



Newbald Parish Council

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2 May 2018

Dear Councillor,

ANNUAL MEETING OF THE COUNCIL – 8 May 2018

You are summoned to the Annual Meeting of the Council to be held at **Newbald Village Hall** on Tuesday 8 May 2018 at 7.30pm.

Yours sincerely

Suzanne Smith
Clerk to the Council

AGENDA

1 ELECTION OF OFFICERS

- 1) Chairman
- 2) Vice-Chairman
- 3) The Prattwood Charity
- 4) Newbald Playing Fields Association
- 5) Newbald Village Hall Management Committee
- 6) Newbald Young People's Project

2 APOLOGIES

To receive apologies from Councillors and County Cllr. Phyllis Pollard.

3 DECLARATIONS OF INTERESTS

- 1) To record declarations of interest by any Member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
- 2) To note dispensations given to any Member of the Council in respect of the agenda items listed below

4 PUBLIC FORUM

5 ANNUAL PARISH MEETING

To consider any issues arising from the preceding Annual Parish Meeting.

6 APPROVAL AND ADOPTION OF MINUTES

To approve the Minutes of the meeting held on 9 April 2018.

7 REVIEW OF INVENTORY OF LAND AND ASSETS

To review and approve the inventory of Land and Assets to be included with the Annual Return.

8 REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL

To consider and review the current organisation of the Council and determine whether any changes are required. The review should include considering the following elements:

- 1) Delegation arrangements to the Clerk
- 2) Standing Orders of the Council
- 3) Financial Regulations.

9 REVIEW OF WORK WITH EXTERNAL BODIES

- 1) Prattwood Charity
- 2) Newbald Village Hall Management Committee Report
- 3) Playing Fields Association Committee Report
- 4) Newbald Young People's Project Report
- 5) Sancton Hill Community Benefit Fund Committee Report.

10 FUNDING APPLICATIONS

To consider the following applications for funding:

- 1) St. Nicholas' Church – request for £600 grant to cover the cost of keeping the exterior church lights on in the evening
- 2) Newbald Village Hall – request for a contribution towards unexpected Phase 2 Architect's fees of £1,254
- 3) Newbald Playing Field Association – request for contribution towards the 2018 grass cutting fees for 2018.

11 DEFBRILLATOR FOR SOUTH NEWBALD

To consider an offer from the owner of Monckton Rise Office Block to part fund a defibrillator.

12 FINANCE

- 1) To consider a year-end report for the financial year of 1 April 2017-31 March 2018
- 2) To arrange for a review of the effectiveness of the system of internal control by Members to be completed by the June meeting
- 3) To consider the Governance statements and Annual Return for 2017-18 which will need to be approved at the June 2018 meeting
- 4) To appoint the Internal Auditor for the year 2018-2019
- 5) To note and approve an annual increment to the Clerk's pay, in line with her employment contract and the pay scales
- 6) To consider whether to pay an invoice from Countrywide Grounds Maintenance
- 7) To note and approve payments tabled by the Clerk.

13 PLANNING

1) Notices of Decisions

2) Planning Applications

To consider the following planning applications and determine what comments NPC should make:

- 1) Any applications received between the publication of this agenda and the meeting, which the clerk is unable to obtain an extension for.

14 MEETING ARRANGMENTS

To discuss when and where NPC should hold forthcoming meetings.

15 ANNUAL REPORT

To give delegated authority for the Clerk to create and publish the 2018 Annual Report in consultation with the Chairman.

16 REVIEW OF CEMETERY CHARGES

To consider whether the current level of cemetery charges are appropriate and change accordingly.

17 VILLAGE HIGHWAY, BECK AND FOOTPATH MATTERS

- 1) To consider a follow up email from a resident relating to the beck and inconsiderate parking by visitors to the village
- 2) To consider what to do about a car parking near the junction of Burgate and Townend Road
- 3) To consider whether to take any action in relation to a van parking on The Green most evenings and weekends
- 4) To consider the problem of large lorries damaging the road as they pass through
- 5) To consider whether NPC would like ERYC to put extra signage up on Newbald Footpath no. 1

18 HEALTH & SAFETY INSPECTIONS

To consider the results of health & safety inspections carried out by Members and take any action necessary.

19 DRUG PROBLEMS IN NEWBALD

To consider whether any action should be taken in light of evidence of drug deals taking place in Newbald.

20 NEGLECTED EMPTY BUILDING ON BURGATE

To hear an update about the neglected house on Burgate.

21 PARISH TRANSPORT

- 1) To note changes in ERYC bus services
- 2) To hear any updates from our Paris Transport Championship

22 CEMETERY DECORATIVE ARCH AND MEMORIAL GARDEN

To consider any further progress on development plans for the cemetery.

23 COMMUNITY SPEEDWATCH SCHEME

To hear an update about the Community Speedwatch Scheme

24 GENERAL DATA PROTECTION REGULATION (GDPR)

To consider any action recommended by the Clerk (following advice from our Professional bodies) ahead of the law coming into effect on 25 May 2018.

25 COLD CALLING ZONE

To consider any updates on this.

26 SUPERFAST BROADBAND

To hear an update on the rollout of superfast broadband to those roads in the village that are currently excluded.

27 NEIGHBOURHOOD WATCH ALERTS

To consider to what extent NPC wishes to send out neighbourhood watch alerts which are not local in nature.

28 DOG FOULING

To consider this issue again following an increase in the number of complaints about it.

29 LITTER

To consider whether NPC would like to ask for the Community Payback Team to help with litter picking.

30 PHOTOGRAPHS IN THE NOTICE BOARD UNDER THE LIME TREES

To decide what to do following the sun/rain damage to the poster.

31 POST OFFICE SERVICE

To hear an update from the Clerk about this.

32 ERYC COUNTY COUNCILLORS

To receive information from the ERYC Beverley Rural Ward Members and enlist their help with outstanding matters where appropriate.

33 INFORMATION EXCHANGE

No decisions can be made under this agenda item.

34 CORRESPONDENCE

To consider and where appropriate take action on the following:

- 1) Email received from ERYC inviting Members to attend a free seminar entitled 'Meeting Rural Housing Challenges' which is being held on Tuesday 22 May 2018 from 9.50am to 12.45pm.
- 2) Yorkshire Wolds Cycle Event – to note that a large group of cyclists will be passing through the village on Sunday 15th July 2018 and take action if felt appropriate – email received 20 April 2018 from the Funding Coordinator, Ryedale Special Families
- 3) Consultation on powers for dealing with unauthorised developments and encampments – email received from ERNLLCA inviting NPC to take part
- 4) Consultation on Diversity in Local Government – email received from ERNLLCA inviting Members to take part.