Agency had been out to have a look at the beck on three separate occasions in the last week and was still of the opinion that there was no pollution that would cause any ill effect to the environment.</p> <p>In addition, two Environmental Health Officers from ERYC had come to have a look and had not been able to see any oil at all. However, they did acknowledge that it had been pouring down on the day that they came, so this may have made it less easy to see the oil.</p> <p>Cllr. Howard said that he and his wife had noticed a lot of oil in the vegetation around the beck, when they were working on clearing the stretch outside their house.</p> <p>Cllr. O’Sullivan observed that there was algae growing in the bottom of the beck, which had not been there before the oil spill and questioned whether it was anything to do with it.</p> <p>Resolved: that the Clerk arranges for someone from the Environment Agency or ERYC to come and meet Cllr. Howard who can then show them the problem areas that he has noticed.</p>	Clerk

	<p>Cllr. Clarke said that there was considerable weed in the beck near the corner where the bridge on Eastgate is. It was agreed that clearance of the beck next to The Green should go on the agenda for discussion at the next meeting.</p>	Clerk
9.2	<p><i>County Cllr. Pollard arrived at the meeting</i> <i>The Chairman moved to item 20.</i></p> <p>Cllr. Lewis informed Cllr. Pollard that the street light at the end of South Newbald Road had been out for a long time and this was a safety hazard. He had already reported it to ERYC but no action had yet been taken. Cllr. Pollard said she would look into this.</p> <p>Members informed Cllr. Pollard of the fly tipping of garden waste which had taken place on Townside Road. She said she would speak to the appropriate officers at ERYC to see what action could be taken.</p> <p><i>The Chairman thanked Cllr. Pollard.</i> <i>Cllr. Pollard left the meeting.</i></p>	
9.3	<p>Road Safety Issues and Problem Parking</p> <p>The Chairman said that he had had a letter with the registrations of trucks that had driven through the village in a dangerous way. Members debated whether or not it was legal for them to do so. They were delivering in the Parish, but that did not require them to actually drive through the village itself and weight restrictions were in place except for access. The Clerk said that she would check out the details of the regulations.</p> <p>Resolved:</p> <ol style="list-style-type: none"> i. That the Clerk writes to YDL and asks if their trucks could make deliveries to Bungalow Farm without driving through the village because it is dangerous. An alternative route would be to drive along the A1034 and then up the B1230 towards Beverley/Walkington. ii. That the Clerk reports the matter to the Police if it is not resolved satisfactorily. <p>The Chairman informed Members that he had read about towns that painting 3D speed bumps on the road and that it was working to slow traffic down in those areas. Members questioned how long it would work in Newbald as road users would soon learn that the bumps were not real.</p> <p>Cllr. Lewis questioned whether it might be a good idea for the Parish Council to be more specific with the public when it comes to highlighting traffic and parking problems in the village.</p> <p>Resolved: that the next newsletter includes a supplement relating to parking and traffic issues, detailing what the main problems are and asking people to be mindful of how their actions impact others in the village. In addition, NPC will seek the opinion of members of the public as to how such issues could be addressed.</p> <p>The Clerk said she had sent a map detailing all the traffic and parking issues raised by Members to ERYC for their consideration but had not yet received a response.</p>	Clerk
9.4	<p>Quotes to Repair and Maintain Benches</p> <p>The Clerk said that Nick Reed had quoted £30 to remove the foliage from round the bench on Trundlegate.</p>	

<p>9.5</p> <p>9.6</p> <p>9.7</p>	<p>He estimated that it would cost about £350 for him to repair and restore the bench on the Wolds Way.</p> <p>Resolved: that Nick Reed is given the go ahead to do the work on Trundlegate but not to restore the bench as NPC could purchase a new one for that price.</p> <p>Grass Cutting in the Cemetery, Churchyard and the Playing Field</p> <p>The Clerk said that she had put this on the agenda following a couple of complaints from NPFA about grass cutting at the Playing Field. The reason that the grass was sometimes not in a good state following being cut was because the wetter climate meant the grass was growing far more quickly than in years gone by. One way to combat this would be to have weekly grass cutting, rather than fortnightly. However, this would obviously be a lot more expensive.</p> <p>Members felt that this was not necessary at the moment. It was noted that NPFA did now own a lawn mower which they could use as necessary.</p> <p>Recessing the Plaque on the Centenary Bench</p> <p>Members discussed various options to improve the appearance of the plaque on the Centenary Bench, which was currently fixed with temporary metal brackets. These included recessing the plaque, purchasing a new brass/aluminium plaque or sticking down the current plaque. The Clerk had several quotes for the different options.</p> <p>Resolved: that the Clerk purchases the special glue required to enable the Chairman to stick down the existing plaque.</p> <p>Stile on Newbald Footpath Number 1</p> <p>The Clerk said that a DMMO application to prove the width of the footpath, which would be required to force the owner to open the gate next to the stile, would involve a lot of work, considerable expense and take about 8 years.</p> <p>Members felt that this was not a good use of Council resources.</p>	<p>Clerk</p> <p>Clerk</p>
<p>10</p>	<p>POWER SUPPLY FOR THE 2017 CHRISTMAS TREE</p> <p>The Clerk said that her investigations had suggested that NPC should purchase a large high spec leisure battery, which, with the help of an inverter, would allow about 480 mains LED lights to run for about a week before needing to be recharged.</p> <p>The Chairman said that 12V lights could be purchased that would then mean that the inverter would not be necessary. The Clerk said she would look into this further.</p> <p>The Chairman said that he or his son could build a weatherproof container to house the battery underground.</p> <p>Resolved: that the Clerk is given delegated authority to spend up to £450 on the battery and lights and any other equipment necessary to achieve the desired outcome of brighter lights on the tree.</p>	<p>Clerk</p>

11	<p>SUPERFAST BROADBAND ROLLOUT</p> <p>The Clerk said she had no further information to report as yet.</p>	
12 12.1 12.2	<p>VILLAGE NOTICEBOARD AND PHONE BOX</p> <p>Noticeboard</p> <p>The Clerk said that she had had no response to her appeal in the newsletter for someone who may be interested helping to create a tourist information poster. As time was short, she said she would come back to the next meeting with some ideas for what could go in the notice board. One option she had thought of was to have a display of old photos in Newbald.</p> <p>Perspex Container to Hold Walking Leaflets</p> <p>Time being short, this item was deferred.</p>	
13	<p>VILLAGE HALL</p> <p>Cllr. Openshaw reported that there was a full event programme for the Hall.</p> <p>Phase 1 funding application was awaiting a decision on 28 September. Hopefully work could progress on the heating in October.</p> <p>The specification for phase 2 had now arrived and the NVHA had arranged a special meeting on 9 October to discuss that.</p> <p>The NVHA were still looking for supplementary funding for the staging.</p> <p>Cllr. Openshaw mentioned that the notice board was now in situ outside the Hall.</p>	
14	<p>PARISH TRANSPORT</p> <p>Cllr. Huntington said that she had received the toolkit from ERYC. While it recommended that a village survey is undertaken to ascertain what need there is for public transport in the village, having looked back at the 2012 survey results and 2014 community led plan, she did not feel that this was necessary and considered that it would be a waste of resources.</p> <p>It was clear that there is a need for more public transport. She highlighted Beverley Community Lift and suggested that this service could be more prominently promoted by NPC. It was agreed that this could go in the newsletter again.</p> <p>Cllr. Huntington also said she was due to have a conversation with the bus company to look at the possibility of re-introducing an X4 type service one day a week. Clearly demand was not sufficient for a full time service.</p>	Clerk
15	<p>PHONE AND BROADBAND OPTIONS</p> <p>The Clerk asked if Council could pay for her to purchase a mobile phone for exclusive use by the Parish Council. She said that in recent years, she had used her own mobile to make calls on behalf of the Council and, as the minutes were inclusive in her</p>	

	<p>contract, she had not passed any expense on. However, now she was looking to downgrade her personal contract. She said it need only cost the Council about £15 a month.</p> <p>Resolved: the Clerk has delegated authority to purchase a mobile for NPC.</p>	Clerk
16	<p>FLY TIPPING OF GARDEN WASTE ON TOWNSIDE ROAD</p> <p>Members considered what to do about a large volume of garden waste which has been dumped on Townside Road, between Dot Hill and the sharp corner that leads down to Eastgate.</p> <p>Resolved: that Cllr. Dongray-Burke will distribute leaflets to the surrounding properties asking them to be respectful of their environment and desist from doing this.</p>	Cllr. Dongray -Burke
17	<p>COMMUNITY PAYBACK</p> <p>The Clerk said she had still not heard anything from this and Cllr. Weatherstone, who had been going to chase them up, was not at the meeting to report back.</p>	
18	<p>NPC CHRISTMAS PARTY</p> <p>Members agreed that they would like to hold a Christmas Party. Cllr. Lewis volunteered his house as a venue and Cllr. Clarke said she would help to organise it.</p> <p>It was agreed that Cllrs. Lewis and Clarke would liaise to determine a suitable date and let everyone know.</p> <p>The Chairman thanked them both.</p>	Cllrs. Clarke and Lewis
19	<p>COMMUNITY HOUSING FUND</p> <p>The Clerk said that following the article in the newsletter, no one had responded saying they were interested in starting a project.</p>	
20	<p>ERYC COUNCILLORS</p> <p>See minute 9.4.</p>	
21	<p>INFORMATION EXCHANGE</p> <p>21.1 Cllr. O’Sullivan said that Tesco was open again for grant applications and suggested various village groups should look into this as a way of raising funds.</p> <p>21.2 The Chairman said he had been approached about Pauline Fisher about the possibility of installing a decorative arch for cemetery. This may be discussed at a later date.</p> <p>21.3 Cllr. O’Sullivan said that the Church Rooms would like to pass on its thanks for the shed it had purchased with Sober Hill Wind Farm Community Benefit Fund money.</p> <p>21.4 Cllr. Clarke said that she had heard reports of a rise in dog fouling on the Green and Townside Road.</p>	

22	CORRESPONDENCE	
22.1	Neighbourhood Watch – ‘Immobilise’ Training – opportunity for the Neighbourhood Watch Coordinator to attend a training course on this free web-based secure property registration system, with a view to then encouraging residents to use the system – Morning of 18 September 2017 - email received from the Community and Crime Reduction Resilience Officer for ERYC.	Noted
22.2	Funding for Crime Reduction – grants of up to £10,000 are available from the Police and Crime Commissioner for schemes which helps create safer communities, builds public confidence and provides services to victims and the vulnerable that meet their needs – email received on 8 August 2017 from the Community and Crime Reduction Resilience Officer for ERYC.	Noted
22.3	Litter Innovation Fund – grants of up to £10,000 are available for projects which help investigate and carry out new ways of reducing litter – email received 5 September 2017 from External Funding - Regeneration & Funding Department, ERYC.	Noted

Meeting finished at 9.35pm