

NEWBALD PARISH COUNCIL

MINUTES OF THE MEETING OF NEWBALD PARISH COUNCIL HELD AT NEWBALD VILLAGE HALL ON 9 JULY 2018 AT 7.00PM

Present: Councillors G. Steward (Chairman), B. O’Sullivan (Vice Chairman), T. Bowater, S. Dongray-Burke, J. Howard, E. Huntington, E. Openshaw, B. Smith

In attendance: Suzanne Smith (Clerk to the Council), Ian Simpson (Chairman, NPFA)

1	<p>PUBLIC FORUM</p> <p>Re. Item 7- Future of Newbald Playing Field Association (NPFA)</p> <p>Ian Simpson, Chairman of NPFA, reported that most of the committee members of NPFA had served for a long time and felt they would like to leave. However, the committee had not been able to recruit any new members despite numerous appeals. Although the committee as stands would continue for now, they could not go on indefinitely without an influx of new blood.</p> <p>Ian reported that at the end of the year, after paying all expenses, NPFA would have only £277 in their bank account. Many of the fund raising events they hold require upfront costs far in excess of this. Although there was no gala this Summer and one race night had had to be cancelled due to lack of interest, they did intend to put a race night on later this year. They also had various funding applications on the go, including with Tesco.</p> <p>Members discussed various possibilities to help fundraising, such as sponsorship from local businesses.</p> <p>The Chairman thanked Ian for coming along to the meeting and said that NPC would discuss the matter further during the course of the meeting.</p> <p><i>Ian Simpson left the meeting.</i></p>
2	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr. J. Barrett – ill Cllr. C. Clarke – away with work Cllr. G. Lewis – prior commitment</p>
3	<p>DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT</p> <p>3.1 Declarations of Interest</p>

3.2	<p>Cllr. Howard – item 17 – non pecuniary Cllr. Openshaw- item 17 – non pecuniary</p> <p>Dispensations – None</p>																								
4	APPROVAL OF MINUTES																								
4.1	Resolved: that the minutes of the meeting held on 4 June 2018 are signed as a correct record.																								
5	FINANCE																								
5.1	<p>Approval of Payments</p> <p>Resolved: In accordance with financial regulations, the following payments are noted and/or approved. Clerk to arrange payment where appropriate.</p> <table> <tr> <td>Int. Payment</td> <td>Clerk Salary</td> <td>£1,168.46</td> </tr> <tr> <td>Int. Payment</td> <td>HMRC Tax & NI</td> <td>£245.64</td> </tr> <tr> <td>Int. Payment</td> <td>East Riding Pension Fund</td> <td>£407.12</td> </tr> <tr> <td>Pocket card</td> <td>Stargrange – monthly cost for email subscribers</td> <td>£5.00</td> </tr> <tr> <td>Int. Payment</td> <td>Shed Grounds Maintenance – grass cutting</td> <td>£423.36</td> </tr> <tr> <td>Int. Payment</td> <td>Clerk Expenses</td> <td>£61.75</td> </tr> <tr> <td>Int. Payment</td> <td>Cardiac Science - defibrillator</td> <td>£1,398.00</td> </tr> <tr> <td>Int. Payment</td> <td>Wainman Builders – repair of Centenary Bench</td> <td>£300.00</td> </tr> </table>	Int. Payment	Clerk Salary	£1,168.46	Int. Payment	HMRC Tax & NI	£245.64	Int. Payment	East Riding Pension Fund	£407.12	Pocket card	Stargrange – monthly cost for email subscribers	£5.00	Int. Payment	Shed Grounds Maintenance – grass cutting	£423.36	Int. Payment	Clerk Expenses	£61.75	Int. Payment	Cardiac Science - defibrillator	£1,398.00	Int. Payment	Wainman Builders – repair of Centenary Bench	£300.00
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6	PLANNING																								
6.1	<p>Notices of Decision</p> <p>18/01430/PLF – Erection of an oak timber frame detached garage with car pot and log store – Ash Tree Farm, South Newbald Road – planning permission granted.</p>																								
6.2	Planning Applications																								
6.2.1	<p>18/01560/PLF – Erection of extension and re-modelling of existing office building to provide additional office space – Smallwold Farm, High Hunsley Road, North Newbald</p> <p>Resolved: that NPC has no observations to make on the application.</p>																								
6.2.2	<p>18/01753/PLF - Erection of a dwelling and detached garage - Land West Of Chapel Rest, 4 Ratten Row</p> <p>Resolved: Given approval is already in place for a larger property which would be less desirable than the one being proposed, NPC has no observations to make on this application. However NPC continues to be concerned about the traffic implications for Ratten Row and the extra pressure this property will put on an already dangerous stretch of road. In particular</p>																								

6.3	<p>drivers' sightlines as they approach the dangerous sharp corner on Ratten Row will be very adversely impacted by the proposed new location of the garage. Ratten Row is frequently used as a cut through the village, including by large HGVs, so is subject to larger volumes of traffic than Highways may perceive for a minor road. NPC has taken this issue up with ERYC separately in the past, but with ERYC unwilling to look at any resolutions to this serious problem, it will do so again.</p> <p>18/01942/TPO – TPO Newbald Village – 1971(REF:131) A2:Sycamore x6: 4.5m canopy raise as illustrated, Ash x2: 4.5m canopy raise – to improve form and light into the garden – Deepdale House, 2 Vicarage Lane, North Newbald (arrived after publication of the agenda)</p> <p>Resolved: that NPC has no observations to make on the application.</p>
7	<p>FUTURE OF NEWBALD PLAYING FIELD ASSOCIATION</p> <p>Members considered NPFA's position and it was</p> <p>Resolved: that NPC would offer to publish a prominent article in the newsletter asking people to volunteer to be on the NPFA committee because, otherwise, it was in danger of shutting down and the facilities being lost to the village.</p>
8	<p>COMMUNITY PUBLIC ACCESS DEFIBRILLATOR (CPAD)</p> <p>The Clerk said the defibrillator had been delivered to the offices at South Newbald and she was now seeking someone to install it.</p> <p>As Cllr. Bowater was qualified and experienced in electrical work, he volunteered to take a look with a view to installing it.</p>
9	<p>DANGEROUS DOG</p> <p>Resolved: that the use of the Urgent Decision Procedure in relation to this is approved. See Appendix 1.</p>
10	<p>CEMETERY</p> <p>10.1 Damage to Grave in the Cemetery</p> <p>The Clerk said that the damage done to the gravestone by the grass cutters was currently in hand. The contractors had been very quick to meet with the family and to approach Rotherham's for a quote. The quote was not yet forthcoming.</p> <p>10.2 Decorative Arch</p> <p>The Clerk tabled the latest diagram received in relation to the arch. Members agreed that it</p>

10.3	<p>was not detailed enough for NPC to be able to determine whether the arch was suitable for the cemetery, nor for the Clerk to be able to establish if planning permission would be required.</p> <p>It was agreed that the Clerk would again try and get a more precise drawing.</p> <p>Conversion of Brick Building to House Memorial Plaques</p> <p>The Clerk said that Nick Wainman had quoted £550 to re-point the interior of the cemetery building and replace the weatherboarding with a plastic alternative which would not need maintenance.</p> <p>It was agreed that the Clerk would look to get other quotes for the work and bring them back to the next meeting.</p>
10.4	<p>Rabbit Control at the Cemetery</p> <p>The Clerk said she had sought quotes for rabbit control in the cemetery and the company previously used – Despatch Pest Control, continued to offer the best value at £100 a quarter.</p> <p><i>Resolved:</i> that Despatch Pest Control should be contracted to carry out the work.</p>
10.5	<p>Removal of Rabbit Holes</p> <p>The Clerk said she had received a quote of £120 from Nick Reed to remove the existing rabbit holes in cemetery.</p> <p><i>Resolved:</i> that after Despatch Pest Control has visited the site and got on top of the rabbits, Nick Reed should be invited to carry out this work.</p>
11	<p>BIRD CONTROL MEASURES</p> <p>Members noted that following a request by NPC, ERYC had intervened and the bird scarer that was the object of the original complaint had been moved by the farmer to a better position.</p> <p>Although there had been more reports of loud bangs, there were no particular complaints relating to specific scarers, so NPC felt there as nothing more to be done at this moment in time. Members also acknowledged that farmers do need to use measures to scare away birds.</p>
12	<p>CONDITION OF TREES</p> <p>12.1 Yew Tree on Eastgate</p> <p>Cllr. O’Sullivan reported that she had established from observers that the poor growth of this tree was due to severe weather conditions back in March. The tree would make a recovery.</p>

12.2	<p>Overgrown Trees on Townside Road</p> <p>The Clerk said that on receiving a report from a resident about overgrown trees (at the bottom of Dot Hill) on Townside Road, which were in danger of interfering with Telecom lines, she had made enquiries and established that the trees belonged to the farmer, rather than ERYC. ERYC officers had also told her that, where trees pose a risk like this, Telecom companies usually take steps to cut them back as a matter of course.</p> <p>In view of this, Members felt that no further action was necessary.</p>
13	<p>THE PRATTWOOD</p> <p>Cllr. Smith said she had received reports from residents that weeds emanating from The Prattwood were in danger of choking the beck. She appreciated that the tenant was ill but wondered if steps could be taken to improve the situation.</p> <p>The Chairman said that he would talk to the tenant.</p> <p>Cllr. O’Sullivan noted that the Himalayan Balsam was making a comeback on The Mires. The Clerk said she would look further into this.</p>
14	<p>NEW HOUSES ON EASTGATE</p> <p>Members considered a response from a resident in relation to the new houses on Eastgate. She continued to maintain that two trees had been removed and, given NPC’s stated commitment to preserving trees (as detailed in the 2014 Community Led Plan), asked what steps NPC intended to take to restore them.</p> <p>Resolved: that, having studied old photograph of the site, NPC respectfully maintains that the ‘trees’ in question were in fact bushes and therefore not subject to the same level of protection.</p>
15	<p>THE BECK</p> <p>As Cllr. Clarke was absent, this item was deferred.</p> <p>It was noted that the beck was particularly overgrown, both on stretches of Eastgate and the Mires.</p>
16	<p>TRAFFIC AND PARKING PROBLEMS IN NEWBALD</p> <p>The Clerk reported that a resident had independently contacted ERYC and the police about the problems with speeding traffic on Burgate. She had copied NPC in for information.</p>

	<p>While, the resident had received the same response from ERYC stating that they did not consider the road to be dangerous enough to warrant them taking any action, members felt that it was good that individuals were being proactive and contacting authorities directly.</p> <p>Cllr. Howard reported that he had spoken to the Police Inspector that had organised the Community Speedwatch trial in Lincolnshire. The trial had been a success with 8 volunteers doing 6 sessions of 11 hours. They had caught a high number of people speeding and all those had received warning letters. Residents had reported feeling empowered.</p> <p>Cllr. Howard had confirmed that Newbald continued to be interested in taking part in the scheme when it is rolled out.</p>
17	<p>VILLAGE HALL</p> <p>Cllr. Openshaw stated that the Village Hall's lottery scheme had got off to a good start, with 43 subscribers.</p> <p>The funding applications for Phase 2 were due to be finished by the end of the week.</p> <p>The installation of a new kitchen was being treated as a separate project and applications had been made to the National Lottery and Tesco for help with that.</p> <p>Cllr. Openshaw reported that the Village Hall intended to charge the Parish Council £15 for the use of the Hall in the Summer and £21 in the winter.</p>
18	<p>POST OFFICE SERVICE</p> <p>Members noted that the service had once again not been totally reliable but that the Post Office in Leconfield had a contract which did not obligate them to pay if the postmaster was unable to attend for any reason.</p> <p>The Clerk said she had so far received no response in relation to her enquiries with the central Post Office about the possibility of arranging for a Post Office van to visit the village. She said she would continue trying to make contact.</p>
19	<p>DOG FOULING</p> <p>Cllrs. O'Sullivan and Smith said that they had attended a school assembly and launched the Anti Dog Fouling Poster Competition. Children had until September to produce their entries, at which point they would be handed over to the Parish Council for judging.</p> <p>It was anticipated that all children in the school would take part. It was agreed that while the overall winner would get £20, each year group would also have a winner, who would win a smaller prize. The winning and the runner up posters would be reproduced and put up round the village.</p>

20	<p>CAMPAIGN AGAINST COLD CALLING</p> <p>Now that Cllr. Bowater and other volunteers had collected all the necessary signatures from residents on Galegate, the Clerk said that she had contacted Jody Nightingale, ERYC, to ask what the next stage was in terms of setting up the Cold Calling Zone. She was still waiting for a response and said she would chase it up.</p>
21	<p>REVIEW OF THE ORGANISATION AND PROCEDURES OF THE COUNCIL</p> <p>21.1 Standing Orders of the Council</p> <p>The Clerk tabled amended Standing Orders which were based on the new Model Standing Orders produced by the National Association of Local Councils Orders and not very different to the current ones.</p> <p><i>Resolved:</i> that the new Standing Orders are adopted.</p> <p>21.2 Financial Regulations</p> <p>The Clerk tabled amended Financial Regulations which were again based on the model ones provided by National Association of Local Councils. She said that she, Cllr Howard and Cllr. Dongray-Burke had been through them in detail at a recent Finance Meeting.</p> <p><i>Resolved:</i> that the new Financial Regulations are adopted.</p>
22	<p>REVIEW OF CEMETERY CHARGES</p> <p>Members considered the Cemetery charges, which had stayed the same since 2015.</p> <p><i>Resolved:</i></p> <ul style="list-style-type: none"> i. that the interment fee for young children of 12 years and under should be made discretionary. ii. that other prices should be inflated by 2% and rounded up. <p>(See Appendix 2)</p>
23	<p>HALL FARM</p> <p>The Clerk said that, while she had obtained some information about how to apply to have a building listed, she was yet to establish whether a wall could be recognised the same way. She said she would do some further research.</p>
24	<p>ERYC WALKING PUBLICICATIONS</p> <p>The Chairman said that while out walking, he had met a couple who said that their walking</p>

	<p>guide had stated that walkers were not welcome in Newbald village. The Chairman was told it was a publication written by a man from Hornsea but did not have any further details.</p> <p>The Clerk said she had so far been unable to find a guide making any such reference; certainly there was no mention of Newbald being unwelcoming on the ERYC walking websites. Members said they would also see if they could locate a copy of the guide the couple were referring to.</p>
25	<p>PARISH TRANSPORT</p> <p>Cllr. Huntington said that she and her fellow Parish Transport Champions were looking into whether it was feasible to hire a mini bus or car from Beverley Community Lift to provide a service to people that were suffering following the loss of bus services. It was quite an expensive option and would require people to commit upfront to using the service.</p>
26	<p>ERYC COUNCILLORS</p> <p>None in attendance.</p>
27	<p>INFORMATION EXCHANGE</p> <p>27.1 Cllr. Huntington said that the standard of the grass cutting at the Churchyard had been praised.</p> <p>27.2 Cllr O’Sullivan questioned whether the Vicar should have removed the road and buildings on the field at Sands Top already, following ERYC’s decision to refuse him planning permission. The Clerk said he may be considering an appeal, which would buy him some time, but that she would check out with the ERYC Enforcement team.</p> <p>27.3 Cllrs. O’Sullivan reported that a property on Eastgate had been extended quite significantly but that she had no recollection of any planning application relating to it. The Clerk said she would investigate further.</p> <p>27.4 The Clerk said that ERNLLCA was looking to Parish Councils for resolutions that it could discuss at its forthcoming AGM. These should be topics of national importance or interest.</p>
28	<p>CORRESPONDENCE</p> <p>Permission in Principle Process – to consider and note the changes to the planning process which mean that applicants can initially provide only an application form and a location plan as a first step of the planning process - email received on 5 June 2018 from the Head of Planning and Development Management, ERYC.</p> <p>Members were not happy with this change to planning law and suggested that this should be a topic that is put forward for ERNLLCA to discuss at its AGM.</p>

Meeting finished at 9.20pm

Appendix 1**URGENT DECISION PROCEDURES**

Date of Use:	18 June 2018
Issue	Dangerous dog
Extra Spend authorised:	None

A resident contacted the Parish Council saying that he had been attacked by a dangerous dog that was in the charge of a 12 year old girl. Despite speaking to the girl's mother, the resident did not feel confident that the situation would be resolved and worried that the dog may attack another person.

The Clerk contacted all Councillors and got the agreement of the majority of them to contact ERYC dog wardens on behalf of Newbald Parish Council.

In fact, the dog wardens were not able to take any action unless the resident himself contacted them. The Clerk informed the resident about this and he said he would. Despite asking for confirmation when he did, the clerk said she had not yet heard anything back.

Suzanne Smith
Clerk to Newbald Parish Council

Appendix 2**NEWBALD PARISH COUNCIL****CEMETERY CHARGES AS FROM 9 JULY 2018**

The fees set out below apply where the person to be interred, or on respect of whom the right is granted is or immediately before their death was, an inhabitant or parishioner of the Parish of Newbald. In the case of a still born child the above must apply to one parent. In all other cases the fees will be tripled unless exclusive right of burial in the grave in question has been purchased at an earlier date.

INTERMENTS

The fees apply to a weekday interment or on the certificate of the Coroner or Registered Medical Practitioner that immediate interment is necessary.

The body of a still born child/child under one month	Discretionary
The body of a child aged between one month and twelve years	Discretionary
The body of a person over twelve years one month	£152.00
Additional fee for Double Dug Grave	£15.00
Cremated remains	£ 65.00

EXCLUSIVE RIGHT OF BURIAL

Burial in an earthen grave (8ft x 4ft)	£217.00
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MONUMENTS, GRAVESTONES, TABLETS & INSCRIPTIONS

Headstone, flat stone & footstone (each)	£75.00
Additional inscription	£12.00
Kerbstones/Border Stones	£217.00

The above charges are exclusive:

Grave Digger's fees
Ministers fees
Undertakers fees