

# NEWBALD PARISH COUNCIL

## MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD PRIMARY SCHOOL ON 5 FEBRUARY 2018 AT 7.30PM

**Present:** Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), J. Barrett, T. Bowater, B. Clarke, S. Dongray-Burke, J. Howard, E. Huntington, G. Lewis, E. Openshaw, B. Smith

**In attendance:** Suzanne Smith (Clerk to the Council), Jon Traill, Yorkshire Wildlife Trust

1	<p><b>PUBLIC FORUM</b></p> <p><b>Jon Traill, Living Landscapes Manager, Yorkshire Wildlife Trust</b> – re. item 9 Becksies – Site of Special Scientific Interest</p> <p>Jon talked about the diverse range of wildlife the Becksies is home to. Yorkshire Wildlife Trust (YWT) is working to improve water management there. At the moment water is gushing out of the pipe that goes across the site.</p> <p>YWT is interested in managing the land adjacent to and downstream from the Becksies. At the moment ownership of that land is uncertain so further enquiries are necessary.</p> <p>In addition, YWT has had a preliminary conversation with Yorkshire Water, owners of the grassland at the top of the site, with a view to managing that.</p> <p>Following the diesel spill last year, YWT is monitoring the effects on the habitat. It was encouraged to see a water vole alive and well in the Mires and hopes that they may successfully be able to re-inhabit further upstream at the Becksies. The water shrews are more at risk. Only time will tell in both cases whether there will be a long term impact.</p> <p>YWT expressed an interest in funding sources, in particular the wind farm. The Clerk said that she would forward links to the relevant page on <a href="http://www.newbald.com">www.newbald.com</a>.</p>
2	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>None</p>
3	<p><b>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</b></p> <p>3.1 <b>Declarations of Interest</b></p> <p>Cllr. Lewis – item 18 – non pecuniary  Cllr. Openshaw- item 18 – non pecuniary  Cllr. Howard – item 18 – non pecuniary  Cllr. Dongray-Burke – item 10 – non pecuniary  Cllr. Huntington – item 10 – non pecuniary</p> <p>3.2 <b>Dispensations</b> – None</p>

4	<b>APPROVAL OF MINUTES</b>																																				
4.1	<b>Resolved:</b> that the minutes of the meeting held on 8 January 2018 are signed as a correct record.																																				
5	<b>FINANCE</b>																																				
5.1	<p><b>Approval of Payments</b></p> <p>The Clerk informed Members that her printer had broken. The repair costs were very high (£180) so, after consulting with the Chairman and Vice Chairman, she had purchased a new printer which was only a few pounds more expensive than the repair would have been.</p> <p><b>Resolved:</b> In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table border="0"> <tr> <td>Pockit card</td> <td>Plastic storage boxes for filing purposes</td> <td>£15.80</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1,117.68</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax &amp; NI</td> <td>£227.53</td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£414.39</td> </tr> <tr> <td>Pockit Card</td> <td>Brother All in One Inkjet Printer</td> <td>£192.00</td> </tr> <tr> <td>Pockit Card</td> <td>Cartridges for Brother printer</td> <td>£80.69</td> </tr> <tr> <td>Pockit Card</td> <td>A3 Copier paper</td> <td>£10.96</td> </tr> <tr> <td>Int. Payment</td> <td>Sober Hill grant for Staging – Newbald Village Hall</td> <td>£1758.00</td> </tr> <tr> <td>Int. Payment</td> <td>Yorkshire Water – water and sewerage charge cemetery</td> <td>£24.52</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk expenses</td> <td>£55.56</td> </tr> <tr> <td>Pockit card</td> <td>Stargrange – monthly cost for email subscriber service</td> <td>£17.00</td> </tr> <tr> <td>Direct Debit</td> <td>ICO – Data protection Registration renewal</td> <td>£35.00</td> </tr> </table>	Pockit card	Plastic storage boxes for filing purposes	£15.80	Int. Payment	Clerk Salary	£1,117.68	Int. Payment	HMRC Tax & NI	£227.53	Int. Payment	East Riding Pension Fund	£414.39	Pockit Card	Brother All in One Inkjet Printer	£192.00	Pockit Card	Cartridges for Brother printer	£80.69	Pockit Card	A3 Copier paper	£10.96	Int. Payment	Sober Hill grant for Staging – Newbald Village Hall	£1758.00	Int. Payment	Yorkshire Water – water and sewerage charge cemetery	£24.52	Int. Payment	Clerk expenses	£55.56	Pockit card	Stargrange – monthly cost for email subscriber service	£17.00	Direct Debit	ICO – Data protection Registration renewal	£35.00
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5.2	<p><b>Asset Register</b></p> <p>The Clerk tabled an updated asset register for consideration. She had inflated replacement values by 2% compared to the last financial year to allow for inflation and had written off the broken printer, while adding the new one.</p> <p><b>Resolved:</b> that the asset register is approved.</p>																																				
5.3	<p><b>HSBC Bank</b></p> <p>The Chairman explained that it was necessary for 3 Members to go to HSBC to authorise the funds remaining in NPC's accounts to be transferred to the new Unity account. As Cllrs. Huntington and Openshaw were both signatories to the account, it was agreed that the Clerk would send details on to them and that they would go to the Beverley HSBC branch.</p>																																				
6	<b>PLANNING</b>																																				
6.1	<p><b>Notices of Decision</b></p> <p>None received</p>																																				
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6.3	<p>None received</p> <p><b>Meeting to Discuss ERYC's Treatment of Parish Council Planning Comments</b></p> <p>The Clerk said she had been to the meeting in Aldbrough. She said that the Parish Councils that were represented there had had very similar experiences to Newbald Parish Council. A further meeting was being planned in a more central location to encourage other Councils to attend. Thereafter an action plan would be determined.</p> <p>The Clerk tabled copies of the minutes and said she would also email the minutes to all Councillors.</p>
7	<p><b>CEMETERY AND CHURCHYARD GRASS CUTTING QUOTES</b></p> <p>The Clerk tabled 4 quotes that she had received.</p> <p><i>Resolved:</i> that Shed Grounds Maintenance Ltd is employed for the 2018 year.</p>
8	<p><b>BROKEN NOTICE BOARD ON THE GREEN</b></p> <p>Following the storm damage to the notice board door, the Clerk said she had obtained a quote from the manufacturer, JDM Joinery, of £198.90 for them to replace the broken door and provide catches to keep the doors shut.</p> <p><i>Resolved:</i> that JDM Joinery is commissioned to repair the notice board.</p>
9	<p><b>BECKSIES – SITE OF SPECIAL SCIENTIFIC INTEREST</b></p> <p>Members felt there was nothing further to discuss following Jon Traill's earlier talk.</p>
10 10.1 10.2 10.3	<p><b>ST. NICHOLAS' CHURCH</b></p> <p><b>Flag Pole for Churchyard</b></p> <p>Cllrs Dongray-Burke and Huntington felt that this was unlikely to go ahead so it was agreed to remove it from the agenda for now.</p> <p><b>Schedule of Works</b></p> <p>This was deferred to allow opportunity for Cllr. Dongray-Burke to give it some thought.</p> <p><b>Support for the Church</b></p> <p>This was deferred to allow opportunity for Cllr. Dongray-Burke to give it some thought.</p>
11 11.1	<p><b>CEMETERY</b></p> <p><b>Decorative Arch</b></p> <p>The Clerk said that Mrs Fisher had gone abroad so there had been no real further progress on this. Mrs Fisher had a quote for the work, which also included refurbishing the gates, but was still waiting for the cost breakdown.</p>

11.2	<p>Members decided to discuss this further on her return.</p> <p><b>Garden of Remembrance</b></p> <p>Members agreed to visit some Garden of Remembrances to get some ideas for what could be implemented in Newbald Cemetery.</p> <p>Cllrs Clarke and Lewis agreed to meet at the cemetery to discuss ways in which the brick building could be improved and potentially used to house plaques and be a place of remembrance.</p>
11.3	<p><b>Removal of Ivy</b></p> <p>The Clerk said that Nick Reed had quoted £400 for removing the ivy and its roots from behind the cemetery building and levelling the ground.</p> <p><i>Resolved:</i> that Nick Reed is given the go ahead to carry out the work.</p>
12	<p><b>CAMPAIGN AGAINST COLD CALLING</b></p> <p>Cllr. Bowater said that so far Lulu Morcom had secured two signatures from residents in Galegate giving their support to setting up a cold calling zone. He said that he and Lulu would continue to visit houses.</p>
13	<p><b>SUPERFAST BROADBAND ROLLOUT</b></p> <p>The Clerk said that KCOM had now said that it will supply superfast broadband to those roads in Newbald that had been excluded from both BT and KCOM's rollout plans.</p> <p>KCOM had said that it should be able give details of the timetable of deployment by the end of February.</p>
14	<p><b>HEADSTONE SAFETY</b></p> <p>The Chairman said that the Clerk had started inspecting the headstones in the cemetery but realised that they were too heavy for her to lay down when necessary.</p> <p>Cllrs. Bowater, Lewis and the Chairman agreed to attend with the Clerk to inspect the headstones in the cemetery and churchyard for safety.</p>
15	<p><b>POST OFFICE SERVICE</b></p> <p>Members agreed that while the Post Office service was definitely intermittent, there was little that could be done at present. It was agreed to leave it for now and see how the service was in the coming months.</p>
16	<p><b>ENFORCEMENT OF HIGHWAY MARKINGS</b></p> <p>The Clerk said that John Hannah, Chief Highways Engineer at ERYC, had confirmed that the road markings outside 1 The Green prohibited parking there. However he said that he matter was not of significant enough importance to warrant police attending.</p> <p><i>Resolved:</i> that NPC writes to the resident of 1 The Green and asks her and her visitors to</p>

	consider parking elsewhere.
17	<p><b>WINTER MAINTENANCE OF ROADS</b></p> <p>Members discussed the fact that Beverley Road is not gritted beyond the school which makes it very dangerous.</p> <p><b>Resolved:</b> that the clerk writes to ERYC asking that they grit right along the road.</p>
18	<p><b>VILLAGE HALL</b></p> <p>Cllr. Openshaw reported on the considerable progress at the Village Hall.</p> <p>Phase 1 building works have been completed affecting the front door, toilets and heating. The decorating and flooring will be completed next along with fine tuning of the heating and security systems. Extra costs amounting to approx. £1800 have been incurred.</p> <p>Phase 2 building specifications have been verified, and tenders are due 14/2/18 which will provide the first assessment of the likely building costs. A new fund holding organisation has emerged which may lead to a March 2018 application if possible.</p> <p>The Charities Commission has approved the change of constitutional status of the Hall to Charitable Incorporated Organisation (CIO) This now needs to be ratified by an Extraordinary General Meeting at a date yet to be advertised.</p> <p>Cllr. Lewis and Ian Wright are presently drafting an updated VH lease, seeking agreement to an extension of the terms of the lease, to be proposed to NPC as soon as it can be presented.</p>
19	<p><b>VILLAGE BOUNDARY SIGNS</b></p> <p>The clerk said she had not yet received the quotes for the stone signs similar to Everthorpe. Members decided that they would look at some other village signs and that this would be discussed again at the next meeting.</p>
20	<p><b>DAMAGE TO GRASS VERGES BY LARGE LORRIES</b></p> <p>Cllr. Barrett said this issue had been raised by a resident.</p> <p>Members were able to cite many examples round the village where grass verges had been damaged. However there was no obvious solution to the problem.</p> <p>It was agreed that Members would give this some thought and that this item would go back on the agenda for next time.</p>
21	<p><b>BUS SHELTER</b></p> <p>The Clerk said that a resident had contacted her asking that the Council considers providing a bus shelter to protect residents and in particular children waiting for the school bus from heavy rain.</p> <p>Members felt that such a feature would not be in keeping with the village, nor a good use of public funds.</p>

22	<p><b>PARISH TRANSPORT</b></p> <p>Cllr. Huntington reported that there had been no further information received about this.</p>
23	<p><b>REQUEST FOR FUNDING FOR DOVE HOUSE HOSPICE</b></p> <p>Given that this charity serves Newbald residents, including 16 in 2017, it was</p> <p><i>Resolved:</i> that NPC donates £250 to them.</p>
24	<p><b>COMMUNITY PUBLIC ACCESS DEFBRILLATOR</b></p> <p>Members considered an offer to purchase a reduced price defibrillator for South Newbald.</p> <p><i>Resolved:</i> that the Clerk approaches the owners of the office block on Monckton Rise to see if they would be willing to put some money towards it and to have it fixed to their wall.</p>
25	<p><b>DISTRICT FARMWATCH AUTOMATIC NUMBER PLATE RECOGNITION PROJECT</b></p> <p>Members considered a request for a contribution towards the cost of this project but decided against it.</p>
26	<p><b>RISK ASSESSMENT AND MANAGEMENT</b></p> <p>The Clerk tabled an updated Risk Assessment and Management document.</p> <p>Members decided to review in time for the March meeting.</p>
27	<p><b>COMMUNITY LED PLAN</b></p> <p>The Clerk provided Members who did not have one with a copy of the Community Led Plan. It was agreed that the objectives within it could be considered at the next meeting.</p>
28	<p><b>ERYC COUNCILLORS</b></p> <p>None in attendance</p>
29	<p><b>INFORMATION EXCHANGE</b></p> <p>29.1 The Clerk said she had just received an email from a resident complaining about various aspects of Townside Road, namely the lack of street lights, the lack of broadband and lorries damaging verges. She said she would put some of these matters on the next agenda for consideration.</p> <p>29.2 Cllr. Huntington noted that there had been a sign left on the Green since the Duck Race, but that this had now been removed.</p> <p>29.3 Cllr. Huntington questioned whether NPC could include details of businesses in a supplement to the newsletter. It was agreed that this could go back on the agenda with a view to providing the details in the June 2018 newsletter.</p>

30	<b>CORRESPONDENCE</b>
30.1	<p><b>General Data Protection Regulation</b> – chance to attend a briefing event to find out how the new law will impact Parish Councils – email received on 12 January 2018 from the Executive Officer, ERNLLCA.</p> <p>The Clerk said she was going to a briefing on how the new GDPR will impact Parish Councils. The Chairman volunteered to attend with her.</p>
30.2	<p><b>East Riding Neighbourhood Watch Networking Event 2018</b> – Saturday 28<sup>th</sup> April at Beverley Race Course from 9.30am to 12.30pm, followed by a buffet lunch – invitation for NPC representatives to attend- received from the Community and Crime Reduction Resilience Officer, ERYC.</p> <p>The Clerk said she would attend this free event.</p>
30.3	<p><b>An Appeal to Help the charity Brain Tumour Research</b> – email received 11 January from the Communications Officer, Brain Tumour Research – noted.</p>
30.4	<p><b>Countryside Stewardship: Woodland Creation Grant Open for 2018</b> – offer for land owners to apply for funding to plant and protect young trees – email received 26 January 2018 from the Department of External Funding, Regeneration &amp; Funding, ERYC - noted.</p>

**Meeting finished at 9.30pm**