

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD PRIMARY SCHOOL ON 8 JANUARY 2018 AT 7.30PM

Present: B. O’Sullivan (Acting Chairman), T. Bowater, B. Clarke, J. Howard, E. Huntington,
G. Lewis, E. Openshaw

In attendance: Suzanne Smith (Clerk to the Council)

1	<p>PUBLIC FORUM</p> <p>None</p>
2	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr. Barrett – club meets 2nd Monday of month Cllr. Dongray-Burke – AGM of his club Cllr. Smith – birthday celebration Cllr. Steward – away with work</p>
3	<p>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</p> <p>3.1 Declarations of Interest</p> <p>Cllr. Howard – item 15 – non pecuniary Cllr. Lewis – item 15 – non pecuniary Cllr. Openshaw- item 15 – non pecuniary</p> <p>3.2 Dispensations – None</p>
4	<p>APPROVAL OF MINUTES</p> <p>4.1 Resolved: that, subject to a minor alteration put forward by Cllr. Openshaw, the minutes of the meeting held on 4 December 2017 are signed as a correct record.</p> <p>4.2 <i>County Cllr. Phyllis Pollard arrives at the meeting. The Chair moved to item 21- ERYC Councillors</i></p> <p>4.2.1 Members discussed concerns regarding item 6-2 a) – development land north of the cemetery at Sands Top with Cllr. Pollard. It was agreed that the Clerk would contact Cllr. Pollard after the meeting, depending on what the outcome of the discussion was.</p> <p>4.2.2 Cllr. Pollard agreed to check the Mulberry House application (17/03749/PLF) and see where that was in the planning system.</p> <p>4.2.3 Cllr. Pollard acknowledged that the pot holes on the road to Hotham were as bad as ever but said that ERYC had it in its sights to do something about it.</p> <p>4.2.4 Cllr. Clarke mentioned that there had been really bad ice on Eastgate and Townside Road and asked if the roads could be better treated. It was agreed that Cllr. Pollard would look into</p>

	<p>securing an extra salt box for the bottom of Dot Hill on Townside Road.</p> <p>Cllr. Pollard invited NPC to write to her a letter asking for the roads to be gritted more frequently. Arguments pertaining to the route being used by children and buses would carry some weight.</p> <p><i>County Cllr. Pollard left the meeting. The Chair moved back to item 5.</i></p>																																				
5	FINANCE																																				
5.1	<p>Financial Report</p> <p>The Clerk tabled a financial report, including bank reconciliations and actual bank statements. These had previously been emailed to all Councillors.</p> <p>Resolved: that the report is accepted. (See Appendix 1 for the summary report).</p>																																				
5.2	<p>Work From Home Expenses</p> <p>The Clerk said that following a review, the work from home expenses did not need to change.</p>																																				
5.3	<p>Approval of Payments</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <p>The Clerk noted that NYPP had met the conditions laid out at the last meeting and therefore qualified to be paid its Sober Hill Wind Farm Fund grant as soon as it had secured building regulations approval for the new windows at the Church Rooms.</p> <table border="0"> <tr> <td>Pocket card</td> <td>Epson – printer cartridges</td> <td>£89.52</td> </tr> <tr> <td>Int. Payment</td> <td>St. Nicholas’ Church – Sober grant for electrical work</td> <td>£3032.75</td> </tr> <tr> <td>Int. Payment</td> <td>Newbald Primary School – Sober grant for ‘Seed to Plate’ project</td> <td>£3,000.00</td> </tr> <tr> <td>Pocket card</td> <td>StarGrange – monthly cost for email newsletter software</td> <td>£17.00</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1,117.68</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£227.53</td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£414.39</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk expenses</td> <td>£86.58</td> </tr> <tr> <td>Int. Payment</td> <td>NPFA – Sober grant for Bump Track Phase 1 feasibility study</td> <td>£1,368.00</td> </tr> <tr> <td>Int. Payment</td> <td>NVH – Sober grant for Architect’s fees</td> <td>£3000.00</td> </tr> <tr> <td>Int. Payment</td> <td>NVH – Sober grant for staging contribution</td> <td>£1,758.00</td> </tr> <tr> <td>Int. Payment</td> <td>NYPP – Sober grant for window replacement</td> <td>£5,114.00</td> </tr> </table>	Pocket card	Epson – printer cartridges	£89.52	Int. Payment	St. Nicholas’ Church – Sober grant for electrical work	£3032.75	Int. Payment	Newbald Primary School – Sober grant for ‘Seed to Plate’ project	£3,000.00	Pocket card	StarGrange – monthly cost for email newsletter software	£17.00	Int. Payment	Clerk Salary	£1,117.68	Int. Payment	HMRC Tax & NI	£227.53	Int. Payment	East Riding Pension Fund	£414.39	Int. Payment	Clerk expenses	£86.58	Int. Payment	NPFA – Sober grant for Bump Track Phase 1 feasibility study	£1,368.00	Int. Payment	NVH – Sober grant for Architect’s fees	£3000.00	Int. Payment	NVH – Sober grant for staging contribution	£1,758.00	Int. Payment	NYPP – Sober grant for window replacement	£5,114.00
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6	PLANNING																																				
6.1	Notices of Decision																																				
6.1.1	17/03429/PLB – Creation of new vehicular access including gravel parking area with new landscaping following partial demolition of brick boundary wall – planning permission granted.																																				

6.1.2 **17/03989/TCA** – North Newbald Conservation area: Beech: fell as unbalanced with heavy limbs extending over the neighbouring garden and cavities with decay evident - Church Beck House, 2 Millergate – **planning permission granted.**

6.2 **Planning Applications**

6.2.1 **17/04092/PLF** - Retention of in-site access, hardstanding, store (transport container) and lambing shed (portacabin) – Land north of Sands Top Cemetery, North Newbald

Resolved: that NPC recommends that this planning application should be refused.

While NPC is very happy for sheep to be kept on the land, it feels that the infrastructure that is already there is not aesthetically in keeping with the area and has a detrimental impact on the amenity of the neighbourhood. The visual appearance and finishing materials of the buildings should be more conducive to the rural setting.

The portacabin, which does not have a large door, is not suitable to be used as a lambing shed, raising concerns about animal welfare.

The road is an unnecessary feature, which is not required to rear sheep. Agricultural vehicles could service such a business.

NPC notes that there is no mention of the caravan which is currently on site and trusts that that it will be removed.

Cllrs. Bowater and Huntington abstained, Cllr. Openshaw voted against.

6.2.2 **17/04178/CLE** – Certificate of lawfulness for continued use of land from agricultural to a motocross track used for motorsports – Monckton, High Hunsley Road, Newbald

Resolved: that NPC has no observations to make on this planning application.

On a different but related matter, NPC would like to point out that the vehicular access to Monckton shooting ground is dangerous, as it is on a blind corner. NPC is aware that ERYC turned down a planning application to move this entrance and feels that was the wrong decision. (See 04/01795/PLF, refused 4 August 2004).

6.2.3 **Any applications received between the publishing of this agenda and the meeting which the Clerk has not been able to negotiate an extension for.**

None received

6.3 **Parish Council Comments on Planning Applications**

The Clerk said that a meeting had now been organised for 18 January 2018.

6.4 **Tree Felling on Property on South Newbald Road**

The Clerk said that the property fell outside of the conservation area and therefore did not require planning permission to do work to the trees.

6.5	<p>Consultation on the East Riding Local Plan Draft Sustainability Scoping Report</p> <p>Members chose not to comment on the report. However, the Clerk drew their attention to a section which cited the condition of the SSSI The Becksies as being ‘unfavourable’.</p> <p>The Clerk said she had contacted the Yorkshire Wildlife Trust for their comments but, due to the Christmas break, had not yet received a response.</p> <p>It was agreed that a representative from YWT should be invited along to the next meeting to explain and give a report on how the Becksies is faring.</p>
7	<p>PLAYING FIELD GRASS CUTTING</p> <p>7.1 NPFA Charge</p> <p><i>Resolved:</i> that NPC charges NPFA one quarter of the cost of the grass cutting.</p> <p>7.2 Playing Field Grass Cutting Contractor</p> <p><i>Resolved:</i> that NPFA is asked to source its own grass cutting contractor and it is told that it can apply for help meeting the costs.</p>
8	<p>FUTURE MEETING VENUE FOR NPC</p> <p>The Clerk said that she had received a letter from ERYC informing NPC that from April 2018, it would no longer fund NPC’s use of the school as a meeting venue. The charge would be about £337.50 per annum, based on £15 an hour.</p> <p><i>Resolved:</i> that NPC meets at the Church. (Cllr. Huntington to check that it is definitely an option.)</p>
9	<p>STREET NAME BANK</p> <p>Members decided not to respond to the consultation.</p>
10	<p>ST. NICHOLAS’ CHURCH</p> <p>10.1 Flag Pole for Churchyard</p> <p>Members discussed the decision to install a base for a flag pole in the Churchyard.</p> <p><i>Resolved:</i> that NPC writes to Revd. Bushby requesting that he does not go ahead, on the basis of health and safety concerns and NPC’s liability for any resulting accidents.</p> <p>10.2 Schedule of Works</p> <p>Time being short, this item was deferred until the next meeting.</p> <p>10.3 Support for the Church</p> <p>Time being short, this item was deferred until the next meeting.</p>

11	<p>CEMETERY</p>
11.1	<p>Cemetery Regulations</p>
<p>Members reviewed the cemetery regulations and:-</p>	
<p>Resolved: that the permitted width of memorials is raised from 23' to 24" as this is the new standard for headstones.</p>	
11.2	<p>Decorative Arch</p>
<p>The Clerk said that she had spoken to Mrs Fisher who had said she had been given a price for the complete work, including restoring the existing gates. Mrs Fisher had asked the contractor to provide a breakdown of the costs involved but had not yet received them. Once she got them, she would be back in touch with NPC to discuss the matter further. She said it would be Spring before any work could be carried out.</p>	
<p>Cllr. Huntington said that she had spoken to a contractor that could remove the gates, restore them and treat them with indestructible paint.</p>	
<p>No action was felt to be appropriate at this moment in time until further information was received.</p>	
11.3	<p>Garden of Remembrance</p>
<p>The Clerk said that NPC could legally choose to allow ashes to be scattered at the cemetery.</p>	
<p>Cllr. Huntington mentioned that Market Weighton had created a Garden of Remembrance which Members could take a look at.</p>	
<p>It was decided to defer further discussion until the next meeting.</p>	
11.4	<p>Removal of Ivy</p>
<p>The Clerk said that Nick Reed had quoted £200 for removing the ivy behind the cemetery building, replacing a bolt in the fence and re-securing the loose piece of wood to the bottom of the broken bench.</p>	
<p>Resolved: that the Clerk has delegated authority to spend up to £300 on a widened remit, which also includes digging out the roots and levelling up the ground at the back of the cemetery building.</p>	
12	<p>DRINKING LITTER ON TRUNDLEGATE</p>
<p>The Clerk tabled a photograph of vodka bottles which resident Mrs Byron had found on one walk up Trundlegate prior to Christmas.</p>	
<p>The Clerk said that in a follow up email, Mrs Byron had said that, while it was unusual for there to be so many, she often found the odd vodka bottle when out walking her dog.</p>	
<p>Members decided to ask Mrs Byron to let NPC know if this level of littering became a regular thing.</p>	

13	<p>CAMPAIGN AGAINST COLD CALLING</p> <p>The Clerk said she had submitted details to ERYC and was waiting to hear what the next step would be.</p>
14	<p>SUPERFAST BROADBAND ROLLOUT</p> <p>The Clerk said that KCOM had still not provided an update.</p>
15	<p>VILLAGE HALL</p> <p>Cllr. Openshaw informed Members that NVH was applying to revise its Constitution, as prescribed by the Charities Commission, and preparing a proposal that the Village Hall lease be amended to cover 99 years. These measures would help when it came to applying for funding for Phase 2- the building extension.</p> <p>NVH Committee thanked Councillors and members of the public who attended the Thank You evening in December.</p> <p>It was noted that contractors had started work on Phase 1 of the development work.</p>
16	<p>VILLAGE SIGNS</p> <p>The Clerk said that J. Rotherham was going to provide an estimate to create signs similar to those at Everthorpe.</p> <p>Various signs at different village locations were mentioned and Members decided to take some photographs and bring them along to the next meeting to generate ideas.</p>
17	<p>SAFETY INSPECTION REPORTS</p> <p>Nick Reed had incorporated two of the cemetery jobs in his quote for removing the ivy from the back of the building (see item 11.4). He said he was not able to do the spraying necessary to remove the grass from the road outside Pear Tree Cottage.</p> <p>With it being a highway, Members felt that this was probably work that ERYC should carry out and the Clerk said she would ask them if they would add it to their programme of maintenance.</p>
18	<p>PARISH TRANSPORT</p> <p>Cllr. Huntington said she had had some feedback from residents and was aware that there was demand for public transport. However, she acknowledged that people need to use any public transport regularly, otherwise it will be discontinued.</p> <p>She said she would further update the Council once she had feedback from the other Parish Councils.</p>
19	<p>TRAFFIC AND PARKING</p> <p>The traffic and parking supplement to the newsletter had generally been received well by residents.</p>

	One resident raised the issue of what he considered illegal parking outside 1 The Green, which was making negotiating the Burgate/The Green junction even more difficult. The Clerk said she would establish whether the road markings outside the house meant that no parking should take place.
20	<p>VANDALISM IN NEWBALD</p> <p>The clerk said that she had reported incidences of vandalism to the police. As a result Community Support Officers had said they would have a more visible presence in the village to try and deter offenders.</p>
21	<p>ERYC COUNCILLORS</p> <p>See minute 4.2.</p>
22	<p>INFORMATION EXCHANGE</p> <p>22.1 Cllr. Huntington said that she was disappointed to report that the Post Office service was yet again proving unreliable. In her communications with the PO, the possibility of it being moved to a different location in the village had been raised. Cllr. Lewis said that the Village Hall financial records backed up the fact that the Post Office service was not consistent. It was agreed that this should go back on the agenda.</p> <p>22.2 Cllr. Howard said that the Community Speedwatch scheme he had talked about at the last meeting was being piloted in Lincolnshire. Assuming the pilot was successful, the police would look at rolling it out across the East Riding. Having expressed an interest, Newbald would be one of the first places considered.</p> <p>22.3 Cllr. Bowater said that he had noticed a dog warden visiting the village.</p>
23	<p>CORRESPONDENCE</p> <p>23.1 Invitation for nominations for the Chairman’s Awards 2018 – letter dated 30 November 2017 from the Chairman of the Council inviting NPC to submit nominations for individuals, companies and organisations in our Parish in recognition of their achievements towards enhancing the well-being of the area in which they work and live – noted.</p> <p>23.2 East Riding Neighbourhood Watch Newsletter – December 2017 – email received from Community and Crime Reduction Resilience Officer for East Riding Council on 22 December 2017 – noted.</p> <p>23.3 Community Public Access Defibrillators (CPADs) – opportunity to obtain another defibrillator at a reduced rate – email received 22 December 2017 from the Community Defibrillation Officer, Yorkshire Ambulance Service NHS Trust.</p> <p>Time being short, it was agreed that this should go on the next agenda for discussion.</p> <p>23.4 Request for funding for Dove House Hospice – letter dated 8 December 2017 received from the Fundraising Coordinator, Dove House Hospice. During 2017, the hospice cared for 16 individuals from the Parish of Newbald.</p> <p>Time being short, it was agreed that this should go on the next agenda for discussion.</p>

23.5	Yorkshire Wolds Way Latest News – newsletter created by the National Trails Officer, National Trails (nationaltrail.co.uk) – noted .
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Meeting finished at 9.30pm

APPENDIX 1

Date 05/01/2018

Newbald Parish Council 2017-2018

Page 1

Time 16:15

Council Detail Report 31/12/2017

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
RECEIPTS						
110 Income						
1076 Precept	29,503	29,503	(0)			100.0%
1080 Bank Interest Received	1	14	13			7.5%
1150 Cemetery Income	173	1,000	827			17.3%
1160 Allotments Income	1,488	292	(1,196)			509.7%
1170 Wind Farm Admin Fee	2,574	2,713	139			94.9%
Subtotal	33,739	33,522	(217)	0	0	100.6%
120 Sober Hill Wind Farm						
1100 Sober Hill Wind Farm Income	23,167	0	(23,167)			0.0%
Subtotal	23,167	0	(23,167)	0	0	0.0%
TOTAL RECEIPTS	56,906	33,522	(23,384)	0	0	169.8%
PAYMENTS						
120 Sober Hill Wind Farm						
4155 Wind Farm Grant - Church Rooms	5,380	0	(5,380)		(5,380)	0.0%
4156 Wind Farm Grant - NPFA	7,239	0	(7,239)		(7,239)	0.0%
4157 Wind Farm Grant - St Nicholas	3,032	0	(3,032)		(3,032)	0.0%
4158 Wind Farm Grant - Village Hall	5,369	0	(5,369)		(5,369)	0.0%
4190 Bank Charges	36	0	(36)		(36)	0.0%
Subtotal	21,056	0	(21,056)	0	(21,056)	0.0%
210 Administration						
3124 Insurance	441	445	4		4	99.0%
4000 Clerk	8,941	13,587	4,645		4,645	65.8%
4001 HMRC Tax/NI	2,035	2,770	735		735	73.5%
4002 Pension Cost	3,739	5,031	1,292		1,292	74.3%
4100 Administration Expenses	37	151	114		114	24.3%
4110 Training Expenses	85	250	165		165	34.0%
4112 Staff Expenses	117	156	39		39	75.0%
4113 Mileage Costs	31	176	145		145	17.8%
4115 Broadband/Telephone	38	150	112		112	25.2%
4118 IT & Software	870	859	(11)		(11)	101.3%
4119 Defibrillator Costs	280	370	90		90	75.7%
4121 Dog waste costs	88	120	32		32	73.1%
4122 Community Engagement Fees	170	204	34		34	83.3%
4124 Audit Fees	577	758	182		182	76.0%
4126 Newsletter & Associated Costs	316	404	88		88	78.1%
4127 Postage & Stationery	36	101	65		65	35.5%
4128 SLCC/ERNLLCA	646	647	1		1	99.9%
4150 Grants and Donations	647	3,160	2,513		2,513	20.5%
4160 Contingency Fund	0	3,000	3,000		3,000	0.0%
4190 Bank Charges	72	144	72		72	50.0%
Subtotal	19,165	32,484	13,318	0	13,318	59.0%
220 Council Activity						

Continued over page

APPENDIX 1 (continued)

Date 05/01/2018

Newbald Parish Council 2017-2018

Page 2

Time 16:15

Council Detail Report 31/12/2017

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4117 Christmas Tree & Lights	886	0	(886)		(886)	0.0%
4210 Maintenance	487	750	263		263	64.9%
4220 Winter Maintenance	0	400	400		400	0.0%
4230 Clock	155	158	3		3	98.0%
4250 Street Lighting	1,369	1,961	591		591	69.8%
4260 Village Hall	0	5,000	5,000		5,000	0.0%
4330 Grass Cutting	2,366	1,099	(1,267)		(1,267)	215.3%
4410 Centenary Bench Project	(0)	0	0		0	0.0%
Subtotal	5,262	9,368	4,106	0	4,106	56.2%
230 Cemetery						
4116 Council tax/Utilities	151	200	49		49	75.3%
4210 Maintenance	325	474	149		149	68.5%
4310 Cemetery Development	130	3,250	3,120		3,120	4.0%
4330 Grass Cutting	1,935	2,052	117		117	94.3%
Subtotal	2,541	5,976	3,436	0	3,436	42.5%
240 Allotments						
4350 Allotment (agricultural holdin	599	0	(599)		(599)	0.0%
Subtotal	599	0	(599)	0	(599)	0.0%
250 Churchyard						
4210 Maintenance	235	500	265		265	47.0%
4330 Grass Cutting	1,460	1,548	88		88	94.3%
Subtotal	1,695	2,048	353	0	353	82.7%
999 VAT Data						
515 VAT on Payments	358	0	(358)		(358)	0.0%
Subtotal	358	0	(358)	0	(358)	0.0%
TOTAL PAYMENTS	50,676	49,876	(800)	0	(800)	101.6%
Total Receipts	56,906	33,522	(23,384)			169.8%
Total Payments	50,676	49,876	(800)	0	(800)	101.6%
Net Receipts over Payments	6,230	(16,353)	(22,584)			
plus Transfer from EMR	21,056					
less Transfer to EMR	50,700					
Movement to/(from) Gen Reserve	(23,413)	(16,353)	7,060			